

**MONTHLY WORK PROGRAM ACTIVITY REPORT
JANUARY 2011
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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BROWN COUNTY

DOOR COUNTY

FLORENCE COUNTY

- The Executive Director continued to work with committee members throughout the month on the 2011 Sustainable Forestry Conference.

KEWAUNEE COUNTY

- On January 13th, the Community Planner and GIS Coordinator met with the City of Kewaunee Administrator to update the city's Zoning map and text.
- On January 18th Commission staff participated in a Working Lands informational meeting in Kewaunee County with Town Zoning Administrators, Kewaunee County staff, and DATCP staff.
- Commission staff met with Kewaunee County Department Heads on January 25th to provide an overview of the Commission and solicit ideas for projects.
- The Community Planner continued to update the City of Kewaunee Outdoor Recreation Plan during the month of January.
- The Community Planner continued to update the Kewaunee County Shoreland Zoning Ordinance during the month of January.
- During January, the Community Planner continued to provide zoning assistance to the towns of Ahnapee, Lincoln, Luxemburg, Franklin, Pierce, and Casco.

MANITOWOC COUNTY

- The Executive Director provided an update on the Commission at the January 18th County Board Meeting.
- On January 19th, the Community Planner and Manitowoc County Zoning staff facilitated a zoning meeting to inform Town officials about the process of updating the Manitowoc County Zoning Ordinance.
- On January 20th, the Community Planner met with the Manitowoc County Planning and Zoning staff to continue updating the County Zoning Ordinance.

MARINETTE COUNTY

- On January 8th, the Executive Director held a teleconference with WisDOT and City of Marinette staff to finalize the city's 2011 shared ride taxi application.
- Commission staff met with Marinette County Department Heads on January 26th to provide an overview of the Commission and solicit ideas for projects.
- On January 27th, the Community Planner met with the Town of Pound to discuss zoning related material.
- During January, the Natural Resources Planner continued serving on the technical advisory committee for the Lower Menominee River AOC habitat restoration plan.
- During January, the Community Planner provided zoning assistance to the Town of Niagara and the City of Marinette.

OCONTO COUNTY

- Commission staff met with Kevin Dolata, GIS Coordinator for Oconto County, on January 26th regarding some projects in which the county is seeking the Commission's assistance.

SHEBOYGAN COUNTY

- On January 4th, the Community Planner met with the Sheboygan County Planning and Conservation Department staff to discuss updating the County's Farmland Preservation Plan.
- Commission staff completed draft Chapters 6 (Transportation and Land Use) and 7 (Recommended Transportation Plan) of the update to the *Year 2035 SATP* in January; these chapters were presented to members of the Sheboygan MPO Technical and Policy Advisory Committees at their joint meeting on January 27th. Commission staff also had most of draft Chapter 8 (Mitigation of Environmental Impacts of Major Transportation Projects) completed by the end of January, and also completed draft Chapter 9 (Financial Plan) by the end of January. Staff aimed to have a draft document available for public review by February 9th.
- The Sheboygan MPO Technical and Policy Advisory Committees jointly approved allocating the STP Urban allocation for the Sheboygan Urbanized Area for 2011 to 2014 to the County Highway OK project from Camelot Boulevard to County Highway EE/Weeden Creek Road. The project is located in the City of Sheboygan, and Sheboygan County is the project sponsor. This will increase the STP Urban funding for the project by \$939,609. This action took place at the MPO TAC/PAC joint meeting on January 27th.
- Commission staff continued to revise project tables and the narrative of the main body of the new *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP)* in January. Commission staff also continued to prepare the appendices for the new TIP in January.
- Commission staff provided technical assistance to the Sheboygan Parking and Transit Utility in early January. This assistance involved preparation of a quarterly report regarding Lakeshore Metro's CDBG funding for the period from October 1, 2010, to December 31, 2010.
- Commission staff facilitated a joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on January 27th. Principal agenda items addressed at this meeting

included: continued review of components of the update to the *Year 2035 SATP*; an update on the *Sheboygan Metropolitan Planning Area TIP* (including discussion of available STP Urban program funding available to the urbanized area for the 2011 – 2014 program cycle); an update on the *Sheboygan TDP*; and an update on WisDOT Northeast Region and other MPO planning activities.

- Commission staff updated narrative and tables regarding the impacts of alternate configurations for Lakeshore Metro that are being considered in the alternatives analysis portion of the Sheboygan TDP; this work occurred in mid January. This information was presented at the January 20th meeting of the Sheboygan TDP Review Committee.
- Commission staff facilitated a meeting of the Sheboygan TDP Review Committee on January 20th. The main agenda item addressed at this meeting was continued review of alternatives being considered in the TDP planning process.
- During January, the Commission continued working to update the Sheboygan Urbanized Area Sewer Service Area plan and met with the TAC on January 31st.
- During January, the Natural Resources Planner continued working to update the City of Sheboygan multi-hazard mitigation plan.

MULTI-COUNTY/REGIONAL

- Commission staff attended the “Kick-Off” meeting with Jewell & Associates and WisDOT staff on January 10th for the USH 141 Corridor Plan from STH 64 to Smith Creek Road in Marinette County.
- On January 10th, the Natural Resources Planner participated in a meeting of the Lake Michigan Stakeholders Steering Committee via phone conference and on January 27th in Cleveland.
- The Executive Director participated in the Global Trade Conference planning committee teleconference on January 11th to continue work on the 2011 conference.
- On January 12th, Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) at the East Central Wisconsin Regional Planning Commission (ECWRPC) office in Menasha. The charge of this committee is “to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs.” Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- On January 13th, the Natural Resources Planner participated in a webinar meeting of the EPA Lake Michigan Watershed Academy.
- The Commission held Finance Committee meetings on January 14th and 28th and an Executive Committee meeting on January 28th.
- During the week of January 16th, the Natural Resources Planner participated in the FEMA National Evaluation to review hazard mitigation planning and project grant applications in Washington, D.C.
- The Executive Director is a member of the Region 5 LinkWISCONSIN Broadband Initiative that is designed to expand broadband access throughout the state. The steering committee held a teleconference on January 19th to define priorities and funding opportunities.

- On January 21st, the Executive Director attended the bi-monthly meeting of the Northeast Wisconsin Regional Economic Partnership (NEWREP) meeting held at the Bordini Center in Appleton.
- The Executive Director attended the Northwoods Economic Steering Committee meeting on January 24th at CESA 8 in Gillett.
- On January 26th, the Natural Resources Planner presented the Commission's grant proposals to the WCMP Project Selection Committee in Madison.
- On January 27th, the Community Planner and GIS Coordinator participated in a teleconference with Jewell and WisDOT staff for the USH 141 Corridor Plan from STH 64 to Smith Creek Road in Marinette County.
- The new and improved Commission website "went live" in early January. Commission staff began to "populate" the website in January. The redesign of the Commission website was funded by special PL Discretionary funding allocated to the Sheboygan MPO program.
- Throughout the month of January, the Executive Director reviewed and provided comments on applications submitted for completing an International Trade Strategy for NE Wisconsin. Funding is being provided through the Economic Development Administration.
- During January, the Natural Resources Planner continued work on the GLRI beach survey project.
- During January, Commission staff continued work on a project with the WDNR, National Park Service, Wisconsin Coastal Management Program, and EPA to develop a Lake Michigan Water Trail.
- During January, Commission staff continued work on a Wisconsin Coastal Management Program project to develop a public access study for Kewaunee, Manitowoc, and Sheboygan counties.
- During January, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.