

**MONTHLY WORK PROGRAM ACTIVITY REPORT**  
**MAY 2011**  
**By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION**  
**441 SOUTH JACKSON STREET**  
**GREEN BAY, WI 54301**  
**[www.baylakerpc.org](http://www.baylakerpc.org)**

**MULTI-COUNTY/REGIONAL**

- In May, the Community Planner continued to work with Jewell & Associates and WisDOT staff on the USH 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County. Commission staff attended a meeting in the Village of Crivitz on May 3<sup>rd</sup>.
- On May 3<sup>rd</sup>, the Natural Resources Planner, along with WDNR and NPS, held an Open House on the Lake Michigan Water Trail in Green Bay.
- On May 4<sup>th</sup>, the Natural Resources Planner gave a presentation on the Commission's GLRI beach project at the Wisconsin Beach Health Conference in Racine.
- The Executive Director participated in a Wetlands Bank discussion on May 4<sup>th</sup> at the Brown County UW-Extension offices.
- The Commission held a Personnel Committee meeting on May 9<sup>th</sup>.
- On May 18<sup>th</sup>, the Natural Resources Planner participated on a Steering Committee meeting hosted by NOAA Coastal Services Center to plan a climate change planning workshop for Northeast Wisconsin.
- The quarterly Economic Development Advisory Committee meeting was held on May 19<sup>th</sup> to discuss projects submitted by member counties and communities.
- The Executive Director attended the Northwoods Economic Steering Committee meeting on May 23<sup>rd</sup> at CESA 8 to continue planning for the October conference.
- On May 23<sup>rd</sup>, the Natural Resources Planner met with UWGB faculty, WDNR, and NOAA to discuss land use impacts on flooding risk in the Lower Fox River Basin.
- On May 26<sup>th</sup>, the Executive Director participated in a teleconference sponsored by the National Association of Development Organizations and the Association of Metropolitan Planning Organizations to discuss preliminary draft federal legislation which could eliminate smaller MPOs (between 50,000 and 200,000 population) and/or change their operating regulations. Over half of the nation's MPOs serve these smaller urbanized areas.
- The Executive Director attended the quarterly NEWREP meeting on May 27<sup>th</sup> at the Business Assistance Center in Green Bay.
- Throughout the month of May, the Executive Director continued to work with staff from the East Central Wisconsin Regional Planning Commission to finalize project details and scope of work for the Global Trade Strategy grant provided by the Economic Development Administration.
- During May, the Natural Resources Planner continued work on the GLRI beach survey project. Proposal were reviewed and scored by a selection committee to determine the

engineering firms that will be selected for follow-up interviews for the beach improvement work.

- During May, Commission staff continued work on a project with the WDNR, National Park Service, Wisconsin Coastal Management Program, and EPA to develop a Lake Michigan Water Trail.
- During May, Commission staff continued work on a Wisconsin Coastal Management Program project to develop a public access study for Kewaunee, Manitowoc, and Sheboygan counties.
- During May, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

#### **BROWN COUNTY**

- The Executive Director met with Jack Riopelle, Acting Director, of the Institute for Entrepreneurship and Innovation located at UW-Green Bay on May 20<sup>th</sup> to see how the Commission can be of assistance in expanding their programs.

#### **DOOR COUNTY**

- During May, the Community Planner continued to provide the Town of Egg Harbor with information on comprehensive plan updating as well as zoning definitions.

#### **FLORENCE COUNTY**

- The Executive Director prepared a proposal to assist in the preparation of the county's Land and Water Resource Management Plan.

#### **KEWAUNEE COUNTY**

- Commission staff continued to update the City of Kewaunee Zoning Ordinance text and map during the month of May.
- The Community Planner continued to update the City of Kewaunee Outdoor Recreation Plan during the month of May.
- The Community Planner continued to update the Kewaunee County Shoreland Zoning Ordinance during the month of May.
- During May, the Community Planner continued to provide zoning assistance to the towns of Luxemburg, Casco, Pierce, and Franklin.
- During May, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches. Proposals were reviewed and scored by a selection committee to determine the engineering firms that will be selected for follow-up interviews for the beach improvement work.

#### **MANITOWOC COUNTY**

- The Executive Director participated in a Lakeshore Industry Cluster meeting on May 5<sup>th</sup> to identify the process to support and expand key industry clusters located in Door, Kewaunee, Manitowoc and Sheboygan counties.
- On May 17<sup>th</sup>, the Community Planner met with the Manitowoc County Planning and Zoning staff to continue updating the County Zoning Ordinance.

- During May, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches. Proposals were reviewed and scored by a selection committee to determine the engineering firms that will be selected for follow-up interviews for the beach improvement work.
- During May, the Commission continued updating the County Zoning Ordinance text and mapping.

### **MARINETTE COUNTY**

- During May, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches. Proposals were reviewed and scored by a selection committee to determine the engineering firms that will be selected for follow-up interviews for the beach improvement work.
- During May, the Commission provided zoning assistance to the town of Stephenson

### **OCONTO COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

### **SHEBOYGAN COUNTY**

- On May 5<sup>th</sup>, Commission staff met with Shoreline Metro staff (administration, dispatchers, drivers and mechanics) to develop a revised route structure for the transit operation. The revised route structure would reduce costs yet continue to serve important destinations in the transit service area. Commission staff has been working with Shoreline Metro staff to formulate several alternatives that will meet the budget constraints of the transit operation in 2012 and beyond. This work is a part of the *Sheboygan Transit Development Program (TDP)*.
- On May 12<sup>th</sup>, Commission staff held a meeting of the Sheboygan Urbanized Area Sewer Service Plan Technical Advisory Committee to continue development of the plan update.
- On May 19<sup>th</sup>, the Natural Resources Planner met with the City of Sheboygan Hazard Mitigation Plan steering committee to continued developing the plan update.
- On May 24<sup>th</sup>, Commission staff participated in a mid-year review meeting of the Sheboygan MPO 2011 Work Program with WisDOT and FHWA staff at the Sheboygan County Administration Building. The review meeting took place in the morning, followed by a tour of major developments and transportation projects in the Sheboygan area in the afternoon.
- On May 26<sup>th</sup>, Commission staff participated in what is likely to be the final meeting of the Sheboygan County Non-Motorized Transportation Pilot Program (NMTTP) Citizens' Advisory and Technical Committee (CATC) in Sheboygan.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on May 26<sup>th</sup>. Agenda items addressed at this meeting included: election of officers (Chairperson and Vice Chairperson) for the MPO Policy Advisory Committee and the MPO Technical Advisory Committee; discussion and action on amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2011 - 2014*; an update on the delineation of traffic analysis zones (TAZs) in Sheboygan County for the 2010 Census; an update on the *Sheboygan Transit Development Program (TDP)*; and an update on WisDOT Northeast Region and other MPO planning activities.

- Commission staff delineated traffic analysis zones (TAZs) for Sheboygan County for the 2010 Census during much of May.
- Commission staff prepared amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2011 – 2014* in May. These amendments to the TIP were recommended for approval by the Sheboygan MPO Technical and Policy Advisory Committees at their joint meeting on May 27<sup>th</sup>, and are scheduled for approval by the full Commission at its June 10<sup>th</sup> meeting.
- During May, the Natural Resources Planner continued working to update the City of Sheboygan multi-hazard mitigation plan.
- During May, the Commission continued working to update the *Sheboygan Urbanized Area Sewer Service Plan*.
- During May, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches. Proposals were reviewed and scored by a selection committee to determine the engineering firms that will be selected for follow-up interviews for the beach improvement work.