

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
SHEBOYGAN METROPOLITAN AREA
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING
January 30, 2020
Sheboygan City Hall (Conference Room 305), Sheboygan

MEMBERS PRESENT: Steven Bauer, Policy Advisory Committee Chairperson,
Presiding

Policy Advisory Committee: Bill Blashka for Daniel Hein (Town of Sheboygan)
Charles Born (Town of Lima)
Matt Halada for Will Dorsey (WisDOT Northeast Region,
Green Bay)
Vernon Koch for Tom Wegner (Sheboygan County)

Technical Advisory Committee: David Biebel (City of Sheboygan Department of Public Works)
Aaron Brault (Sheboygan County Planning and Conservation
Department)
Brett Edgerle (Village of Kohler)
Jim Glavan (Sheboygan County Representative, Eastern
Wisconsin Counties Railroad Consortium)
Derek Muench (Shoreline Metro)
Greg Schnell (Sheboygan County Transportation Department)
David Smith (Bicycle and Pedestrian Transportation Advocate)
Steve Sokolowski (City of Sheboygan Department of Planning
and Development)
Megan Zielke (WisDOT Bureau of Planning and Economic
Development, Madison, by phone)

MEMBERS EXCUSED: Jerry Benzschawel (City of Sheboygan Falls Department of
Public Works)
Ryan Sazama (City of Sheboygan Department of Public Works)
Mayor Mike Vandersteen (City of Sheboygan)

OTHERS PRESENT: None

STAFF PRESENT: Jeffrey Agee-Aguayo (Bay-Lake Regional Planning
Commission)

1. The meeting was called to order at 1:02 p.m. by Policy Advisory Committee Chairperson Steven Bauer.

Members of both committees and staff in attendance introduced themselves for the benefit of everyone in attendance.

Members of both committees and staff present noted committee members who had asked to be excused from the meeting.

2. **Moved** by Matt Halada and seconded by Bill Blashka that both committees approve the agenda for the January 30, 2020, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

3. **Moved** by Matt Halada and seconded by Vernon Koch that both committees approve the minutes of the December 12, 2019, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

4. Policy Advisory Committee Chairperson Steven Bauer asked if there was any public input; none was received.

5. Members of both committees reviewed and recommended approval of minor amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2020 – 2023* to the Bay-Lake Regional Planning Commission.

Jeffrey Agee-Aguayo distributed revisions to Table 3 (Calendar Year 2020: Elderly and Disabled Transportation Projects) to everyone in attendance, and also projected this table onto the monitor in the meeting room. Jeffrey Agee-Aguayo then reviewed revisions to Table 3 with everyone in attendance. The Sheboygan County Aging and Disability Resource Center (ADRC) received \$45,400 in Federal Transit Administration (FTA) Section 5310 funding for its enhanced volunteer driver program, which is to be matched with a similar amount of local (county) funds and \$11,400 in fares/contributions. In addition, there were cost adjustments to the purchase of specialized transportation services from Shoreline Metro in that the state and local shares of this line item increased somewhat.

Jeffrey Agee-Aguayo distributed revisions to Table 6 (Calendar Years 2020 – 2023: Street and Highway Improvement Projects) to everyone in attendance, and also projected this table onto the monitor in the meeting room. Jeffrey Agee-Aguayo then reviewed revisions to Table 6 with everyone in attendance, which included the following:

- TIP ID No.: 372-15-001: State Highway 28: Intersection with County Highway EE: Construction of a Roundabout: The total cost of this project increased from \$2,198,000 to \$2,490,000;
- TIP ID No.: 372-13-013: Superior Avenue: North Taylor Drive to North 29th Street: Reconstruction with no Increase in Capacity: The total cost of this project increased from \$2,080,000 to \$2,330,000;

- TIP ID No.: 372-20-011: State Highway 32: County Highway D to State Highway 28: Design Leading to Milling and Overlay of the Existing Asphaltic Pavement: New project at a cost of \$80,000 (the actual resurfacing is scheduled for 2025); and
- TIP ID No.: 372-20-012: State Highway 32: County Highway D to State Highway 28: Design Leading to Replacement and Preservation of Several Bridges: New project at a cost of \$150,000 (the actual bridge work is scheduled for 2025).

Jeffrey Agee-Aguayo noted that the resurfacing of Interstate Highway 43 from Wilson Lima Road to State Highway 42 (TIP ID No.: 372-20-001) was scheduled for 2024. Jeffrey Agee-Aguayo also noted cost changes to the highway preservation and highway safety cost categories in the 2020 – 2023 funding summary in Table 6.

Jeffrey Agee-Aguayo distributed the revised financial plan (fiscal constraint demonstration) for the January 2020 minor amendments to the 2020 – 2023 TIP to everyone in attendance, and also projected this narrative onto the monitor in the meeting room. Jeffrey Agee-Aguayo then reviewed revisions to the financial plan, including changes to entries for 2020 in the Surface Transportation Block Grant (STBG) program and the FTA Section 5310 program in Table 7, as well as a minor change to the top of page 3 in the narrative.

Finally, Jeffrey Agee-Aguayo distributed revised Appendix I (Performance Measures in the Sheboygan Metropolitan Planning Area TIP) to everyone in attendance, and also projected Appendix I onto the monitor in the meeting room. Jeffrey Agee-Aguayo then reviewed revisions to Appendix I. The main revision was on page I-5, and involved updating of the safety targets to be consistent with the targets that were approved in December 2019. Other narrative was updated on pages I-9 through I-11 to reflect the inclusion of the two design projects on State Highway 32 and the fact that an STBG Urban project was selected for the current funding cycle in late 2019.

The only question came from Charles Born, who wondered about the schedule for the State Highway 28/County Highway EE roundabout project. Greg Schnell responded that he understood that preliminary work on this project would take place in 2020, with construction occurring in 2021. Matt Halada commented that he was e-mailing staff from the WisDOT Northeast Region office to get more information regarding the schedule for this project.

Moved by Derek Muench and seconded by Greg Schnell that both committees recommend approval of the presented minor amendments to the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2020 – 2023* to the Bay-Lake Regional Planning Commission. Motion carried, with all voting aye on a voice vote.

6. Members of both committees reviewed the *Annual Listing of Obligated Projects for Calendar Year 2019*.

Jeffrey Agee-Aguayo distributed and reviewed the *Annual Listing of Obligated Projects for Calendar Year 2019* with members of both committees in attendance. This listing was also projected onto the monitor in the meeting room. Nine FHWA obligated projects and three FTA obligated projects were reviewed.

Jeffrey Agee-Aguayo stated that no action was needed on this agenda item unless changes were made. This information will soon be posted on the MPO webpage.

There were no questions or comments on the *Annual Listing of Obligated Projects for Calendar Year 2019* from members of either committee.

7. Members of both committees reviewed revisions to the report on transportation system performance indicators for the Sheboygan Metropolitan Planning Area for 2019.

Jeffrey Agee-Aguayo distributed the revised report on transportation system performance indicators for the Sheboygan Metropolitan Planning Area for 2019 to members of both committees in attendance. This revised report was also projected onto the monitor in the meeting room.

Changes to the following portions of the report were reviewed:

- Table 4: Private Transportation Providers in Sheboygan County, pp. 9 – 10 (based on suggested revisions at the December 2019 meeting);
- Figures 14 through 16 and their accompanying narrative, pp. 14 – 16 (updated with December 2019 park-and-ride usage data); and
- The information on local pavement ratings (including updates to Figure 24 and accompanying narrative), pp. 23 – 25 (updated with the inclusion of pavement rating data for Sheboygan County highways).

Members of both committees had the following questions and comments regarding the revised report:

- Derek Muench stated that Wheelchair Taxi and Transportation was no longer in business, and should be removed from Table 4.
- David Biebel had questions regarding how the park-and-ride usage was counted that Matt Halada answered.
- Greg Schnell indicated that he would like to see a breakdown of the pavement ratings for Sheboygan County highways for the most current rating cycle (2019).
- Vernon Koch noted that he would like to see how the pavement ratings for Sheboygan County highways have changed over time.

8. Matt Halada discussed WisDOT Northeast Region planning activities and construction projects in Sheboygan County with everyone in attendance (*Note: This report is attached to these minutes*).

Matt Halada stated that he would report out on 2020 projects in greater detail at the next meeting.

Matt Halada noted that the only ongoing project at this point was the State Highway 23 “majors” project. Matt Halada gave a status report on this project, and added that work on this project would pick up in two to three months.

Matt Halada discussed the Multimodal Local Supplement (MLS) program. The deadline for receipt of applications was December 6, 2019. Nearly 1,600 applications were received from counties, cities, villages and towns across the state. The ratio between the value of submitted project applications/needs (\$1.466 billion) and available MLS funding (\$75 million) was great. Charles Born discussed the MLS program, commenting that chances were poor that projects would receive funding.

Matt Halada discussed the Transportation Alternatives Program (TAP). The deadline for receipt of applications was January 24, 2020. A total of eight applications were received from entities in the WisDOT Northeast Region, none of which were in the Sheboygan metropolitan planning area.

Finally, Matt Halada indicated that the State Highway 28/County Highway EE roundabout construction would take place from July 2020 to July 2021, and provided details on this project that he received from Paul Brauer of the WisDOT Northeast Region staff.

Jeffrey Agee-Aguayo then gave an update on other MPO activities to everyone in attendance.

Jeffrey Agee-Aguayo stated that the Shoreline Metro Transit Development Program (TDP) Review Committee met on December 19, 2019. The main agenda item involved review of the chapter involving goals, objectives, standards and the mission statement for the TDP.

Jeffrey Agee-Aguayo noted that he participated in a quarterly meeting of the Wisconsin Department of Natural Resources Bureau of Air Management’s Transportation Conformity Work Group (via teleconference) the afternoon of January 14, 2020.

Jeffrey Agee-Aguayo indicated that he participated in a quarterly meeting of the Northeast Wisconsin Regional Access to Transportation Committee in Menasha the morning of January 21, 2020.

Jeffrey Agee-Aguayo commented that he participated in a quarterly meeting of MPO and RPC directors and transportation planners and WisDOT and FHWA staff to discuss issues of mutual concern (via teleconference) the morning of January 28, 2020.

Jeffrey Agee-Aguayo stated that the Shoreline Metro TDP Review Committee would be meeting immediately following this meeting. The main agenda item at this meeting will involve continued review of the chapter involving goals, objectives, standards and the mission statement for the TDP.

Jeffrey Agee-Aguayo indicated that he would be participating in a meeting of the Bay-Lake Regional Planning Commission's Executive Committee on January 31, 2020. The minor amendments to the 2020 – 2023 TIP that were recommended for approval are scheduled for final action at this meeting.

Jeffrey Agee-Aguayo noted that he planned to participate in a Congestion Mitigation Air Quality (CMAQ) project review meeting the morning of February 4, 2020, either at the Southeastern Wisconsin Regional Planning Commission office or via teleconference. Replacement buses for Shoreline Metro are among the two projects being considered in northeastern Wisconsin and among 31 projects being considered statewide this cycle for the CMAQ program.

Finally, Jeffrey Agee-Aguayo discussed the status of the *Sheboygan County Hazard Mitigation Plan: 2020 – 2025*.

9. The next meeting of the Sheboygan MPO Technical and Policy Advisory Committees was scheduled for **Thursday, February 27, 2020, at 1:00 p.m.**

10. **Moved** by Greg Schnell and seconded by Vernon Koch that the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees be adjourned. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 1:44 p.m.

Recording secretary,

Jeffrey C. Agee-Aguayo

SHEBOYGAN COUNTY

WIS 23 Expansion

Location/limits: WIS 23 from the west Sheboygan/Fond du Lac County line to County P west of the city of Plymouth.

Length of project: 7.42 miles

Cost: \$12.3 million

Schedule: May 13, 2019 to November 2019.

Description of work: This work is part of the WIS 23 four-lane, on-alignment expansion project scheduled for 2019-2022 in Sheboygan and Fond du Lac counties. Work this year in Sheboygan County includes subgrade construction of the additional lanes in the Sheboygan County work zone, grading, drainage culverts and inlets, westbound structure over the Mullet River, westbound structure over the Ice Age Trail, wetland mitigation site, and other incidental items of work.

Winter 2019/2020: The work on the box culvert near County A will be ongoing. The contractor will also be placing pipes, top soiling ditches, and preparing the project for winter.

Traffic Impacts: Traffic not impacted and will continue to utilize existing WIS 23.

WIS 23 Construction Website: <https://projects.511wi.gov/wis23resurface/>

MLS program applications closed December 6. Sheboygan Falls submitted 2 applications. I reviewed and provided suggested comments to the applicant. Statewide 1,596 applications received for a total of \$1.45 billion in needs.

TAP program is ongoing and will close January 24 at 5pm. NE Region received 8 applications and are currently reviewing.

