

**MONTHLY WORK PROGRAM ACTIVITY REPORT
AUGUST 2011
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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MULTI-COUNTY/REGIONAL

- The Executive Director attended the Northwoods Economic Steering Committee meeting on August 1st at CESA 8 to continue planning for the October conference.
- The Executive Director attended the USDA-Rural Development workshop on August 9th in Stevens Point.
- On August 9th, the Natural Resources Planner participated in a meeting of the NEW Wilderness Alliance steering committee.
- Commission staff participated in a PASER pavement rating training webinar on August 10th.
- On August 11th, the Executive Director attended the Global Trade Stakeholders meeting at NWTC in Green Bay to continue work on preparation of a Global Trade Strategy for Northeast Wisconsin.
- Commission staff, along with representatives from the East Central and North Central regional planning commissions, presented at the annual Representative Petri Conference on August 15th at Moraine Technical College in Fond du Lac.
- On August 17th, the Executive Director attended the International Advisory Committee meeting at Fox Valley Technical College to begin planning for the 2012 Global Trade Conference.
- On August 17th, the Natural Resources Planner participated in a WDNR meeting of the Lower Green Bay Area of Concern TAC.
- The Executive Director attended the quarterly NEWREP meeting on August 26th at the Bordini Center in Appleton.
- During August, the Executive Director participated in a number of interviews with those entities providing global trade assistance to businesses located in Northeast Wisconsin. This is one of the initial steps in preparing a comprehensive global trade strategy for the region.
- During August, Commission staff continued work on a project with the WDNR, National Park Service, Wisconsin Coastal Management Program, and EPA to develop a Lake Michigan Water Trail.
- During August, the Natural Resources Planner continued work on the GLRI beach survey project.
- During August, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

- Under a partnership with UW-Oshkosh, Commission staff helped to secure funding to implement beach engineering work at beaches in the Bay-Lake Region.
- Commission staff prepared minutes of the July 13th meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC).

BROWN COUNTY

- The Executive Director, along with Commissioners Bill Clancy, Cheryl Maxwell and Chuck Wagner, met with Troy Streckenbach, Brown County Executive, on August 3rd to discuss the role of the Commission and the services it provides to counties and communities in Northeast Wisconsin.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- During August, the Natural Resources Planner began updating the *Florence County Hazard Mitigation Plan*.
- During August, Commission staff provided information for updating the *Florence County Land and Water Resource Management Plan*.

KEWAUNEE COUNTY

- Commission staff continued to update the *City of Kewaunee Zoning Ordinance* text and map during the month of August.
- The Community Planner continued to update the *City of Kewaunee Outdoor Recreation Plan* during the month of August.
- The Community Planner continued to update the *Kewaunee County Shoreland Zoning Ordinance* during the month of August.
- During August, the Community Planner continued to provide zoning assistance to the towns of Luxemburg, Casco, Pierce, Red River, and Franklin.
- During August, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches.

MANITOWOC COUNTY

- Commission staff worked with Symbiont and Market and Feasibility Advisors to submit an application to the City of Manitowoc to be the consulting team for the city's U.S. EPA Community Assessment grant. The Symbiont proposal was selected to be a finalist, and Staff from the three organizations presented to the city's consultant selection team on August 30th.
- During August, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches.
- During August, the Commission continued updating the County Zoning Ordinance text and mapping.

MARINETTE COUNTY

- The Community Planner met with the Town of Stephenson on August 24 to continue the development of the *Town of Stephenson Zoning Ordinance* text.
- In August, Commission staff continued to work with Jewell & Associates and WisDOT staff on the U.S. Highway 141 Corridor Study from State Highway 64 to Smith Creek Road in Marinette County. Commission staff participated in two teleconferences as well as a meeting in the Town of Stephenson on August 24th.
- During August, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches.

OCONTO COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

SHEBOYGAN COUNTY

- Commission staff participated in a billing review of the Sheboygan MPO program with staff of the FHWA Wisconsin Division the morning of August 10th. FHWA is conducting billing reviews of all Wisconsin MPOs in the summer of 2011.
- Commission staff participated in a meeting of the Wisconsin DNR Bureau of Air Management's Conformity Transportation Work Group (via teleconference) the afternoon of August 10th.
- Commission staff participated in the annual MPO/ RPC/WisDOT transportation planning conference on August 23rd – 25th in LaCrosse. This year's conference was held jointly with Minnesota's counterpart planning organizations (MPOs, RDCs and Mn/DOT).
- Commission staff participated in an FTA triennial review of Shoreline Metro in Sheboygan on August 26th.
- During August, Commission staff continued working to update the *Sheboygan Urbanized Area Sewer Service Plan*. The Technical Advisory Committee for the plan met on August 29th; the main focus of this meeting was establishing the sewer service area boundary. This plan has a horizon year of 2030.
- During August, Commission staff continued working to update the *City of Sheboygan Multi-Hazard Mitigation Plan*. A public information meeting was held on August 30th.
- Commission staff provided technical assistance to the Sheboygan Parking and Transit Utility. In the first half of August, this assistance involved analysis of Shoreline Metro's preliminary proposal for the transit operation's 2012 budget, including the proposed level of service in 2012.
- Commission staff continued to learn about the characteristics of the Cube travel demand forecast model software and its interactions and limitations with the Commission's GIS software during the month of August.
- Commission staff submitted two administrative modifications to the *2011 – 2014 TIP* to pertinent state and federal agencies in early August. The Commission approved both administrative modifications at a meeting of its Executive Committee on July 29th. One of the administrative modifications (an "illustrative" project) could provide federal funding for intercity bus service operated by Jefferson Bus Lines along Interstate Highway 43, including the Sheboygan metropolitan planning area. The other administrative modification moved

one of four paratransit vehicles programmed by Shoreline Metro from 2012 to the 2011 program year.

- Commission staff began development of the *2012 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in late August.
- During August, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.