

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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OCTOBER 2008
MONTHLY WORK PROGRAM ACTIVITY REPORT
By County

BROWN COUNTY

- On October 7th, the Executive Director and the Natural Resources Planner met with the Hobart Village Board to discuss the changes in state law that will require water utilities serving 10,000 or more people to develop water supply plans.
- On October 22nd, the Natural Resources Planner attended a meeting of the Brown County Public Private Partnership to work on developing partnerships in emergency planning.
- During October, Commission staff continued to work on the development of a Multi-Hazard Mitigation Plan for the Oneida Nation of Wisconsin.

DOOR COUNTY

- Commission staff met with the Town of Egg Harbor Plan Commission on October 16th to continue development of the town's Comprehensive Plan. The Commission completed a review of the goals and objectives for the plan.
- Commission staff met with the Town of Gardner Planning Committee on October 14th and 21st to present drafts of the Natural, Agricultural and Cultural Resources chapter and the Economic Development chapter of the town's Comprehensive Plan.
- On October 29-30th, the Natural Resources Planner participated in the kick-off meetings of the Door County Greenprinting plan in Sturgeon Bay.
- During October, the Regional Transportation Planner, developed and submitted the *Coordinated Public Transit/Human Services Transportation Plan for Door County*, to the Wisconsin Department of Transportation (WisDOT). The human services transportation provisions of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU) require the county to develop and submit the plan (which contains a list of proposed projects and programs) prior to distribution of funds from Section 5310 (Elderly Individuals and Persons with Disabilities Capital Assistance), Section 5316 (Job Access and Reverse Commute), and Section 5317 (New Freedom Program).

FLORENCE COUNTY

- During September, the Regional Transportation Planner, developed and submitted a *Coordinated Public Transit/Human Services Transportation Plan for Florence/Marinette and Oconto County*, to the Wisconsin Department of Transportation (WisDOT). The human services transportation provisions of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU) require the county to develop and submit the plan (which contains a list of proposed projects and programs) prior to distribution of funds from Section 5310 (Elderly Individuals and Persons with Disabilities Capital Assistance), Section 5316 (Job Access and Reverse Commute), and Section 5317 (New Freedom Program).
- The Commission continued to work on the development of Florence County's comprehensive plan throughout October. Staff continued to collect demographic and physical data for the county to be included in the plan.
- Staff completed and delivered the *Florence County Safe Routes to School* plan.

KEWAUNEE COUNTY

- On October 15th, the Commission's Community Planner III met with the Town of Montpelier Plan Commission to continue work on the town's code of ordinances.
- On October 27th the Regional Transportation Planner met with the Town of Casco Planning Commission to discuss ongoing zoning issues.
- On October 29th the Commission's Community Planner III and GIS Specialist met with the Town of Pierce Planning Committee to continue work on the town's zoning ordinance revisions.
- During October, the Regional Transportation Planner, revised and submitted a *Coordinated Public Transit/Human Services Transportation Plan for Kewaunee County*, to the Wisconsin Department of Transportation (WisDOT). The human services transportation provisions of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU) require the county to develop and submit the plan (which contains a list of proposed projects and programs) prior to distribution of funds from Section 5310 (Elderly Individuals and Persons with Disabilities Capital Assistance), Section 5316 (Job Access and Reverse Commute), and Section 5317 (New Freedom Program).

MANITOWOC COUNTY

- Commission staff participated in a meeting of the Manitowoc County Mobility Advisory Committee the morning of October 8th.
- Work continued on the Maritime Metro Transit Development Program (TDP) in October. The TDP Review Committee met the afternoon of October 15th; the main agenda items at that meeting involved final review of Chapter 7 of the TDP (Transit System Performance); updates on previously prepared chapters of the TDP; and continued discussion of upcoming survey work.
- As part of the Manitowoc County multi-jurisdictional planning process, Commission staff facilitated meetings of all five local plan commissions or committees in the Southern Planning Cluster in October. Staff met with the Village of St. Nazianz on October 2nd, the Town of Eaton on October 15th, the Town of Liberty on October 21st, the Town of Schleswig on October 22nd, and the Town of Meeme on October 28th.
- Commission staff continues to meet with the local communities in the Northwest Planning Cluster to develop their comprehensive plan. Staff met with the Town of Maple Grove on October 1st, Village of Kellnersville on October 12th, Village of Reedsville and Town of Rockland on October 22nd, and Whitelaw on October 27th.
- Commission staff also met with the communities in the Lakeshore Planning Cluster to develop their local comprehensive plans. Staff met with the Village of Francis Creek on October 1st, Town of Manitowoc on October 6th, Town of Gibson on October 13th, Village of Maribel on October 22nd, Town of Kossuth on October 27th, and Town of Two Rivers on October 30th.
- In October, the Commission's Community Planner III also continued to collect and analyze data and have discussions with the City of Two Rivers on the development of city's comprehensive plan.
- During October, the Regional Transportation Planner, revised and submitted a *Coordinated Public Transit/Human Services Transportation Plan for Manitowoc County*, to the Wisconsin Department of Transportation (WisDOT). The human services transportation provisions of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU) require the county to develop and submit the plan (which contains a list of proposed projects and programs) prior to distribution of funds from Section 5310 (Elderly Individuals and Persons with Disabilities Capital Assistance), Section 5316 (Job Access and Reverse Commute), and Section 5317 (New Freedom Program).

MARINETTE COUNTY

- On October 1st the Regional Transportation Planner met with the Town of Wagner Town Board to review the *Draft - Code of General Ordinances for the Town of Wagner*. The Regional Transportation Planner has been working with the Town's Plan Commission for the last 14 months to develop the town's first zoning ordinance.

- On October 2nd the Regional Transportation Planner and the Community Planner met with the Town of Crivitz Comprehensive Plan Committee to initiate development of the Village's Comprehensive Plan.
- On October 13th, the Natural Resources Planner met with the towns of Dunbar, Goodman, Niagara, and Pembine to provide them information for the development of their comprehensive plans.
- On October 9th, the Natural Resources Planner met with the Town of Stephenson and the WDNR to continue development of a Community Wildfire Protection Plan for the town.
- On October 15th, the Regional Transportation Planner met with the Town of Stephenson Plan Commission to continue development of the town's comprehensive plan.
- On October 16th, the Regional Transportation met with WisDOT project and planning analyst, the Marinette County Highway Commissioner, local officials and other county staff to discuss snowmobile trail connections to the new four-lane USH 41 expressway between the City of Oconto and the City of Peshtigo.
- On October 21st, the Regional Transportation Planner met with the City of Niagara Plan Commission to continue development of their comprehensive plan.
- On October 28th, the Regional Transportation Planner met with the Town of Beaver Comprehensive Plan Committee to continue development of the town's comprehensive plan.
- On October 29th, the Regional Transportation Planner met with the Village of Wausaukee Plan Commission to continue development of the village's comprehensive plan.
- During October, the Regional Transportation Planner completed and submitted an operating assistance grant application for the City of Marinette's shared-ride taxi transit program. The federal and state grant provides more than 66 percent of the total operating costs (approximately \$200,000) for the city's taxi transit service.
- During October, the Regional Transportation Planner, completed and submitted the *Coordinated Public Transit/Human Services Transportation Plan for Florence/Marinette and Oconto County*, to the Wisconsin Department of Transportation (WisDOT). The human services transportation provisions of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU) require the county to develop and submit the plan (which contains a list of proposed projects and programs) prior to distribution of funds from Section 5310 (Elderly Individuals and Persons with Disabilities Capital Assistance), Section 5316 (Job Access and Reverse Commute), and Section 5317 (New Freedom Program).
- During the last month, Commission staff, continued work on the development of the Marinette County Comprehensive Plan.

OCONTO COUNTY

- The Principal Planner met with the Village of Lena's Planning and Development Committee on October 1st to continue working on priorities for implementation of the village's comprehensive plan.
- On October 10th, the Commission's Executive Committee held its regularly scheduled meeting at the Oconto County Courthouse in Oconto.
- Three community planning cluster meetings were held as part of preparing the *Oconto County 20-Year Comprehensive Plan*. The Central Planning Cluster met on October 15th at the Town of How Community Center. The Northern Planning Cluster met on October 21st at the Town of Mountain Community Center. The Southern Planning Cluster met on October 28th at the Oconto County Courthouse. The county's draft vision statement and proposed future land use maps were presented and discussed.
- Throughout the month of October, Commission staff continued work on the *Oconto County Multi-Hazards Mitigation Plan*. Staff worked on developing portions of the county's Risk Assessment, began reviewing the revised critical facilities maps for each community, and began preparation of Chapter 4: Mitigation Strategies. Commission staff met with Tim Magnin, Oconto County's Emergency Management Director, to establish final timeline and process for completing the plan.

- During October, the Regional Transportation Planner, submitted the *Coordinated Public Transit/Human Services Transportation Plan for Florence/Marinette and Oconto County*, to the Wisconsin Department of Transportation (WisDOT). The human services transportation provisions of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU) require the county to develop and submit the plan (which contains a list of proposed projects and programs) prior to distribution of funds from Section 5310 (Elderly Individuals and Persons with Disabilities Capital Assistance), Section 5316 (Job Access and Reverse Commute), and Section 5317 (New Freedom Program).

SHEBOYGAN COUNTY

- On October 14th, the Executive Director attended the monthly meeting of the Sheboygan County Smart Growth Implementation Committee to review a draft survey and begin review components of the Sheboygan County Comprehensive Plan.
- Commission staff participated in a meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTP) Citizens' Advisory and Technical Committee (CATC) on October 23rd.
- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on October 23rd. Agenda items at this meeting included: review and recommendation of approval of the *2009 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* to the Commission; a briefing from WisDOT Northeast Region staff on the WisDOT Northeast Region travel demand forecast model and its lakeshore model component; and an update on various other planning activities.
- Commission staff participated in an MPO Directors' meeting in Madison on October 28th.
- Commission staff provided technical assistance to the Sheboygan Parking and Transit Utility in October. This assistance involved a quarterly report regarding Sheboygan Transit's Community Development Block Grant (CDBG) funding.

MULTI-COUNTY/REGIONAL

- On October 1st, Commission staff attended the Great Lakes Gatherings meeting at the Kohler Art Center in Sheboygan sponsored by Gathering Waters Conservancy and the Lake Michigan Shorelands Alliance.
- Commission staff participated in a meeting regarding local data collection and review pertinent to the development of a travel demand forecast model for the four Lake Michigan shoreline counties in the region (Sheboygan, Manitowoc, Kewaunee and Door) at the Commission office on October 7th.
- The Northwoods Economic Summit IV was held on October 7th at the Four Seasons Resort in Pembine. The Principal Planner is on the organizing committee for the annual summit.
- On October 10th, the Commission's Executive Committee held its regularly scheduled meeting at the Oconto County Courthouse in Oconto.
- On October 13th, the Executive Director attended the annual Wisconsin Counties Association Conference to give a presentation as part of a panel on *Innovative Ways to Use Your Regional Planning Commission*.
- On October 14th, the Principal Planner was part of a teleconference to continue planning for the 8th Annual Global Trade Conference to be held on April 7th, 2009 at the KI Convention Center in Green Bay.
- On October 15th, Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee at the East Central Wisconsin Regional Planning Commission office in Menasha. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- The Principal Planner attended the quarterly International Trade Advisory Committee meeting on October 17th at the Business Assistance Center on the Green Bay NWTC Campus.

- On October 21st, the Commission provided host facilities for the first presentation in a webinar series on sustainability in cooperation with the Brown County Planning Department and the Brown County-UW Extension office.
- On October 24th, the Executive Director attended a meeting of the Lake Michigan Stakeholders Group Steering Committee to discuss the function and structure of the group.
- On October 28th, the GIS Coordinator attended the WIGICC Network meeting in Appleton, WI.
- During October, Commission staff continued development of the WCMP-funded project to inventory and assess public access to the Green Bay East Shore and a project to develop a Niagara Escarpment Overlay Guide.
- During October, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- The GIS Coordinator continued to work on the NEIEN grant working on the Commission's internet mapping site and OGC delivery of GIS datasets.
- On October 13, 14, 21 and 28, Commission staff attended committee meetings of the Northeast Wisconsin Stormwater Consortium (NEWSWC).
- On October 16th, Commission staff coordinated the regional Housing Advisory Committee quarterly meeting in Manitowoc County at Lakeshore Cap new office. Issues on housing foreclosure and the Wisconsin Stabilization Neighborhood Program were discussed.