

**MONTHLY WORK PROGRAM ACTIVITY REPORT**  
**MAY 2010**  
**By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION**  
**441 SOUTH JACKSON STREET**  
**GREEN BAY, WI 54301**  
**[www.baylakerpc.org](http://www.baylakerpc.org)**

**BROWN COUNTY**

- The Natural Resources Planner met with Oneida Nation Emergency Management on May 5<sup>th</sup> to finalize their emergency response plan.
- The Community Planner met with the Town of Ledgeview on May 7<sup>th</sup>, 17<sup>th</sup>, and 25<sup>th</sup> to discuss zoning and planning related material.
- On May 5<sup>th</sup>, Commission staff attended a meeting of the Brown County Planning Commission Board of Directors.
- On May 10<sup>th</sup>, the Community Planner attended the Village of Wrightstown Plan Commission meeting to provide planning/zoning assistance to the village.
- On May 10<sup>th</sup>, Commission staff participated in a meeting of the Brown County Planning Commission Transportation Subcommittee.
- The Natural Resources Planner attended the May 18<sup>th</sup> public information meeting in De Pere regarding the Southern Bypass EIS.
- On May 26<sup>th</sup>, the Natural Resources Planner attended a meeting of the Sustainability Coalition of Brown County in Green Bay.
- On May 26<sup>th</sup>, Oneida Business Committee adopted the *Oneida Nation of Wisconsin 2010-2015 Multi-Hazard Mitigation Plan* developed with assistance from the Bay-Lake Regional Planning Commission.
- On May 26<sup>th</sup>, Oneida Business Committee adopted the *Oneida Tribe of Indians of Wisconsin Emergency Response Plan* developed with assistance from the Bay-Lake Regional Planning Commission.
- The Interim Executive Director attended the De Pere Chamber meeting on May 12<sup>th</sup> to unveil the new downtown redevelopment plan.

**FLORENCE COUNTY**

- Commission staff completed editing the *Florence County 20-Year Comprehensive Plan* as well as the six town plans.

**KEWAUNEE COUNTY**

- During May, the Commission staff continued to provide zoning assistance to the towns of Lincoln, Red River, Pierce, and Montpelier.
- On May 19<sup>th</sup>, the Community Planner and Administrative Assistant met with the Town of Casco Zoning Administrator to update the town's Zoning Code

- On May 20<sup>th</sup>, the Natural Resources Planner held a meeting in Kewaunee for the development of the Kewaunee County Emerald Ash Borer Readiness Plan.

### **MANITOWOC COUNTY**

- Commission staff produced final paper and electronic copies of the Maritime Metro Transit Development Program (TDP) in the first half of May; final delivery of the TDP took place on May 14<sup>th</sup>.
- Delivery of several final copies of local and countywide comprehensive plans took place in late May. Recipients of these plans included the Manitowoc County Planning and Zoning Department and the Manitowoc Public Library.
- Commission staff made changes for final production of the City of Two Rivers comprehensive plan in May. The city's plan will be delivered in early June.
- Commission staff participated in a meeting of the Manitowoc County Planning and Park Commission on May 24<sup>th</sup>.

### **MARINETTE COUNTY**

- During May, the Commission staff provided zoning assistance to the towns of Beaver, Pound, and Grover.

### **OCONTO COUNTY**

- The Principal Planner attended the Lena Planning and Development Committee meeting on May 4<sup>th</sup> to continue working on the implementation of the village's comprehensive plan.

### **SHEBOYGAN COUNTY**

- Commission staff completed two key maps summarizing findings from the Sheboygan Transit boarding and alighting survey conducted in October 2009; these maps portray: (1) route segments with zero boardings and alightings; and (2) locations with unusually high numbers of boardings vis-à-vis existing passenger shelter locations. Commission staff presented these maps and accompanying narrative, as well as an update on the Sheboygan Transit Development Program (TDP), to members of the Sheboygan Transit Commission at their May 18<sup>th</sup> meeting
- Commission staff facilitated the first meeting of the Sheboygan TDP Review Committee on May 20<sup>th</sup>. Principal agenda items addressed at this meeting included: an orientation to the plan review process; distribution and review of an outline for the TDP; review of the draft Ridership Opinion Chapter of the TDP; and review of the draft Route Ridership Patterns chapter of the TDP.
- Commission staff revised the proposed mission statement, goals and objectives for the 2010 update to the *Sheboygan Area Transportation Plan (SATP)* in May; these revisions were presented to the MPO Technical and Policy Advisory Committees at their joint meeting on May 27<sup>th</sup>.
- Commission staff continued to revise project tables to be included in the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2010 – 2013*, and completed narrative for the main body of the TIP in May. The main body of the draft 2010 - 2013 was presented at the joint meeting of the MPO Technical and

Policy Advisory Committees on May 27<sup>th</sup>. Commission staff also started to prepare the appendices for the TIP in late May.

- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on May 27<sup>th</sup>. Principal agenda items addressed at this meeting included: continued review of components of the 2010 update to the *Sheboygan Area Transportation Plan* (revisions to the proposed mission statement, goals and objectives; and a table and map of potential capacity modifying projects being considered in the plan update); an update on the *2010 - 2013 TIP*, an update on the *Sheboygan TDP*; and an update on WisDOT Northeast Region and other MPO planning activities.

### **MULTI-COUNTY/REGIONAL**

- On May 4<sup>th</sup> and May 18<sup>th</sup>, the Natural Resources Planner attended a NEW North meeting in Green Bay to discuss the formation of the NEW Wilderness Alliance of conservation groups in northeastern Wisconsin.
- On May 5<sup>th</sup>, the Natural Resources Planner attended the NEW North Sustainability Committee meeting in Neenah.
- On May 6<sup>th</sup>, the Natural Resources Planner met with Eric Fowle (Director, ECWRPC) and John Jacobs (Curator, Neville Museum) to finalize the Niagara Escarpment exhibit at the Neville Museum.
- On May 6<sup>th</sup>, the Natural Resources Planner participated in a webinar presentation on climate change by the EPA.
- On May 11<sup>th</sup>, the Natural Resources Planner participated in a presentation on climate change at the Green Bay Metropolitan Sewerage District.
- On May 11<sup>th</sup>, Commission staff participated in a meeting to discuss the status of the WisDOT Northeast Region travel demand forecast model.
- On May 12<sup>th</sup> and 13<sup>th</sup>, the Natural Resources Planner attended the annual meeting of the EPA Lake Michigan Watershed Academy in Michigan City, Indiana.
- The Interim Executive Director attended a meeting on May 18<sup>th</sup> at the Fox Valley Technical College to gather information in preparation of the 2011 Global Trade Conference.
- The full Commission met on May 14<sup>th</sup> for its regular meeting at the Bay-Lake Regional Planning Commission offices in Green Bay to discuss the budget, projects, and meetings with individual counties.
- On May 26<sup>th</sup>, the Natural Resources Planner participated in a webinar meeting of the EPA Lake Michigan Watershed Academy.
- Throughout May, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff continued to work with WDNR, WCMP, and the National Park Service on a proposal for BLRPC to assist in creating a Lake Michigan Water Trail.
- Commission staff continued development of a WCMP-funded project to gather community future land use data in order to compile a regional future land use plan.