

**BAY-LAKE REGIONAL PLANNING COMMISSION  
441 SOUTH JACKSON STREET  
GREEN BAY, WI 54301  
[www.baylakerpc.org](http://www.baylakerpc.org)**

**MARCH 2007  
MONTHLY WORK PROGRAM ACTIVITY REPORT  
By County**

**BROWN COUNTY**

- On March 8<sup>th</sup>, the Executive Director attended the monthly meeting of the Bay Area Community Council to continue discussions and develop a report concerning how to address the means to move people out of poverty in Brown County.
- On March 8<sup>th</sup>, Commission staff attended the Village of Ashwaubenon Economic Development Committee to discuss economic issues and growth in Ashwaubenon.
- On March 12<sup>th</sup>, the Regional Transportation Planner presented the draft *2006 Economic Impact Study for the Port of Green Bay* to the Brown County Harbor Commission.
- On March 12<sup>th</sup> the Regional Transportation Planner participated in a meeting of a transportation coordination work group that is assisting Brown County Planning Commission staff with development of a *Specialized Funding Study for Brown County*. Additionally, during the last month, the Regional Transportation Planner also provided background materials to Brown County Planning staff that will be used in the study.
- On March 12<sup>th</sup>, Commission staff participated in a meeting concerning travel demand forecast modeling for Brown County; the meeting was held at the WisDOT Northeast Region office.
- On March 23<sup>rd</sup> the Commission's Natural Resource Planner and Regional Transportation Planner met with Brown County Planning Commission staff to continue work on the "*EIS for Transportation Improvements in the Southern Portion of the Green Bay Metropolitan Area*".
- On March 27<sup>th</sup>, the Executive Director attended the Community Access and Resource Impact Council of the Brown County United Way to review information on the roll-out of *211* Brown County.
- Commission staff continued to develop the *Brown County All Hazards Mitigation Plan*.
- The Commission continued to review fiscal impact/community service models in conjunction with a joint BLRPC-Brown County WCMP Cost of Services Study for the Village of Suamico.

**DOOR COUNTY**

- On March 12<sup>th</sup>, Commission staff met with the Egg Harbor Town Plan Commission to review elements of the development of the *Town of Egg Harbor Comprehensive Plan* with members of several sub-committees working with the Town on its plan.
- On March 22<sup>nd</sup>, the Regional Transportation Planner met with the Town of Union Plan Commission to continue review and development of the comprehensive plan and to discuss zoning issues.
- Commission staff continued to gather information for the resource report portion of the Door County Comprehensive Plan in March.

### **FLORENCE COUNTY**

- Commission staff provided technical assistance to Florence County on codifying and updating the county's ordinances.
- The Assistant Director is a member of the Steering Committee to develop the 3<sup>rd</sup> Annual Sustainable Forestry Conference. The agenda and brochure for the conference was finalized and publication of the conference is underway.
- During March, the Regional Transportation Planner provided assistance to Florence County and the City of Niagara toward development of applications for *Safe Routes to School* program planning grants. The Safe Routes to School program is a Federally funded international movement that promotes programs encouraging walking and biking to school, planning projects to identify issues that hinder biking and walking to school and infrastructure improvements that will make walking and biking to school safer.

### **KEWAUNEE COUNTY**

- During March, the Regional Transportation Planner continued work on the Town of Franklin's code of ordinances. The met with the Town's Plan Commission on March 6<sup>th</sup> to continue review of the zoning ordinance text and map.
- On March 7<sup>th</sup>, the Commission's Community Planner III met with the Town of Pierce Plan Commission to continue work on the update and revision of the Town's Zoning Ordinance.
- The Assistant Director attended the Kewaunee County Economic Development Corporation's bi-monthly meeting on March 15<sup>th</sup>.
- The Community Planner III and Regional Transportation Planner conducted a public Open House for the Kewaunee County Comprehensive Plan on March 29<sup>th</sup>.
- On March 29<sup>th</sup>, the Executive Director met with a committee to review the possibility of developing an Ice Age Trail/Great Lakes Interpretative Center in the city of Algoma.
- Planning and GIS staff assisted the County & DATCP with farmland preservation planning in the Town of Franklin.
- During March, the Regional Transportation Planner provided technical assistance to the Town of Red River relative to interpretation and administration of the town's zoning ordinance.

### **MANITOWOC COUNTY**

- During the last month, the Commission's Regional Transportation Planner continued to develop the *Manitowoc County All Hazards Mitigation Plan* and on March 15<sup>th</sup>, the Regional Transportation Planner met with the Manitowoc County All Hazard Plan steering committee and presented portions of Chapter 4 for review.
- The Office Accounts Coordinator and Assistant Director continued to provide CDBG-PF grant administrative services throughout the month to the City of Two Rivers for its J.E. Hamilton Community House project.
- Commission staff continued to work on the City of Two Rivers' Environmental Review Record (ERR) for their housing grant.

## **MARINETTE COUNTY**

- On March 5<sup>th</sup> the Executive Director met with the Town of Peshtigo Plan Commission to review a final draft of the Town of Peshtigo 20-year Comprehensive Plan. The Plan Commission recommended approval of the Plan to the Town Board.
- On March 7<sup>th</sup>, the Executive Director and Community Planner met with the Marinette County Outdoor Recreation Plan Advisory Committee to review chapters of the *Marinette County Outdoor Recreation Plan*.
- On March 8<sup>th</sup>, the Regional Transportation Planner met with the City of Marinette Plan Commission to initiate review and revisions to the City's Code of Ordinances.
- On March 21<sup>st</sup>, the Regional Transportation Planner met with the City of Marinette's Transit Coordination Committee to discuss operation and administration of the City's Shared-Ride Taxi Transit service.
- On March 26<sup>th</sup>, the Regional Transportation Planner met with the Town of Wagner Plan Commission to initiate development of a code of ordinances that will include a zoning and a subdivision ordinance.
- On March 26<sup>th</sup>, the Executive Director met with the Marinette County Emergency Management Committee to review several sections of the *Marinette County All Hazards Mitigation Plan*.
- On March 26<sup>th</sup>, the Executive Director met with the Town of Peshtigo to discuss the WDNR Stewardship grants and outdoor recreation activities in the town.
- On March 26<sup>th</sup>, the Executive Director met with the Marinette County Firefighters Association to discuss Assistance to Firefighters Grants.

## **OCONTO COUNTY**

- On March 7<sup>th</sup> the Executive Director and Community Planner met with the WDNR, US Forest Service and town of Riverview to review the development of a Community Wildfire Protection Plan for the town. The Commission has been asked to assist in the development of the plan.
- Planning and GIS staff assisted Foth with data needed for the Town of Chase comprehensive outdoor recreation plan.
- Commission staff continued to prepare for the City of Oconto Comprehensive Plan Open House and Public Hearing set for April 10, 2007.
- Throughout the month, Commission staff worked on the county's Comprehensive Plan. Cluster Planning meetings were held on March 14<sup>th</sup>, 20<sup>th</sup>, and 22<sup>nd</sup>. The updating of the county's land use inventory continued.

## **SHEBOYGAN COUNTY**

- Commission staff participated in a meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTPP) Technical Subcommittee (via teleconference) on March 8<sup>th</sup>.
- The Commission's Executive Committee met in Sheboygan on March 9<sup>th</sup>. Staff from the Sheboygan County Planning and Resources Department and the Sheboygan Parking and Transit Utility gave reports on their activities at this meeting, and a tour of the E. H. May Environmental Park (Maywood) took place after the meeting.
- Commission staff participated in a meeting of the MPO Model Users' Group in Wisconsin Rapids on March 26<sup>th</sup>. This group was formed to discuss issues of mutual interest to the MPOs as their travel demand forecast models are maintained and updated.

- Commission staff participated in a Transportation Improvement Program (TIP) coordination meeting with WisDOT Northeast Region staff as well as staff from the other Northeast Wisconsin MPOs (East Central Wisconsin Regional Planning Commission and Brown County Planning Commission) on March 27<sup>th</sup>.
- A joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees was held March 29<sup>th</sup>. Agenda items at this meeting included: an update on the MPO Public Participation Plan being developed to meet the requirements of SAFETEA-LU; an update on other efforts to make the *Year 2035 Sheboygan Area Transportation Plan (SATP)* compliant with SAFETEA-LU; and an update on other planning activities. Staff sent out agenda packets for this meeting (including meeting notice, agenda and minutes from the February 22<sup>nd</sup> joint meeting) to members of both committees in mid March.
- Commission staff revised the draft Sheboygan MPO *Public Participation Plan* in early March; this plan was distributed to persons and organizations on the Sheboygan MPO public participation mailing list (over 190 entities) for a 30 day “consultation” period on March 5<sup>th</sup>. Commission staff will revise the plan based on comments received during the consultation period; the revised plan will then involve a 45 day public comment period prior to adoption.
- Commission staff prepared an executive summary of the *Year 2035 Sheboygan Area Transportation Plan (SATP)* in March; this executive summary was prepared for the benefit of agencies that will be part of the environmental consultation regarding the *Year 2035 SATP* that is required to comply with current federal transportation legislation (SAFETEA-LU).
- Commission staff started to prepare an amendment to the *2007 – 2010 Sheboygan Metropolitan Planning Area TIP* in late March. This amendment will program four Non-Motorized Transportation Pilot Program (NMTTP) projects within the Sheboygan Metropolitan Planning Area that were recommended by the Citizens’ Advisory and Technical Committee for the NMTTP and approved by the joint Resources/Transportation Committee of the Sheboygan County Board on March 22<sup>nd</sup>.
- The GIS Coordinator assisted the County Planning and Resources Dept. and UW-Extension with Land Use information from the 1975 Bay-Lake RPC inventory.
- The GIS Coordinator continued to work on various mapping elements for the Risk Assessment chapter of the *Sheboygan County All Hazards Mitigation Plan* in March. Planning staff were involved in continuing to refine the Risk Assessment chapter and in continuing to prepare the Mitigation Strategy chapter of the *Sheboygan County All Hazards Mitigation Plan* in March.
- Commission staff issued one sewer service extension review letter in March; this extension was found to conform to the *2015 Sheboygan Urbanized Area Sewer Service Plan*.
- Commission staff continued to gather information for the resource report portion of the Sheboygan County Comprehensive Plan in March.

#### **MULTI-COUNTY/REGIONAL**

- The Assistant Director attended the Northwoods Economic Steering Committee meeting on March 5<sup>th</sup> at UW-Marinette.
- The Assistant Director participated in a teleconference on March 6<sup>th</sup> to take care of any last minute details and assign duties for the 5<sup>th</sup> Annual Global Trade Conference set for April 3<sup>rd</sup> at the KI Convention Center in Green Bay.
- The GIS staff attended the Wisconsin Land Information Association (WLIA) 2007 annual conference in Appleton, WI. March 7<sup>th</sup>-9th.

- The GIS Coordinator participated in a WLIA Board of Directors meeting on March 7<sup>th</sup> & 9<sup>th</sup>.
- The Commission's Executive Committee met in Sheboygan on March 9<sup>th</sup>. Staff from the Sheboygan County Planning and Resources Department and the Sheboygan Parking and Transit Utility gave reports on their activities at this meeting, and a tour of the E. H. May Environmental Park (Maywood) took place after the meeting.
- Commission staff attending an economic development modeling presentation provided by UW-Extension agents at UW-GB on March 21<sup>st</sup>.
- The Executive Director and Community Planner participated in a Regional Economic Development Conference in Milwaukee coordinated and sponsored by the Association of Wisconsin RPCs on March 14<sup>th</sup> and 15<sup>th</sup>.
- Commission staff attended a presentation on CommunityViz by the Land Information Computer Graphics Facility (LICFG) of UW-Madison at the Commission office on March 21<sup>st</sup>.
- On March 22<sup>nd</sup>, Commission staff held a meeting with the advisory group for the EPA potential habitat project in the Upper Green Bay Basin.
- On March 22<sup>nd</sup>, the Commission hosted a meeting of an Eco-Musicality team reviewing sustainable development issues in northeast Wisconsin.
- On March 30<sup>th</sup>, Commission staff attended the monthly NEWREP meeting at the Business Assistance Center located on the NWTC Campus in Green Bay.
- Commission staff participated in a meeting with staff from New North, Inc. and East Central Regional Planning Commission to begin the process to map each of the industrial/business parks in the 18-county region.
- The Natural Resources Planner continued to provide grant advisory assistance to the Lakeshore Natural Resource Partnership.
- The GIS Coordinator assisted UW-Extension & East Central RPC with mapping required for the DNR Urban Nonpoint Source & Storm Water Planning Grant.
- The GIS Coordinator participated in conference calls regarding the WI Geographic Coordination Council FGDC grant that the WI DOA GIO was awarded. Information regarding the project can be viewed at [http://www.fgdc.gov/grants/2006CAP/Category3/wi\\_governance\\_handout.pdf](http://www.fgdc.gov/grants/2006CAP/Category3/wi_governance_handout.pdf) & <http://www.fgdc.gov/grants/2006CAP/Category3/WI>
- GIS staff filled aerial photo and data requests for areas throughout the Bay-Lake Region.
- Commission staff continued working on the critical habitat mapping project for the Upper Green Bay Basin.
- Commission staff attended a presentation on What-If by the Center for Land Use Education (CLUE) of UW-Stevens Point.
- Commission staff continued development of the coastal hazards mitigation guide.