

MONTHLY WORK PROGRAM ACTIVITY REPORT
JUNE 2011
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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MULTI-COUNTY/REGIONAL

- In June, the Community Planner continued to work with Jewell & Associates and WisDOT staff on the USH 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County. Commission staff attended a meeting in the Village of Crivitz on June 15th.
- Commission staff delineated traffic analysis zones (TAZs) and traffic analysis districts (TADs) for Sheboygan and Manitowoc counties for the 2010 Census in the first half of June. The first draft of these TAZs and TADs was transmitted to staff of the WisDOT Central Office on June 3rd. Commission staff participated in a TAZ/TAD status meeting with staff from WisDOT and from MPOs and RPCs throughout Wisconsin on June 9th. Following a few minor editorial revisions, the TAZs and TADs for Sheboygan and Manitowoc counties were submitted to WisDOT Central Office staff on June 17th. WisDOT Central Office staff then transmitted statewide TAZ and TAD files to the U.S. Bureau of the Census on June 22nd.
- The “kick-off” meeting to begin preparation of a Global Trade Strategy for Northeast Wisconsin was held on June 9th.
- The Commission held a Full Commission meeting on June 10th.
- Commission staff prepared minutes of the April 6th meeting of the Northeastern Wisconsin Regional Access to Transportation Committee (NEWRATC) in June. The next NEWRATC meeting is scheduled for July 13th, and will be held at the East Central Wisconsin RPC office in Menasha.
- On June 13th, the Natural Resources Planner participated in a WDNR meeting of the Lower Green Bay Area of Concern TAC.
- On June 14th, the Natural Resources Planner participated in an annual meeting of the Lake Michigan Stakeholders in Cleveland, WI.
- On June 17th, the Natural Resources Planner met with WDNR, and National Park Service in Milwaukee to work on the Lake Michigan Water Trail project.
- On June 22nd, the Natural Resources Planner participated on a Steering Committee meeting hosted by NOAA Coastal Services Center to plan a climate change planning workshop for Northeast Wisconsin.
- The Executive Director attended the Association of Wisconsin Regional Planning Commission’s Annual Meeting on June 23rd in Madison.
- On June 27th, Commission staff held a conference call with David Hart, a GIS Specialist with UW-Sea Grant to discuss opportunities for the Commission to expand the accessibility of their GIS data.

- On June 28th, the Executive Director and the Natural Resources Planner (along with a review panel of 6 people) held interviews at UW-Oshkosh with beach engineering firms for the GLRI beach survey project.
- On June 29th, the Executive Director attended the Glacierland RC & D Advisory Committee at the Calumet County Courthouse in Chilton.
- The Executive Director participated in the Region 5 Broadband teleconference on June 30th.
- During June, Commission staff continued work on a project with the WDNR, National Park Service, Wisconsin Coastal Management Program, and EPA to develop a Lake Michigan Water Trail.
- During June, the Natural Resources Planner continued work on the GLRI beach survey project. Engineering firm interviews were arranged.
- During June, Commission staff provided NEWCAP, Inc. with support documentation for their 2012 WETAP and New Freedom grant proposals for transportation services in Oconto and Marinette counties.
- During June, Commission staff completed work on a Wisconsin Coastal Management Program project to develop a public access study for Kewaunee, Manitowoc, and Sheboygan counties.
- During June, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- During June, the Natural Resources Planner submitted a project proposal for funding to the Lake Michigan Watershed Academy to update environmental corridor GIS data.

BROWN COUNTY

DOOR COUNTY

- On June 13, the Community Planner the Community Planner met with the Town of Egg Harbor Plan Commission to provide information on updating the town's comprehensive plan as well as zoning definitions.

FLORENCE COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

KEWAUNEE COUNTY

- On June 6th and 29th, the Community Planner met with the City of Kewaunee to review and update the city's zoning ordinance and map.
- Commission staff continued to update the City of Kewaunee Zoning Ordinance text and map during the month of June.
- The Community Planner continued to update the City of Kewaunee Outdoor Recreation Plan during the month of June.
- The Community Planner continued to update the Kewaunee County Shoreland Zoning Ordinance during the month of June.

- During June, the Community Planner continued to provide zoning assistance to the towns of Luxemburg, Casco, Pierce, Red River, and Franklin.
- During June, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches. Interviews were held to select an engineering firm for beach improvement work.

MANITOWOC COUNTY

- On June 7th, the Community Planner met with the Manitowoc County Planning and Zoning staff to continue review and update the County Zoning Ordinance.
- The Executive Director participated in a Lakeshore Industry Cluster meeting on June 14th to identify the process to support and expand key industry clusters located in Door, Kewaunee, Manitowoc and Sheboygan counties.
- Commission staff delineated traffic analysis zones (TAZs) and traffic analysis districts (TADs) for Manitowoc County for the 2010 Census in the first half of June. The first draft of these TAZs and TADs was transmitted to staff of the WisDOT Central Office on June 3rd. Commission staff participated in a TAZ/TAD status meeting with staff from WisDOT and from MPOs and RPCs throughout Wisconsin on June 9th. Following a few minor editorial revisions, the TAZs and TADs for Manitowoc County were submitted to WisDOT Central Office staff on June 17th. WisDOT Central Office staff then transmitted statewide TAZ and TAD files to the U.S. Bureau of the Census on June 22nd.
- During June, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches. Interviews were held to select an engineering firm for beach improvement work.
- During June, the Commission continued updating the County Zoning Ordinance text and mapping.

MARINETTE COUNTY

- On June 22nd, the Community Planner met with the Town of Stephenson to provide zoning assistance.
- During June, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches. Interviews were held to select an engineering firm for beach improvement work.
- During June, the Community Plan began the development of the Town of Stephenson Zoning Ordinance text and mapping.

OCONTO COUNTY

- The Executive Director attended the Oconto County EDC Advisory Committee meeting on June 14th to give an update on the community project list and EDA.

SHEBOYGAN COUNTY

- Commission staff continued to work with Shoreline Metro staff in June to formulate several alternatives that will meet the budget constraints of the transit operation in 2012 and beyond. This work is a part of the *Sheboygan Transit Development Program (TDP)*.
- The Sheboygan Transit Development Program (TDP) Review Committee met on June 23rd. The main agenda item addressed at this meeting involved the review of scenarios to meet

potential reductions in federal, state and local governmental funding contributions to Shoreline Metro.

- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on June 23rd. Agenda items addressed at this meeting included: an update on administrative modifications and amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2011 - 2014*; an update on the delineation of traffic analysis zones (TAZs) in Sheboygan County for the 2010 Census; an update on the *Sheboygan Transit Development Program (TDP)*; and an update on WisDOT Northeast Region and other MPO planning activities.
- Commission staff delineated traffic analysis zones (TAZs) and traffic analysis districts (TADs) for Sheboygan County for the 2010 Census in the first half of June. The first draft of these TAZs and TADs was transmitted to staff of the WisDOT Central Office on June 3rd. Commission staff participated in a TAZ/TAD status meeting with staff from WisDOT and from MPOs and RPCs throughout Wisconsin on June 9th. Following a few minor editorial revisions, the TAZs and TADs for Sheboygan County were submitted to WisDOT Central Office staff on June 17th. WisDOT Central Office staff then transmitted statewide TAZ and TAD files to the U.S. Bureau of the Census on June 22nd.
- Commission staff participated in discussion and training on REMI models on June 14th in Madison; of particular interest was the REMI TranSight model, which can be used to prioritize transportation projects in terms of their economic impacts.
- Several amendments and administrative modifications to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2011 - 2014* were approved by the full Commission at its June 10th meeting. These amendments and administrative modifications were submitted to pertinent state and federal officials on June 17th, and the WisDOT Secretary approved the amendments in a letter dated June 22nd.
- Commission staff prepared an administrative modification to the *2011 - 2014 TIP* to provide federal funding for intercity bus service along Interstate Highway 43, including the Sheboygan metropolitan planning area. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of this administrative modification at their joint meeting on June 23rd. The Commission is scheduled to take up this administrative modification at a meeting of its Executive Committee in late July.
- Commission staff participated in a conference call with WisDOT staff, other Wisconsin MPO staff and transit operators from across the state to discuss a statewide grant application for Federal Transit Administration (FTA) "State of Good Repair" capital project funding; this conference call took place on June 30th.
- Commission staff assisted Shoreline Metro with a Limited English Proficiency (LEP) Four Factor Analysis and Language Assistance Plan in late June; work on this plan was expected to continue into July. Shoreline Metro must submit this plan to the Federal Transit Administration (FTA) by August 1, 2011, along with four other items that need to be included in the transit operation's Title VI Program. The original Title VI Program update was submitted to FTA in November 2010.
- During June, Commission staff continued working to update the City of Sheboygan multi-hazard mitigation plan.

- During June, Commission staff continued working to update the *Sheboygan Urbanized Area Sewer Service Plan*.
- During June, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches. Interviews were held to select an engineering firm for beach improvement work.