

MONTHLY WORK PROGRAM ACTIVITY REPORT
JULY 2010
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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BROWN COUNTY

- The Community Planner met with the Town of Ledgeview on July 21 and 22 to discuss zoning and planning related material.
- The Community Planner met with the Village of Wrightstown on July 12 to discuss planning/zoning zoning and planning materials.
- On July 7th, the Natural Resources Planner participated in a meeting of the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee for the development of the Brown County Waterfront Plan.
- On July 29th, the Natural Resources Planner participated in a meeting of the Lower Fox Basin Partnership.

FLORENCE COUNTY

- On July 26, Commission staff met with NEWCAP, Inc. to discuss amendments to the *2008 Coordinated Public Transit/Human Services Transportation Plan for Florence/Marinette and Oconto County*, as well as support documentation for 2011 WETAP and New Freedom grant proposals.
- Commission staff completed the *Florence County 20-Year Comprehensive Plan* as well as the six town plans. Delivery of all documents and maps is scheduled for early August.
- The Natural Resources Planner began development of a scope of work for an update to Florence County's Multi-Hazard Mitigation Plan.
- The Natural Resources Planner began development of a scope of work for an update to Florence County's Comprehensive Outdoor Recreation Plan.

KEWAUNEE COUNTY

- During July, the Commission staff continued development of the Kewaunee County Emerald Ash Borer Readiness Plan.
- On July 28, the Community Planner met with the City of Kewaunee to discuss its Zoning Ordinance update.
- During July, the Commission staff continued to provide zoning assistance to the towns of Lincoln, Montpelier, Pierce, Red River, and Casco.

MANITOWOC COUNTY

- The City of Manitowoc Common Council approved the *Maritime Metro Transit Development Program (TDP): 2010 – 2014* in early July.

- Commission staff participated in a meeting (via teleconference) with City of Manitowoc Department of Public Works and Maritime Metro Transit staff on July 13th to review a draft Request for Proposals (RFP) for architectural/engineering services for the Maritime Metro Transit Intermodal Transfer Facility.
- In July, the Community Planner continued to conduct research and update the Manitowoc County Zoning Ordinance.
- Commission staff sent a letter and sample resolution to all the cities and villages in Manitowoc County to provide guidance on the adoption of the Manitowoc County All-Hazard Mitigation Plan.

MARINETTE COUNTY

- Commission staff met with WisDOT Northeast Region staff on July 8th to discuss the Commission's role in the USH 141 corridor study that is set to begin later this fall. The termini for this project are approximately from STH 64 near the Village of Pound north to the Village of Crivitz.
- On July 13th, the Natural Resources Planner participated in a meeting in Marinette for the Menominee River AOC habitat restoration plan.
- On July 26, Commission staff met with NEWCAP, Inc. to discuss amendments to the *2008 Coordinated Public Transit/Human Services Transportation Plan for Florence/Marinette and Oconto County*, as well as support documentation for 2011 WETAP and New Freedom grant proposals.

OCONTO COUNTY

- On July 26, Commission staff met with NEWCAP, Inc. to discuss amendments to the *2008 Coordinated Public Transit/Human Services Transportation Plan for Florence/Marinette and Oconto County*, as well as support documentation for 2011 WETAP and New Freedom grant proposals.

SHEBOYGAN COUNTY

- On July 15th, the Interim Executive Director met with staff from the Sheboygan County Economic Development Corporation to discuss projects and ongoing technical assistance provided by the Commission.
- Commission staff prepared Chapter 2 (Metropolitan Transportation Planning Process) and much of Chapter 3 (Profile of the Metropolitan Planning Area) of the 2010 update to the *Year 2035 Sheboygan Area Transportation Plan (SATP)* in July. In addition, Commission staff gathered data to assist in the preparation of Chapter 5 (Existing Condition of the Transportation Network), and continued to revise Chapter 4 (Mission Statement, Goals and Objectives) in July.
- Commission staff prepared the majority of Chapter 5 (Transit System Performance) of the *Sheboygan Transit Development Program (TDP): 2011 – 2015* in the first half of July.
- Commission staff continued to revise project tables and the narrative of the main body of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP)* in July. Commission staff also continued to prepare the appendices for the TIP in July.
- Commission staff facilitated a meeting of the Sheboygan TDP Review Committee on July 15th. Principal agenda items addressed at this meeting included: a nominal group session

to establish a mission statement, goals, objectives and standards for the TDP; and distribution and preliminary review of the draft Transit System Performance chapter of the TDP.

- Commission staff participated in a public information meeting regarding the State Highway 23 Freeway Designation and Corridor Preservation Study in Plymouth on July 19th.
- Commission staff participated in a meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTP) Technical Subcommittee on July 20th.
- Commission staff participated in an MPO Directors' meeting in Madison on July 27th.

MULTI-COUNTY/REGIONAL

- On July 1st and 14th, the Natural Resources Planner attended a meeting of the NEW Wilderness Alliance in Green Bay.
- On July 1st, the Natural Resources Planner attended a meeting of the Lake Michigan Stakeholders Steering Committee.
- On July 7th, the Natural Resources Planner participated in a webinar meeting of the Lake Michigan Watershed Academy of EPA, and assisted the Lake Michigan Forum as part of the Communications Committee.
- On July 12th, the Interim Executive Director attended the Northwoods Economic Steering Committee meeting to finalize plans for the October 5th Northwoods Economic Summit in Pembine.
- The Interim Executive Director participated in teleconferences on July 14th and 28th with the Economic Development Administration (EDA) to review program changes and funding priorities for FY 2011.
- On July 16th, the Interim Executive Director attended the quarterly International Advisory Committee meeting held at the Business Assistance Center in Green Bay.
- Commission staff participated in a meeting regarding development of a travel demand forecast model for the WisDOT Northeast Region on July 19th.
- On July 19th, the Interim Executive Director and the Natural Resources Planner met with Eric Fowle of East Central Wisconsin Regional Planning Commission to discuss the HUD Sustainable Regional Planning Grant. The Interim Executive Director attending the HUD grant steering committee meeting on July 21st to continue work on the application.
- On July 21st, Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) at the Commission office. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- On July 26, Commission staff met with NEWCAP, Inc. to discuss amendments to the *2008 Coordinated Public Transit/Human Services Transportation Plan for Florence/Marinette and Oconto County*, as well as support documentation for 2011 WETAP and New Freedom grant proposals.

- During July, Commission staff worked with EPA to revise and resubmit a proposal and quality assurance project plan for GLRI funding to undertake beach assessment and develop beach improvement plans throughout the region.
- In July, Commission staff began work on a project with WDNR, National Park Service, Wisconsin Coastal Management Program, and EPA to develop a Lake Michigan Water Trail.
- In July, Commission staff began work on a project with the Wisconsin Coastal Management Program to develop a public access study for Kewaunee, Manitowoc, and Sheboygan counties.
- Commission staff met with WisDOT Northeast Region staff on July 8th to discuss the Commission's role in the USH 141 corridor study that is set to begin later this fall. The termini for this project are approximately from STH 64 near the Village of Pound north to the Village of Crivitz.
- Throughout July, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.