

**BAY-LAKE REGIONAL PLANNING COMMISSION**  
**211 NORTH BROADWAY, SUITE 211**  
**GREEN BAY, WI, 54303**  
**[www.baylakerpc.org](http://www.baylakerpc.org)**

**MONTHLY WORK PROGRAM ACTIVITY REPORT**  
**By County**  
**APRIL 2005**

**BROWN COUNTY**

- On April 1, the Assistant Director attended the International Executive Committee meeting at the Green Bay Chamber of Commerce.
- The Assistant Director and Economic Development Planner met with Village of Pulaski officials to begin preparation of their TID No. 2 Project Plan.
- The Executive Director and the Regional Transportation Planner attended a Waterfront Advisory Committee meeting on April 25 to continue coordinating a comprehensive waterfront usage plan for the metro area of the Fox River.
- The GIS Coordinator worked with the Village of Howard's GIS Coordinator on converting data for the Village's forestry GIS project.
- The Executive Director, Assistant Director, and Regional Transportation Planner attended the 2005 Port of Green Bay Symposium at the KI Center on April 12. At the symposium the Regional Transportation Planner presented the *Brown County Port Opportunity Study* at the annual Brown County Harbor Commission – Port Symposium.
- During April the Regional Transportation Planner completed the draft Port of Green Bay – 2005 Economic Impact Report for the Brown County Harbor Commission.

**DOOR COUNTY**

- The Natural Resources Planner met with the Environmental Corridor Technical Advisory Committee to present the draft report and maps on April 5.
- The Natural Resources Planner worked on a grant for the Village of Sister Bay to receive WDNR funding to assist the Village in completing a Comprehensive Utilities Plan/Stormwater Management Plan. The grant was submitted to WDNR on April 8.
- The Assistant Director and Economic Development Planner attended the 2004 Door County EDC Annual Meeting on April 25 at the Stone Harbor Resort in Sturgeon Bay.
- On April 26 the Regional Transportation Planner presented draft elements of the Town of Union's Comprehensive Plan to the Plan Commission and provided assistance relative to administration of the town's zoning ordinance.

**FLORENCE COUNTY**

- On April 6, the Executive Director met with the Florence Treasurer and Florence County Planning and Zoning Committee to discuss work products and comprehensive planning.
- The Assistant Director and Natural Resources Planner attended the Sustainable Forestry Conference at the Keyes Peak Ski Lodge on April 7.
- On April 18, the Executive Director met with the Florence County Towns Association to discuss the All-Hazards Plan and Comprehensive Planning.

- The GIS staff worked with the Florence County Zoning Administrator to discuss GIS needs related to fire numbering.

#### **KEWAUNEE COUNTY**

- On April 4, the Regional Transportation Planner met with the Town of Franklin Plan Commission to provide technical assistance relative to construction of zoning ordinances and land use issues.
- On April 6, the Commission's Community Assistance Planner met with the Plan Commission of the City of Kewaunee to present elements of the city's Comprehensive Plan update.
- On April 6, the Regional Transportation Planner presented elements of the Town of Red River's Comprehensive Plan Update to the Town Plan Commission.
- On April 13, the Commission's Community Assistance Planner met with the Town of Pierce Plan Commission to present elements of the town's Comprehensive Plan update.
- On April 20, the Regional Transportation Planner and the Commission's Community Planner presented elements of the Town of Luxemburg's Comprehensive Plan Update to the Town Plan Commission.
- The Assistant Director attended the Kewaunee County EDC monthly meeting in Luxemburg on April 21.
- In April, the Commission mailed out notices to landowners in Kewaunee County concerning the proposed location of the Ice Age Trail and to inform them about Open Houses in Sheboygan, Manitowoc and Kewaunee counties.
- During April, Commission staff continued work on community comprehensive plans for the Towns of Ahnapee, Luxemburg, Pierce and Red River and for the City of Kewaunee, the Village of Luxemburg and Kewaunee County.

#### **MANITOWOC COUNTY**

- Commission staff met with staff of the Maritime Metro Transit System in Manitowoc on April 11, 2005, to discuss implementation of route restructuring, which was recommended for implementation in 2006 in the *2003 – 2007 Maritime Metro Transit Development Program (TDP)* completed by Commission staff in 2002.
- On April 19, 2005, the Regional Transportation Planner met with the Town of Cooperstown Plan Commission to discuss zoning and land use issues and impacts related to wind turbines and wireless communications towers.
- The Economic Development Planner provided CDBG-PFED grant administrative services to the City of Two Rivers, Eggers Industry, Inc. throughout the month.
- In April, the Commission mailed out notices to landowners in Manitowoc County concerning the proposed location of the Ice Age Trail and to inform them about Open Houses in Sheboygan, Manitowoc and Kewaunee counties.
- The GIS Coordinator attended meetings April 12<sup>th</sup> & 27<sup>th</sup> with the Manitowoc County Soil & Water Conservation Department to discuss their nutrient management GIS project.

#### **MARINETTE COUNTY**

- On April 7, and April 28, the Regional Transportation Planner met with the Town of Pound Plan Commission to continue development of a Code of Ordinances and a Zoning Ordinance for the town.

## OCONTO COUNTY

- Commission staff continued to provide CDBG – public facilities grant administrative assistance to Oconto County for the New View Industries expansion project in the City of Gillett.
- The GIS Coordinator continued to work with the Village of Suring to update their GIS zoning map.

## SHEBOYGAN COUNTY

- Commission staff tabulated results from the Sheboygan Transit Passenger Opinion Survey during the first half of April. A report on survey findings was presented to the Sheboygan Transit Development Program (TDP) review committee at its April 19 meeting, as well as to the Sheboygan MPO Technical and Policy Advisory Committees at their April 21 joint meeting.
- The Natural Resources Planner participated in a meeting of the Sheboygan River Basin Partnership Board on April 11.
- The Executive Director and Assistant Director attended the Waterfront Revitalization Conference with the Brown County Executive and County Planning Director at Blue Harbor Resort in Sheboygan on April 13.
- Staff reviewed four sewer service extensions in Sheboygan County in April. All four extensions were in the Sheboygan sewer service area, and therefore were reviewed for conformity with the *Sheboygan Urbanized Area Sewer Service Plan*.
- The Deputy Director of Public Works for the City of Sheboygan notified Commission staff that Wisconsin Emergency Management (WEM) recommended approval of the *City of Sheboygan Natural Hazards Mitigation Plan* to the Federal Emergency Management Agency (FEMA) in April.
- A meeting of the Sheboygan Transit Development Program (TDP) Review Committee was held on April 19. Agenda items at this meeting included continued review of draft Chapter Eight of the TDP (Goals, Objectives, Standards and Their Use in Evaluating the Current Transit Operation), distribution and review of draft Chapter Five of the TDP (Ridership Opinion), and preliminary discussion of alternatives to be examined in the TDP process. Staff sent out agenda packets for this meeting (including meeting notice, agenda, minutes from the March 22 committee meeting, and draft Chapter Eight) to review committee members on April 12.
- Commission staff continued work on the Year 2035 Sheboygan Area Transportation Plan (SATP) in April. Staff finalized the distribution of projected population, housing unit, employment, vehicle registration and school enrollment growth between 2000 and 2035 across the traffic analysis zones (TAZs) in Sheboygan County for the second of three future land use scenarios being examined in the planning process (Compact/Infill Development) during the first week of April. This information was submitted electronically to the consulting team working on the travel demand forecast model (Cambridge Systematics and HNTB) for examination in the planning process on April 8.
- A joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees was held on April 21. Agenda items at this meeting included an update on the travel demand forecast model being developed for the Sheboygan metropolitan planning area and for Sheboygan County (including an update on model development as well as an update on the allocation of socioeconomic projections to the TAZs in Sheboygan County for three 2035 development scenarios), an update on the Sheboygan TDP, and an update on other planning activities.

Staff sent out agenda packets for this meeting (including meeting notice, agenda and minutes from the February 24 joint meeting) to members of both committees on April 14.

- In April, the Commission mailed out notices to landowners in Sheboygan County concerning the proposed location of the Ice Age Trail and to inform them about Open Houses in Sheboygan, Manitowoc and Kewaunee counties.

#### **MULTI-COUNTY/REGIONAL**

- The Assistant Director and Economic Development Planner facilitated the quarterly Housing Advisory Committee meeting on April 14.
- On April 19, the Assistant Director attended the monthly stakeholders group in Gillett to continue discussing plans for an Economic Development Forum in early October.
- On April 14, the Executive Director attended a meeting of the Northeast Wisconsin Coalition on the Regional Economy (NEWCORE) to continue the process of implementing the NEW Regional Economic Opportunities Study.
- The GIS Specialist participated in two conference calls pertaining to the multi-regional orthophotography consortium. The first conference call was attended by the RPCs. The topic was Digital Orthophotography (QA/QC) Training in conferences that will be held later this year. The second, attended by Ayres and the three RPCs, covered project status, project specifications and status of the regional partners participating.
- In April, the Commission mailed out notices to landowners in Kewaunee, Manitowoc and Sheboygan Counties concerning the proposed location of the Ice Age Trail and to inform them about Open Houses in Sheboygan, Manitowoc and Kewaunee counties.
- The Assistant Director attended NEWREP monthly strategic planning meetings on April 1 and April 22.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.
- The GIS Coordinator continued to work on the Bay-Lake RPC web mapping site.
- GIS staff continued to work on the Road End Study along with the draft report.
- The GIS Coordinator continued to work on the Lake Michigan Ice Age Trail GIS mapping for the project.
- The GIS Coordinator participated in the Wisconsin Land Information Association (WLIA) Emergency Management Task Force meeting on April 13<sup>th</sup> by phone. The task forces mission is to identify the need and scope of a statewide homeland security geospatial strategy. The Task Force will then make recommendations on the steps needed to implement such a strategy.
- On April 18, the Executive Director and Assistant Director met with Doug Miskowiak of the UW-Stevens Point Center for Land Use. Mr. Miskowiak is preparing a study looking at how various planning organizations illustrate land use scenarios.
- The Natural Resources Planner attended an All-Hazards Mitigation Planning workshop by Wisconsin Emergency Management. The workshop was held in Fort McCoy, Wisconsin on April 20.
- The GIS Coordinator, Tony Bellovary, attended the Federal Emergency Management Agency's (FEMA) 2005 Geospatial Workshop in Indianapolis, Indiana titled: *Building Partnerships to Reduce Hazard Risks*. The Geospatial Workshop brought together stakeholders from colleges, universities, communities, states, and FEMA.