

MEMORANDUM

**TO:** Sheboygan Metropolitan Planning Area Technical and Policy Advisory Committees  
**FROM:** <sup>JCA</sup> Jeffrey C. Agee-Aguayo, Transportation Planner III  
**DATE:** December 1, 2016  
**RE:** Meeting Notice

A joint meeting of the Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees is scheduled for:

**Thursday, December 8, 2016, at 1:00 p.m.  
Sheboygan County Administration Building (Room 119)  
508 New York Avenue, Sheboygan**

Please find enclosed the following items:

- (1) Meeting Agenda; and
- (2) Draft minutes of the joint Technical Advisory Committee/Policy Advisory Committee meeting of October 27, 2016.

Please note that electronic versions of the draft *2016 Public Participation Plan Update* for the MPO and of the *Cooperative Agreement for Continuing Transportation Planning for the Sheboygan, Wisconsin, Metropolitan Area* are being e-mailed to members of both committees who have supplied me with their e-mail addresses.

Agenda items to be addressed at the December 8 meeting will include: distribution of final copies of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2017 – 2020*; final review and recommendation of approval of the *2016 Public Participation Plan Update* for the Sheboygan MPO to the Bay-Lake Regional Planning Commission; review of the updated *Cooperative Agreement for Continuing Transportation Planning for the Sheboygan, Wisconsin, Metropolitan Area*; distribution and preliminary review of a report on transportation system performance indicators for the Sheboygan Metropolitan Planning Area for 2016; and an update on WisDOT Northeast Region and other MPO planning activities.

I look forward to seeing you or your representative in attendance at this upcoming meeting.

Enclosures

cc.: Area News Media and Interested Citizens

## AGENDA

**BAY-LAKE REGIONAL PLANNING COMMISSION  
METROPOLITAN PLANNING ORGANIZATION (MPO)  
SHEBOYGAN METROPOLITAN PLANNING AREA  
TECHNICAL AND POLICY ADVISORY COMMITTEES**

**Thursday, December 8, 2016**

**1:00 p.m. – 2:15 p.m.**

**Sheboygan County Administration Building (Room 119)  
508 New York Avenue, Sheboygan**

- 1:00 p.m.      1. Call to Order and Introductions
2. Review and Approval of Agenda as Authorized by Law
3. Review and Approval of October 27, 2016, joint Technical Advisory Committee/Policy Advisory Committee Meeting Minutes
- 1:05 p.m.      4. Public Input – 10 Minutes
- 1:15 p.m.      5. Distribution of Final Copies of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2017 – 2020*
- 1:20 p.m.      6. Final Review and Recommendation of Approval of the *2016 Public Participation Plan Update* for the Sheboygan MPO to the Bay-Lake Regional Planning Commission
- 1:30 p.m.      7. Review of the Updated *Cooperative Agreement for Continuing Transportation Planning for the Sheboygan, Wisconsin, Metropolitan Area*
- 1:35 p.m.      8. Distribution and Preliminary Review of a Report on Transportation System Performance Indicators for the Sheboygan Metropolitan Planning Area for 2016
- 2:05 p.m.      9. Update on WisDOT Northeast Region and Other MPO Planning Activities
- 2:10 p.m.      10. Next Meeting Date
- 2:15 p.m.      11. Adjournment

The MPO Technical and Policy Advisory Committees welcome all visitors to listen and observe, but only MPO Technical and Policy Advisory Committee members and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #4.

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,  
Jeffrey C. Agee-Aguayo  
Transportation Planner III  
(920) 448-2820