

BAY-LAKE REGIONAL PLANNING COMMISSION
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NOVEMBER 2007
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- On November 15th, the Executive Director attended a meeting to work with city of De Pere officials and citizens to develop a sustainable development initiative.
- During November, the Community Planner attended three meetings of the Sustainable Greater Green Bay Task Force to discuss plans for 2008.
- On November 14th the Community Planner attended a meeting to discuss implementation of the Lower Fox River Basin TMDL study.
- On November 20th the Community Planner conducted a presentation to UW-Green Bay students regarding comprehensive planning in Wisconsin.

DOOR COUNTY

- During November, the assisted the Door County Soil and Water Department in developing a countywide stormwater management ordinance.
- Commission staff continued to develop the Resource Report portion of the Door County Comprehensive Plan throughout November. On November 29th, the Community Planner met with the Door County Planning Advisory Committee to complete its review of the County Resource Report.
- Commission staff continued development of the Town of Egg Harbor's Comprehensive Plan during November.

FLORENCE COUNTY

- The Commission staff prepared and submitted Florence County's FY 2008 Comprehensive Planning Grant application to the Wisconsin DOA due on November 1st.
- On November 9th, Commission staff presented the parent survey results conducted in the spring and results from the October meeting to the Florence County SRTS Task Force Committee. Staff facilitated the meeting and helped the committee generate a vision and mission statements, and goals for the safe routes to school program.
- Commission staff continued to provide technical assistance to Florence County on codifying and updating the county zoning, shoreland and floodplain ordinances.

KEWAUNEE COUNTY

- During November, the Regional Transportation Planner provided assistance to the Town of Red River with final review and editorial revisions to their Comprehensive Plan (adopted in December 2006). The Regional Transportation Planner met with the Town's Plan Commission on November 7th.
- On November 12th Commission staff met with the city of Algoma to gather information and discuss development of an economic feasibility study for a cross-lake car ferry from Algoma to Frankfort Michigan.
- On November 20th, the Commission's Community Planner III met with the Town of Montpelier Plan Commission to continue work on the town's code of ordinances.

- During November, the Regional Transportation Planner provided assistance to the Town of Franklin with revisions to their Comprehensive Plan. The Regional Transportation Planner met with the Town's Plan Commission on November 13th.
- The Principal Planner met with Lee Novak of Robert E. Lee and Associates on November 12th to begin working on the Village of Luxemburg's TIF Plan Amendment.

MANITOWOC COUNTY

- On November 28th, Commission staff held a comprehensive planning meeting of the Manitowoc County Planning Advisory Committee (MCPAC) to review the Natural, Agricultural, and Cultural Resources chapter, and distribute the Population and Housing and Economic Development chapters of the county resource document.
- Commission GIS staff continued inventorying land use to be used in the county comprehensive plan.

MARINETTE COUNTY

- On November 8th and again on November 29th the Regional transportation Planner met with the City of Marinette Plan Commission to continue development of revisions and additions to the City's Code of Ordinances.
- On November 14th, the Regional Transportation Planner met with a WisDOT representative and representatives of the City of Marinette to review the 2008 request for operating assistance for the city's Shared-Ride Taxi system.
- During the month of November work continued on the Marinette County Comprehensive Plan.

OCONTO COUNTY

- Commission staff met with several Oconto County communities to continue working on their comprehensive plans. Staff met with the Village of Lena on November 7th, the Town of Lena on November 7th, the Town of Stiles on November 26th, the Town of Abrams on November 20th, Town of Little Suamico on November 8th, the Village of Suring on November 8th, the Town of Morgan November 6th, the Town of Chase on November 5th, the towns of Breed and Brazeau on November 6th, the towns of Spruce and Bagley on November 13th, the City of Oconto Falls on November 5th, the Town of Townsend on November 5th, the Town of Lakewood on November 12th, and the Town of Doty on November 26th.
- On November 8th, the Principal Planner facilitated a focus group with 16 Suring High School students to gather input on updating the village's comprehensive plan.
- Commission GIS staff continued to update the land use inventory for the Oconto Comprehensive Plan.
- On November 29th, the Natural Resources Planner facilitated a meeting with the Town of Riverview, WDNR, and US Forest Service to continue development of a Community Wildfire Protection Plan (CWPP) for the town. The GIS Coordinator continued to update GIS mapping for the project.

SHEBOYGAN COUNTY

- Commission staff met with the Coordinator of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTP) with the Sheboygan County Planning and Resources Department on November 6th to discuss coordination issues between the MPO long-range transportation plan and transportation improvement program (TIP) and priorities in the county's recently adopted long-range bicycle and pedestrian transportation plan.
- Commission staff participated in meetings of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTP) Technical Subcommittee on November 6th, 14th, 20th and 27th.
- Commission staff hosted a Public Information Meeting concerning the *Sheboygan County All Hazards Mitigation Plan* at the Kohler Village Hall the evening of November 13th. This plan involved a 30 day review

period in November. The Sheboygan County Board is expected to adopt the plan in the near future; after this, the plan will be submitted to Wisconsin Emergency Management (WEM) and to the Federal Emergency Management Agency (FEMA) for final review and approval. Participating cities and villages in the county have also been invited to adopt the plan as their local All Hazards Mitigation Plan; towns in Sheboygan County will be covered by the county plan, and the City of Sheboygan adopted its own plan in 2005 (also prepared by Commission staff).

- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on November 29th. Agenda items at this meeting included: a presentation by WisDOT Northeast Region staff concerning a study WisDOT is pursuing regarding an “event only” partial interchange on Interstate Highway 43 in the Town of Mosel; an update on the SAFETEA-LU compliance amendment to the *Year 2035 Sheboygan Area Transportation Plan (SATP)*; an update on the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2008 – 2011*; and an update on other planning activities.
- Commission staff met with the manager of the Sheboygan County Memorial Airport on November 29th to discuss a petition that will be submitted to the Commission in the near future proposing that the *Sheboygan Urbanized Area Sewer Service Plan* be amended to expand sewer service to a larger area on the airport grounds.
- Commission staff continued to prepare the draft *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2008 – 2011* in November. This included updating of project tables, preparation of narrative for the main body of the TIP, and beginning to prepare appendices for the TIP. Revised draft project tables and maps showing street and highway projects in the TIP were reviewed with members of the MPO advisory committees at their November 29th joint meeting.
- Commission staff continued to work on additions to the *Year 2035 SATP* that will make that plan compliant with SAFETEA-LU in November. Commission staff continued to update the financial plan in the *Year 2035 SATP* to inflate costs and revenues, as is required in SAFETEA-LU. The draft financial plan analysis for street and highway, transit and bicycle and pedestrian transportation project recommendations in the plan was completed by late November. The MPO advisory committees reviewed the draft financial plan section at their November 29th joint meeting. Commission staff also discussed adjustments that need to be made to the travel demand forecast model with WisDOT travel forecasting staff, and discussed emission factor development with WDNR Bureau of Air Management staff, anticipating a conformity analysis in the near future. As time permitted, Commission staff also revised previous sections of the SAFETEA-LU compliance amendment to the *Year 2035 SATP* that were suggested by members of the MPO advisory committees at previous meetings. An outline for the SAFETEA-LU compliance amendment to the *Year 2035 SATP* has been drafted, and staff continues to follow this outline to amend the plan.
- Anticipating a conformity analysis on the *Year 2035 SATP* and the *2008 – 2011 TIP* in the near future, Commission staff discussed adjustments that need to be made to the travel demand forecast model with WisDOT travel forecasting staff, and also discussed emission factor development with WDNR Bureau of Air Management staff in November.
- Commission staff made changes to the *2008 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* that were suggested by WisDOT and FHWA staff in the first half of November. The Commission adopted the MPO Work Program as a component of the overall Commission Work Program on November 9th. Commission staff submitted the final MPO Work Program to applicable state and federal agencies in mid November.

MULTI-COUNTY/REGIONAL

- On November 1st, Commission staff participated in a meeting of the WisDOT Local Roads and Streets Council (LRSC) Regulatory, Environmental and Legislative Committee at the Portage County Highway Department in Plover.

- On November 3rd the Natural Resources Planner and Community Planner attended a workshop in Appleton on the Natural Step process for sustainable communities.
- On November 6th, the Executive Director participated in a meeting at the East Central RPC offices to continue to discuss the development of a Niagara Escarpment Greenway Plan. The National Park Service will be helping to develop the plan.
- On November 8th, the Executive Director attended the annual meeting of the board of the Association of Wisconsin RPCs in Madison.
- On November 9th, WisDOT Northeast Region staff gave presentations on the Six Year Program and on WisDOT Northeast Region corridor studies and other planning projects at the Commission's Work Program Committee meeting.
- The Principal Planner participated in a teleconference on November 6th to continuing planning for the 2008 Global Trade Conference.
- On November 5th, the Principal Planner participated in the Northwoods Economic Steering Committee meeting to discuss the October 2nd workshop at the Four Seasons Resort and begin planning for the 2008 conference.
- The Commission's Regional Transportation Planner participated in a teleconference with WisDOT staff on November 13th to review the *2008 Regional Transportation Work Program*.
- On November 14th, the Executive Director attended a meeting at the Economic Development Administration in Chicago to get more information on EDA's priorities for funding in the upcoming years.
- On November 9th, the commission met at the Commission offices for its regularly scheduled meeting. Discussions with the Wisconsin Department of Transportation and the Oneida Nation as well as a presentation by Jim Kettler from the Lakeshore Natural Resources Partnership highlighted the meeting.
- On November 21st, Commission transportation planning staff participated in a coordinated public transit/human services transportation planning meeting in Madison. The meeting was called by WisDOT Central Office staff for selected RPC transportation planning staff around the state the Wednesday before Thanksgiving. WisDOT's paid consultant from New England participated via teleconference to discuss WisDOT's plans in this area over the next year.
- The Principal Planner attended the monthly NEWREP meeting held November 30th at the Bordini Center in Appleton.
- The GIS Coordinator participated on a Wisconsin Geographic Information Coordination Council (WIGICC) meeting via phone on November 20th.
- The GIS Coordinator Tony Bellovary had a quote published in a National Academies report, *National Land Parcel Data: A Vision for the Future*. The report was prepared by the Committee on Land Parcel Databases: A National Vision, which operated under the auspices of the Mapping Science Committee of the Board on Earth Sciences and Resources located in Washington, DC.