

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
www.baylakerpc.org
MARCH 2009
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- The Principal Planner attended the Brown County Municipal Issues Committee meeting on March 5th to discuss the projects submitted for the stimulus plan monies and the process to draft the 2009 Comprehensive Economic Development Strategy.
- On March 11th, the Natural Resources Planner met with Oneida Nation of Wisconsin Multi-Hazard Mitigation Plan steering committee.
- The Principal Planner and GIS Coordinator met with Village of Pulaski officials to conduct the field work for the village's Tax Incremental Finance District No. 3.
- The Principal Planner attended the Business Development Committee of Olde Main Street/Downtown Green Bay on March 26th held at NeighborWorks.
- During March, the Regional Transportation Planner completed the *draft* annual update of the *2008 Economic Impact Report for the Port of Green Bay*.

DOOR COUNTY

- On March 19th Commission staff attended the Door County Attainable Housing Committee meeting.

FLORENCE COUNTY

- Commission staff continued to work on the development of Florence County's comprehensive plan. The county steering committee meeting was held on March 10th to continue reviewing draft materials to be used in the county and local comprehensive plans.

KEWAUNEE COUNTY

- On March 20th and 27th the Regional Transportation Planner met with the Plan Commission Chair for the Town of Red River and the Town Zoning Administrator to review and revise the Town's zoning ordinance.
- During March, the Regional Transportation Planner continued to provide assistance to the towns of Lincoln and Casco with updates to their respective zoning ordinances.
- During March, the Community Assistance Planner continued to provide assistance to the Town of Pierce with updates to its zoning ordinance.

MANITOWOC COUNTY

- Work continued on the Maritime Metro Transit Development Program (TDP) in March. The TDP Review Committee met on March 4th; the main agenda items at this meeting included: distribution and review of a revised draft of Chapter 8 of the TDP (Goals, Objectives, Standards and Their Use in Evaluating the Current Transit Operation); continued discussion of upcoming survey work; and election of committee officers. Commission staff continued to refine the TDP chapter on goals, objectives and standards. Commission staff also continued to prepare for passenger opinion and boarding and alighting surveys that will take place later in the spring. In particular, staff prepared forms for the boarding and alighting survey that were submitted for review by Maritime Metro Transit staff, and staff also prepared a solicitation of proposals for assistance with boarding and alighting and passenger opinion surveys that was distributed to temporary employment services in the Manitowoc – Two Rivers area the week of March 23rd.

- Commission staff facilitated a meeting of the Manitowoc County Planning Advisory Committee (MCPAC) on March 4th as part of the Manitowoc County multi-jurisdictional planning process. Items discussed include a status report on the local planning process, completion of the County Resource Document, intergovernmental cooperation meetings, and the timeline for completion of the Manitowoc County comprehensive plan.
- Commission staff participated in a meeting of the Manitowoc County Mobility Advisory Committee on March 18th.
- Commission staff facilitated meetings of four of the five local plan commissions or committees in the Southern Planning Cluster in March. Staff met with the Village of St. Nazianz on March 11th, the Town of Liberty on March 16th, the Town of Eaton on March 17th; and with the Town of Meeme on March 31st. Commission staff was also scheduled to meet with the Town of Schleswig on April 1st.
- Commission staff met with communities in the Lakeshore Planning Cluster to review drafts of their local comprehensive plans. Staff met with the Town of Manitowoc on March 2nd, Village of Francis Creek on March 11th, Town of Gibson on March 16th, Village of Maribel on March 18th, Town of Kossuth on March 23rd, and Town of Two Rivers on March 26th.

MARINETTE COUNTY

- On March 2nd, the Natural Resources Planner met with the Town of Goodman to continue development of their comprehensive plan.
- On March 4th the Regional Transportation Planner met with the Oconto and Marinette Human Services Transportation and Transit - Mobility Manager to discuss past transportation planning and coordination efforts and an inventory of available transportation services to the counties.
- On March 5th the Regional Transportation and Community Planner met with the Village of Crivitz Comprehensive Plan Committee to continue development of the Village's Comprehensive Plan.
- On March 9th the Regional Transportation Planner and the Commission's GIS Specialist met with the City of Niagara Plan Commission to continue development of the City's Comprehensive Plan.
- On March 10th the Regional Transportation Planner met with the Town of Beaver Plan Committee to continue development of the Town's Comprehensive Plan.
- On March 10th, the Natural Resources Planner met with the Town of Stephenson and the WDNR to continue development of a Community Wildfire Protection Plan for the town.
- On March 16th, the Natural Resources Planner met with the Town of Dunbar to continue development of their comprehensive plan.
- On March 17th the Regional Transportation Planner met with the Town of Wausaukee Plan Committee to initiate development of the Town's Comprehensive Plan.
- On March 18th the Regional Transportation Planner met with the City of Marinette Transportation Coordination Committee to assess the operations of the City's Shared Ride Taxi Transit operations.
- On March 18th the Regional Transportation Planner and the Commission's GIS Specialist met with the Town of Stephenson Plan Committee to continue development of the Town's Comprehensive Plan.
- On March 19th, the Natural Resources Planner met with the Town of Niagara to continue development of their comprehensive plan.
- On March 23rd the Regional Transportation Planner facilitated a public information meeting and a public hearing to review and obtain comment on a revised zoning ordinance for the City of Marinette.
- On March 25th the Regional Transportation Planner met with the Village of Wausaukee Plan Committee to continue development of the Village's Comprehensive Plan.

- On March 26th, the Natural Resources Planner met with the Town of Pembine to continue development of their comprehensive plan.
- On March 31st, Commission staff met with the Marinette County Comprehensive Plan Advisory Committee to review progress on the County Comprehensive Plan.
- During the last month, Commission staff, continued work on the development of the Marinette County Comprehensive Plan.

OCONTO COUNTY

- On March 4th the Regional Transportation Planner met with the Oconto and Marinette Human Services Transportation and Transit - Mobility Manager to discuss past transportation planning and coordination efforts and an inventory of available transportation services to the counties.
- The Principal Planner met with the Village of Lena's Planning and Development Committee on March 11th to continue working on priorities for implementation of the village's comprehensive plan.
- A steering committee meeting was held on March 18th to review a complete five chapter draft of the *Oconto County Multi-Hazards Mitigation Plan*.
- Commission staff prepared and prepared a final draft of the *Oconto County 20-Year Comprehensive Plan* to be reviewed by the Oconto County Planning Zoning Committee at their March 24th meeting. The required 30-day review of the county's plan begins on April 1st.

SHEBOYGAN COUNTY

- Commission staff participated in a teleconference with Federal Transit Administration (FTA) Region 5 staff and with WisDOT, MPO and transit operator staff from across Wisconsin on March 12th to discuss the American Recovery and Reinvestment Act (ARRA) and programming and implementation issues involving potential transit capital "stimulus" projects in Wisconsin's urbanized areas.
- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on March 12th. Principal agenda items addressed at this meeting included: review and recommendation of approval of Amendment #2 to the bicycle and pedestrian transportation component of the *2008 – 2011 TIP*, a report on other recent and upcoming administrative modifications and amendments to the *2008 – 2011 TIP*, an update on WisDOT Northeast Region activities and projects, and an update on MPO planning activities.
- The Commission approved Amendment #2 to the bicycle and pedestrian transportation component of the *2008 – 2011 TIP* at a meeting of its Executive Committee on March 13th. Commission staff submitted this amendment to pertinent state and federal officials on March 19th, and WisDOT approved the amendment in a letter dated March 23rd.
- On March 17th the Community Planner participated in a meeting with the Sheboygan County Emerald Ash Borer (EAB) Work Group.

MULTI-COUNTY/REGIONAL

- On March 12th, the Natural Resources Planner participated in a meeting of the Lower Fox Basin Partnership in Green Bay.
- On March 13th, the Natural Resources Planner participated in a meeting of the Niagara Escarpment Resource Network in Chilton.
- On March 13th, the Community Planner was part of a teleconference to continue planning for the 5th Annual Sustainable Forestry Conference to be held on April 16th, 2009 at the Encore on Central in Florence.
- On March 17th, Commission staff participated in a meeting to review a draft Memorandum of Understanding (MOU) delineating roles and responsibilities pertinent to development, maintenance and updating of the WisDOT Northeast Region travel demand forecast model.

- The Principal Planner attended the quarterly meeting of the International Trade Advisory Committee on March 20th.
- The Principal Planner met with New North and ADVANCE representatives on March 27th to continue development of a survey to determine the methods used by economic development entities from throughout the 18-county region to market their programs and sites outside of the region.
- On March 27th, Rep. Steve Kagen held a symposium at NWTC on changes made to the Small Business Development program as part of the stimulus legislation.
- During March, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.