

BAY-LAKE REGIONAL PLANNING COMMISSION
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MONTHLY WORK PROGRAM ACTIVITY REPORT
By County
FEBRUARY 2006

BROWN COUNTY

- On February 1st Commission staff coordinated a kick off meeting with officials from units of government in Brown County to begin the process of developing the county's All-Hazard Mitigation Plan.
- On February 28th the Executive Director met with the Community Access and Resource Impact Council of Brown County United Way to review the implementation options for a County 211 Information and Referral Center.
- Commission staff met with the steering committee for the *Brown County Hazards Mitigation Plan* on February 28th.
- On February 28th Commission staff coordinated meeting with the Technical Committee to begin developing the county's All-Hazard Mitigation Plan and assess hazards.

DOOR COUNTY

- On February 13th the Executive Director met with the Town of Egg Harbor Plan Commission to discuss the process and costs involved in developing a plan for the town.
- The Commission submitted a proposal to the town of Sevastopol to develop a Comprehensive Plan on February 20th.
- On February 28th, the Regional Transportation Planner met with the Town of Union to continue work on the town's Comprehensive Plan.

FLORENCE COUNTY

- The Executive Director continued to work with the Florence County Forestry & Parks and Land Conservation Departments to develop costs and a process for updating the County's *Outdoor Recreation Plan* and *Land & Water Resource Management Plan*.

KEWAUNEE COUNTY

- On February 1st, the Regional Transportation Planner met with the Town of Red River to continue working on the town's Comprehensive Plan.
- On February 8th, the Commission's Community Assistance Planner met with the Town of Pierce to continue working on the town's Comprehensive Plan.
- On February 15th, the Commission's Community Assistance Planner held an Open House in the Town of Ahnapee to present material and information on the town's planning process. The Community Assistance Planner also met with the Town Plan Commission to continue work on the town's Comprehensive Plan.
- During February, Commission staff continued work on community comprehensive plans for the Towns of Ahnapee, Luxemburg, Pierce and Red River and for the City of Kewaunee, the Village of Luxemburg and Kewaunee County.

- The Executive Director and GIS Coordinator continued to work on the Lake Michigan Ice Age Trail planning project.

MANITOWOC COUNTY

- On February 20th the Executive Director met with the NyiaLong Yang, the Commission's newest Commissioner from Manitowoc County
- The Community Assistance Planner and Assistant Director met with the Joint Smart Growth Plan Commission for the Village of Cleveland and Town of Centerville on February 27th to continue work on their comprehensive plans.
- The Economic Development Planner continued to work with the City of Two Rivers regarding closing out their CDBG-PFED grant, for its Eggers Industry, Inc.
- The Economic Development Planner continued to provide CDBG-PF grant administrative services to the City of Two Rivers, for its JE Hamilton Community House project throughout the month.
- The Executive Director and GIS Coordinator continued to work on the Lake Michigan Ice Age Trail planning project.

MARINETTE COUNTY

- The Executive Director and the Natural Resources Planner began development of the Marinette County *Hazards Mitigation Plan* and met with the County on February 6th and 13th.
- The Assistant Director attended the City of Marinette's monthly meeting on February 15th to continue developing a plan of the city's downtown.
- The Economic Development Planner continued correspondence with the Village of Coleman regarding closeout documentation for the CDBG funds received for their PFED project.
- The Economic Development Planner continued correspondence with the Village of Coleman and funding agencies, regarding the village's TIF district and other areas in need of public infrastructure within the village limits.
- Staff continued work on the City of Peshtigo and Town of Peshtigo comprehensive plans to complete the plans and integrate them into the Commission's new plan format.

OCONTO COUNTY

- The Regional Transportation Planner, Assistant Director and GIS Coordinator, continued preparing materials for the City of Oconto's Comprehensive Plan.

SHEBOYGAN COUNTY

- On February 27th, the Executive Director and Sheboygan MPO Transportation Planner gave a presentation at the Howards Grove Village Hall to members of a joint planning committee from Howards Grove and the towns of Herman and Mosel on the development of comprehensive plans for the three communities.
- Commission staff met with staff from the WisDOT Northeast Region on February 10 to discuss transportation planning issues in northern Sheboygan County.
- A joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees was held on February 23. Agenda items at this meeting included: distribution and review of portions of draft Chapter 5 of the *Year 2035 Sheboygan Area Transportation Plan* (Existing Condition of the Transportation Network, with emphasis on the Intercity Passenger Network and Freight Network sections); discussion concerning the appropriate contents for Chapter 7 of the *Year 2035 SATP* (Recommended Transportation Plan), and an update on other planning

activities. Staff sent out agenda packets for this meeting (including meeting notice, agenda, minutes from the January 19, 2006, joint meeting, and the Intercity Passenger Network section of draft Chapter 5 of the *Year 2035 SATP*) to members of both committees on February 15.

- Commission staff continued drafting chapters for the *Year 2035 SATP* in January. Staff continued work on Chapter 5 (Existing Condition of the Transportation Network), with emphasis on the Intercity Passenger Network and Freight Network sections of that chapter.
- Commission staff continued work on an air quality conformity analysis for the *Year 2035 SATP* in February. Commission staff made adjustments to vehicle miles of travel by speed range and facility type for all years of analysis (2000, 2007, 2009, 2012, 2020, 2030 and 2035). Adjustments were made for (1) the Highway Performance Monitoring System (HPMS) observed vehicle miles of travel for each facility type in Sheboygan County in 2000, (2) weekday travel, and (3) summer travel. This file was transmitted to staff at the Wisconsin Department of Natural Resources Bureau of Air Management in late February. The WDNR staff will utilize this file and an average speed file transmitted in January to calculate emission rates for volatile organic compounds (VOCs) and for oxides of nitrogen (NOx) using the MOBILE 6.2 emissions estimating model. Once these emission factors are received, the conformity analysis on the *Year 2035 SATP* can proceed.
- Commission staff met with the Director of the Sheboygan Parking and Transit Utility the afternoon of February 23 to provide technical assistance in the completion of a Community Development Block Grant (CDBG) application for transit operational funding, as well as to review data that the transit staff prepared regarding an alternative receiving serious consideration in the Sheboygan Transit Development Program (TDP).
- Work on the *Sheboygan County All Hazards Mitigation Plan* continued in February. The plan steering committee met on February 1, 2006; agenda items at this meeting included distribution and review of draft Chapter 2 of the All Hazards Mitigation Plan (Planning Area), as well as specification of natural and man-made/technological hazards to be carried forward in the plan. Commission staff also assisted the Sheboygan County Emergency Management Coordinator with preparation of the agenda for the March 8 meeting of the plan steering committee in late February.
- The Community Assistance Planner and Assistant Director met with the Town of Wilson Plan Commission on February 13th to continue work on their comprehensive plan.
- The Executive Director and GIS Coordinator continued to work on the Lake Michigan Ice Age Trail planning project.
- The GIS Coordinator assisted the Village of Kohler with GIS data requests for their Comprehensive Plan.

MULTI-COUNTY/REGIONAL

- The Regional Transportation Planner and the Sheboygan MPO Planner participated in a meeting concerning a new coordinated transit plan requirement resulting from the “Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users” (SAFETEA-LU), the recent federal surface transportation authorization legislation). Basically, counties will need to develop coordinated transit plans prior to the start of federal fiscal year 2007 (October 1, 2006) in order to qualify for various federal programs in which they currently participate. The Commission staff intends to assist its counties with this effort between April 1 and September 30 of this year.
- The GIS Coordinator participated in numerous Central HAZUS Users Group (CHUG) phone conference calls to discuss HAZUS-MH activities and the HAZUS Users Group Workshop

to be held May 18, 2006 at the FEMA Region V office in Chicago. The GIS Coordinator is leading the subcommittee for the CHUG steering committee to create a participant list for the HAZUS User Group Workshop.

- The Economic Development Planner attended a NEWREP marketing committee meeting on February 3rd.
- On February 8th, the Natural Resources Planner met with a technical advisory committee to continue the development of a series of mini-workshops throughout the region to provide information and guidance on addressing stormwater regulations, economic and tourism development, runoff management, and planning implementation.
- The Commission met on February 10th at the Days Inn in Green Bay.
- The Economic Development Advisory Committee met at the BLRPC for their quarterly meeting on February 16th.
- The Assistant Director attended a meeting on February 20th of the Northwoods Steering Committee to discuss the next steps of the planning process.
- The Economic Development Planner attended the third Global Speakers Series Conference in Oshkosh on February 21st. The topic was Global Supply Chain Management, and the speaker was Vice President of Phillips Lighting Co., Patrick Bartling.
- The Commission hosted a joint meeting of its Technical Advisory Committee and County Planners/Zoning Administrators on February 22nd to discuss the implementation of the Regional Comprehensive Plan and local planning activities.
- The Executive Director attended a meeting of the Association of Wisconsin Regional Planning Commission on February 24th in Madison.
- The Assistant Director attended the monthly NEWREP meeting on February 24th at the Bordini Center in Appleton.
- The Economic Development Planner continued to update the website for NEWREP including updating news and events listings, updating contact information and responding to requests and comments.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.
- The GIS Coordinator continued to work with the WLIA Emergency Management Task Force on GIS and emergency management issues in Wisconsin.
- The GIS Coordinator continued to work with Wisconsin Emergency Management (WEM) staff on the use of HAZUS-MH GIS software for All-Hazard Mitigation planning in the Bay-Lake Region.
- The GIS Coordinator hosted a web cast on February 28th with the DNR on Internet Mapping Tools for Water Resources. Commission planning staff was invited to attend and learn about online technologies that could help planning efforts in the Bay-Lake Region.
- The GIS Coordinator planned the March 24, 2006, GIS Users Group Meeting at UW-Green Bay. The speaker for the Users Group will be Dana Lucero of the WDNR and will be on Computer tools for planning, conservation, and environmental protection. ArcGIS 9 GIS training will be provided after the meeting for those signed up.