

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
www.baylakerpc.org
MAY 2009
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- On May 5th, the Principal Planner met with the Village of Allouez Village Board to discuss a possible tax incremental financing district for a couple of locations within the village.
- On May 6th, the Executive Director met with the Brown County Planning Commission Board of Directors to discuss Commission activities and membership for 2010.
- On May 26th, the Executive Director met with the Brown County Planning, Development and Transportation Committee to discuss Commission activities and membership for 2010.
- The Principal Planner and GIS Coordinator continued to work on the Village of Pulaski's Tax Incremental Finance District No. 3 and a proposed amendment to Tax Incremental Financing District No. 2. Commission staff met with representatives from Ehlers and Associates on May 27th regarding these projects.
- The Principal Planner met with planners from AECOM on May 28th that were hired to complete the City of De Pere's long range downtown and historical preservation plans.
- Commission staff continued to cooperate with the Brown County Planning Department and the Brown County-UW Extension office to sponsor and host a UWEX webinar series on sustainability.

DOOR COUNTY

- The Principal Planner attended the Door County EDC Annual Meeting on May 5th held at the Stone Harbor Hotel and Conference Center in Sturgeon Bay.
- Commission staff met with the Town of Gardner Planning Committee on May 18th to begin work on the town's future land use map as part of the development of the town's Comprehensive Plan.
- Commission staff met with the Town of Egg Harbor Plan Commission on May 19th to present a final draft Comprehensive Plan for recommendation of adoption to the Town Board.

FLORENCE COUNTY

- Commission GIS staff assisted the Florence County Land Information Officer with questions relating to the 2009 RAMONA Survey.
- Commission staff continued to work on the development of Florence County's comprehensive plan. The county steering committee meeting was held on May 12th to continue reviewing draft materials to be used in the county and local comprehensive plans. In addition, commission staff continued field verification of existing land uses. Commission staff attended six local town visioning sessions during the month as the first step in preparation of their local comprehensive plans.
- Commission staff assisted UW-Extension staff to facilitate a visioning workshop with the Town of Aurora on May 12th, Town of Florence and Town of Commonwealth on May 13th, Town of Homestead on May 18th, Town of Fern May 26th, Town of Fence on May 28th.

KEWAUNEE COUNTY

- During May, the Commission continued to provide assistance to the towns of Casco, Franklin, Lincoln and Red River with updates to their respective zoning ordinances.
- On May 11th, the Community Assistance Planner attended a Public Hearing on the Town of Pierce Zoning Ordinance update.
- On May 14th, the Principal Planner met with Village of Luxemburg officials to discuss a project amendment for their tax incremental financing district.

MANITOWOC COUNTY

- Work continued on the Maritime Metro Transit Development Program (TDP) in May. The TDP Review Committee met on May 6th; principal agenda items at this meeting included: distribution and review of a final draft of Chapter 8 of the TDP (Goals, Objectives, Standards and Their Use in Evaluating the Current Transit Operation); and continued discussion of upcoming survey work. In addition, Commission staff met with ABR Employment Services of Manitowoc on May 12th to finalize the contract for and discuss logistics of the Maritime Metro Transit boarding and alighting and passenger opinion surveys to take place in late May and early June. Training of staff for the boarding and alighting survey was held the afternoon of May 26th, and the boarding and alighting survey was conducted on May 27th (the entire service day – 4:45 a.m. to 8:00 p.m.). The passenger opinion survey was scheduled for June 3rd, with training held the afternoon of June 2nd.
- Commission staff participated in a meeting of the Manitowoc County Mobility Advisory Committee on May 20th.
- Commission staff met with communities in the Lakeshore Planning Cluster to finalize Chapters 1 through 4 of the local comprehensive plans for public review. Staff met with the Town of Manitowoc on May 4th, Village of Francis Creek on May 13th, Town of Gibson on May 18th, and Village of Maribel on May 20th.
- Commission staff met with local communities in the Northwest Planning Cluster to review and make corrections and additions to Chapters 1 through 4 of the local comprehensive plans. Staff met with the Village of Reedsville on May 5th, Town of Maple Grove on May 6th, Village of Kellnersville on May 11th, and Town of Rockland 13th.
- Commission staff facilitated meetings of all five local plan commissions or committees in the Southern Planning Cluster in May. Staff met with the Town of Liberty on May 12th, the Village of St. Nazianz on May 13th, the Town of Meeme on May 19th, the Town of Eaton on May 20th, and with the Town of Schleswig on May 26th. Full draft plans have now been prepared for all five towns or villages, which are now in varying stages in their draft plan review processes.
- Commission staff facilitated a meeting of the Manitowoc County Planning Advisory Committee (MCPAC) on May 27th as part of the Manitowoc County multi-jurisdictional planning process. Finalizing the County Resource document for public review was the main agenda item.
- On May 28th Commission staff attended a meeting by HNTB Corporation and WisDOT to discuss a re-routing study for STH 310 in the City of Two Rivers.
- Commission staff met with the City of Two Rivers on May 28th to review and discuss the continued development of the city's Comprehensive Plan update.

MARINETTE COUNTY

- On May 4th, the Natural Resources Planner met with the Town of Goodman to continue development of their comprehensive plan.
- On May 6th, the Natural Resources Planner attended the Town of Stephenson Board Committee meeting to present their Community Wildfire Protection Plan for adoption recommendation.
- On May 7th, the Community Planner and the GIS specialist met with the Village of Crivitz to continue development of their comprehensive Plan.
- On May 7th, the Regional Transportation Planner met with the Town of Beaver Planning Committee to continue development of their comprehensive Plan.
- On May 11th, Commission staff met with the Marinette County Comprehensive Plan Advisory Committee to review progress on the County Comprehensive Plan.
- On May 12th, the Regional Transportation Planner met with the Town of Stephenson Planning Committee to continue development of their comprehensive Plan.
- On May 18th, the Natural Resources Planner met with the Town of Dunbar to continue development of their comprehensive plan.
- On May 19th, Commission staff held an intergovernmental cooperation meeting with northern Marinette County communities, adjacent communities, and relevant agencies in the City of Niagara.
- On May 20th, the Natural Resources Planner met with the Town of Niagara to continue development of their comprehensive plan.
- On May 26th the Regional Transportation Planner provided a “work program” presentation to the Marinette County Board of Supervisors.
- On May 26th the Regional Transportation Planner facilitated a public information meeting and a public hearing to present the revised Code of Ordinances for the City of Marinette.
- On May 28th, the Natural Resources Planner met with the Town of Pembine to continue development of their comprehensive plan.
- On May 27th, the Regional Transportation Planner met with the Village of Wausaukee Plan Commission to continue development of their comprehensive Plan.
- On May 28th, the Regional Transportation Planner met with the City of Marinette Plan Commission to present proposed revisions to the City’s zoning ordinance.
- During the last month, Commission staff, continued work on the development of the Marinette County Comprehensive Plan.

OCONTO COUNTY

- Commission staff facilitated three Open Houses during the month to allow the public to review a complete draft of the county’s comprehensive plan. Open Houses were held on May 6th in the Town of Mountain, May 12th at the Town of How, and May the 14th at the Oconto County Courthouse.
- The Principal Planner met with the City of Oconto Plan Commission on May 12th to discuss the final draft mitigation strategies for the *Oconto County Multi-Hazards Mitigation Plan*.
- The Principal Planner met with the Village of Lena’s Planning and Development Committee on May 13th to continue working on priorities for implementation of the village’s comprehensive plan.

SHEBOYGAN COUNTY

- On May 1st, the Natural Resources Planner participated in a meeting of the Sheboygan County Natural and Cultural Resources Subcommittee of the Smart Growth Implementation Committee.
- On May 5th the Community Planner participated in a meeting with the Sheboygan County Emerald Ash Borer (EAB) Work Group.
- On May 5th, Commission staff participated in a public information meeting concerning the State Highway 23 Freeway Designation and Corridor Preservation Study. This meeting was held at the City of Plymouth Fire Department, and was sponsored by the WisDOT Northeast Region staff.
- On May 14th, the Natural Resources Planner participated in a meeting of the Sheboygan County Natural and Cultural Resources Subcommittee of the Smart Growth Implementation Committee.
- Commission staff facilitated a special joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on May 20th. Principal agenda items addressed at this meeting included: prioritization of street and highway projects that are eligible for American Recovery and Reinvestment Act (ARRA, or Stimulus) funds through the Surface Transportation Urban (STP Urban) program; prioritization of projects that are eligible for ARRA funds through the Transportation Enhancement (TE) program; an update on WisDOT Northeast Region activities and projects, and an update on MPO planning activities. The project prioritization lists approved at this meeting were submitted to staff of the WisDOT Bureau of Transit and Local Roads on May 21st.
- Commission staff participated in a mid-year work program review meeting with WisDOT and Federal Highway Administration (FHWA) staff on May 26th; this meeting was held at the Commission office.

MULTI-COUNTY/REGIONAL

- On May 11th, the Natural Resources Planner participated on a conference call for the Lake Michigan Forum/Lake Michigan Academy joint meeting.
- On May 13th, the Natural Resources Planner attended a workshop to learn about how communities can get funding under the State's Energy Efficiency & Conservation Block Grant (EECBG) program.
- On May 14th, the Executive Director met with the Directors of The New North and East Central RPC for their quarterly coordination meeting.
- On May 14th, the Community Planner and Natural Resources Planner participated in a webcast to learn about how communities can get federal funding for water projects.
- On May 14th, staff facilitated the Regional Housing Advisory Committee meeting. Mina Taske from Brown County Department of Human Services was a guest speaker to talk to the group on housing for foster care children.
- On May 19th, staff attended a training held by the Wisconsin of Wisconsin-Madison Transportation Information Center on new Wisconsin Statewide Speed Management Guidelines.
- On May 19th the Community Planner attended the UWEX webinar series on sustainability.
- The Principal Planner attended a grants workshop sponsored by the state's Office on Energy Independence on May 19th in Appleton.
- On May 21st, the Executive Director coordinated a meeting of the Association of Wisconsin Regional Planning Commissions in Stevens Point.

- The quarterly Economic Development Advisory Committee meeting was held on May 21st to continue work on preparing the 2009 Comprehensive Economic Development Strategy.
- On May 28th, the Executive Director participated on a panel to discuss “Using Your RPCs to Access Federal and State Resources” as part of Congressman Tom Petri’s Grants and Programs for Local Government Conference.
- On May 29th, the Principal Planner attended the quarterly NEWREP meeting held at the Business Assistance Center in Green Bay.
- Throughout May, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.