

**BAY-LAKE REGIONAL PLANNING COMMISSION  
211 NORTH BROADWAY, SUITE 211  
GREEN BAY, WI, 54303  
[www.baylakerpc.org](http://www.baylakerpc.org)**

**MONTHLY WORK PROGRAM ACTIVITY REPORT  
By County  
MARCH 2006**

**BROWN COUNTY**

- On March 9<sup>th</sup> the Executive Director attended a meeting of the Bay Area Community Council to continue work on a project to deal with poverty issues in the area.
- On March 10<sup>th</sup>, the Executive Director and GIS Coordinator met with the Green Bay Area Chamber of Commerce to discuss an exchange of services where the Commission will provide mapping services to the Chamber in exchange for Web design service from the Chamber.
- The Executive Committee met at the Northeast Wisconsin Technical College Business Assistance Center on March 10<sup>th</sup> to hear reports from the Brown County Land Conservation Department and the Green Bay Area Chamber of Commerce.
- On March 28<sup>th</sup> the Executive Director attended the monthly meeting of the Community Access and Resource Impact Council of Brown County United Way to review the status of Community Service Providers in Brown County.
- On March 28<sup>th</sup>, the Assistant Director and the Natural Resources Planner met with the steering committee responsible for drafting the *Brown County Hazards Mitigation Plan*.

**DOOR COUNTY**

- On March 28<sup>th</sup>, the Regional Transportation Planner met with the Town of Union Plan Commission to continue work on the town's Comprehensive Plan.
- The Commission continued to provide technical advice to Sister Bay and Liberty Grove throughout March.
- The GIS Specialist continued to provide zoning mapping technical assistance to the Town of Gibraltar.

**FLORENCE COUNTY**

- On March 21<sup>st</sup> the Executive Director attended the Florence County Board meeting to present John Zoeller with a plaque and resolution honoring him for his 23 years of service with the Commission.
- The Executive Director continued to work with the Florence County Forestry & Parks and Land Conservation Departments to develop costs and a process for updating the County's *Outdoor Recreation Plan* and *Land & Water Resource Management Plan*.
- The Regional Transportation Planner provided assistance to the Florence County Health and Human Services Department with the development and review of a Transportation Enhancement Grant request to pave road shoulders along a portion of County Highway N for use by bicyclists and pedestrians.
- The GIS Specialist began performing a quality assurance and quality control check of the County's 2005 digital orthophotos.

## **KEWAUNEE COUNTY**

- On March 1<sup>st</sup>, the Regional Transportation Planner met with the Town of Red River to continue working on the town's Comprehensive Plan.
- The Assistant Director met with John Rogers, Executive Director of the Kewaunee County Economic Development Corporation, on March 1<sup>st</sup> to discuss a project in the City of Algoma.
- On March 6<sup>th</sup>, the Commission's Community Assistance Planner met with the Town of Pierce to continue working on the town's Comprehensive Plan.
- On March 14<sup>th</sup>, the Commission's Community Assistance Planner met with the Village of Luxemburg to continue working on the village's Comprehensive Plan.
- During March, the Regional Transportation Planner continued to work on development of a code of ordinances for the Town of Franklin. The Regional Transportation Planner met with the Town's Plan Commission on March 14<sup>th</sup>.
- On March 15<sup>th</sup>, the Commission's Community Assistance Planner held an Intergovernmental Workshop in the Town of Luxemburg with the town and surrounding communities to identify cooperative planning issues and opportunities.
- The Executive Director and GIS Coordinator continued to work on the Lake Michigan Ice Age Trail planning project.
- During March, Commission staff continued work on community comprehensive plans for the Towns of Ahnapee, Luxemburg, Pierce and Red River and for the City of Kewaunee, the Village of Luxemburg and Kewaunee County.

## **MANITOWOC COUNTY**

- On March 16<sup>th</sup>, the Regional Transportation Planner facilitated a meeting of the Manitowoc County Hazard Mitigation Plan steering committee to continue development of the plan.
- The Community Assistance Planner and Assistant Director held an Open House at Lakeshore Technical College on March 20<sup>th</sup> to provide the public an opportunity to comment on the comprehensive plans being drafted for the Village of Cleveland and Town of Centerville.
- The Community Assistance Planner and Assistant Director met with the Joint Smart Growth Plan Commission for the Village of Cleveland and Town of Centerville on March 27<sup>th</sup> to continue work on their comprehensive plans.
- On February 27<sup>th</sup>, the Executive Director and Regional Transportation Planner gave a presentation to a Town of Franklin Plan Committee relative to a proposal to develop a comprehensive plan for the Town.
- The Economic Development Planner continued to work with the City of Two Rivers regarding closing out their CDBG-PFED grant, for its Eggers Industry, Inc.
- The Economic Development Planner continued to provide CDBG-PF grant administrative services to the City of Two Rivers, for its JE Hamilton Community House project throughout the month.
- The Executive Director and GIS Coordinator continued to work on the Lake Michigan Ice Age Trail planning project.
- The GIS Coordinator continued to work with Manitowoc County Soil & Water Department on their nutrient management GIS mapping project.

## **MARINETTE COUNTY**

- The Executive Director met with the city and town of Peshtigo Plan Commissions on March 14<sup>th</sup> to present a draft of the communities' comprehensive plans for review by each community.

- The Natural Resources Planner met with the Marinette County *Hazards Mitigation Plan* steering committee on March 20<sup>th</sup>.
- During the last month, the Regional Transportation Planner continued to provide technical assistance to the Town of Pound with the administration of their zoning ordinance.

### **OCONTO COUNTY**

- The Assistant Director and the Regional Transportation Planner presented elements of the Comprehensive Plan to the City's Plan Commission on March 3, 2006.

### **SHEBOYGAN COUNTY**

- A joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees was held on March 30. Agenda items at this meeting included: distribution and review of portions of draft Chapter 5 of the Year 2035 Sheboygan Area Transportation Plan (Existing Condition of the Transportation Network, with emphasis on the Freight Network and Roadway Network sections); and an update on other planning activities (including the transportation/air quality conformity analysis for the Year 2035 SATP). Staff sent out agenda packets for this meeting (including meeting notice, agenda, and minutes from the February 23, 2006, joint meeting) to members of both committees in mid March.
- Commission staff continued drafting Chapter 5 of the *Year 2035 SATP* (Existing Condition of the Transportation Network) in March, with emphasis on the Freight Network and Roadway Network sections of that chapter.
- Commission staff continued work on an air quality conformity analysis for the Year 2035 SATP in March. Commission staff started to calculate projected emissions with plan implementation in March for all years of analysis (2000, 2007, 2009, 2012, 2020, 2030 and 2035). Projected emissions for volatile organic compounds (VOCs) were calculated for all years of analysis in March, while projected emissions for nitrogen oxides (NOx) will be calculated for all years of analysis in April.
- Work on the Sheboygan County All Hazards Mitigation Plan continued in March. The plan steering committee met on March 8, 2006; agenda items at this meeting included: review, discussion and modification of the hazards to be addressed in the plan; and distribution, review and discussion of initial portions of the risk assessment component of the plan.
- The Community Assistance Planner and Assistant Director met with the Town of Wilson Plan Commission on March 13<sup>th</sup> to continue work on their comprehensive plan.
- The Executive Director and GIS Coordinator continued to work on the Lake Michigan Ice Age Trail planning project.

### **MULTI-COUNTY/REGIONAL**

- On March 7<sup>th</sup>, the held the first and a series of three mini-workshops throughout the region. This mini-conference was held in Green Bay and provided information on addressing stormwater regulations using low impact development methods.
- The Natural Resources Planner participated in a meeting of the Coastal Hazards Work Group in Madison on March 9<sup>th</sup>.
- The GIS Coordinator and GIS Specialist attended GIS training entitled "An Introduction to ArcGIS for Emergency Managers and Applications of HAZUS-MH for Flood Modeling". The training was hosted by Wisconsin Emergency Management (WEM) in conjunction with FEMA Region V on March 14<sup>th</sup>-17<sup>th</sup>, 2006 at WEM's Emergency Operations Center (EOC) in Madison.

- The Economic Development Planner and Assistant Director attended a workshop on March 23rd sponsored by WHEDA, Commerce, and USDA-Rural Development that covered their housing and business development resources.
- On March 2<sup>nd</sup> and 29<sup>th</sup>, the Natural Resources Planner met with a technical advisory committee to continue the development of a series of mini-workshops throughout the region to provide information and guidance on addressing stormwater regulations, economic and tourism development, runoff management, and planning implementation.
- The Assistant Director attended a meeting on March 20<sup>th</sup> of the Northwoods Steering Committee to finalize plans for a meeting with businesses and Jerry Murphy of NEWNORTH on April 25<sup>th</sup>.
- On March 21st, the Assistant Director participated in a teleconference to finalize plans for the upcoming 4th Annual Global Trade Conference to be held in Neenah on April 11th.
- On March 24<sup>th</sup>, the Executive Director attended an awards banquet at the American Club in Kohler hosted by the American Council of Engineering Companies of Wisconsin to receive a “Best of State” award for the Commission’s role in a multi-county, multi-region orthophotography project initiated in 2003. The award was received jointly by the Bay-Lake, East Central and North Central RPCs with Ayres Associates.
- The Assistant Director attended the monthly NEWREP meeting on March 31st at the Business Assistance Center on the NWTC campus in Green Bay.
- The GIS Coordinator hosted the Bay-Lake RPC GIS Users Group on March 24<sup>th</sup> at UW-Green Bay. Dana Lucero, Natural Resources Educator, Wisconsin Department of Natural Resources discussed Computer Tools for Planning, Conservation, and Environmental Protection. After the GIS Users Group meeting, GIS training for 20 individuals was provided by RA Smith & Associates SuccessGIS staff. Bay-Lake RPC’s Natural Resources Planner, Assistant Director, and Community Assistance Planner attended the GIS training.
- The GIS staff attended the 2006 annual Wisconsin Land Information Association (WLIA) conference in Wisconsin Dells.
- The GIS Coordinator, Tony Bellovary, was elected to the WLIA Board of Directors at the 2006 annual WLIA Conference held March 1-3 in Wisconsin Dells, WI. The WLIA Board focuses on Policy, Liaison & Networks, Technical & Research, Education & Public Relations issues. WLIA membership is made up of professionals with expertise in many disciplines that build and use GIS/LIS systems. Individual, corporate, and non-profit members contribute significant time and expertise. Together, we are working to use technology effectively and promote efficient data sharing and integration. WLIA professionals share information on techniques, products, and best practices. Often, this is formalized into guidelines or standards used by Wisconsin governments. WLIA has been a leader in developing standards to make information technologies more efficient and effective.
- The GIS Coordinator participated in numerous Central HAZUS Users Group Steering Committee (CHUG) phone conference calls to discuss HAZUS-MH activities and the HAZUS Users Group Workshop to be held May 18<sup>th</sup> at the FEMA Region V office in Chicago. The GIS Coordinator is leading the subcommittee for the CHUG steering committee to create a participant list for the HAZUS User Group Workshop.
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.
- The GIS Coordinator continued to work with the WLIA Emergency Management Task Force on GIS and emergency management issues in Wisconsin.
- The GIS Coordinator continued to work with Wisconsin Emergency Management (WEM) staff on the use of HAZUS-MH GIS software for All-Hazard Mitigation planning in the Bay-Lake Region.