

**MONTHLY WORK PROGRAM ACTIVITY REPORT  
JANUARY 2012  
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION  
441 SOUTH JACKSON STREET  
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**MULTI-COUNTY/REGIONAL**

- Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) at the East Central Wisconsin Regional Planning Commission (ECWRPC) office in Menasha on January 11<sup>th</sup>. The charge of this committee is “to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs.” Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- The Executive Director and Dennis Foldenauer of the Economic Development Administration (EDA) met with individuals on January 11<sup>th</sup> and 12<sup>th</sup> who are interested in seeking federal funding for their projects.
- Staff from the Bay-Lake and East Central Regional Planning Commissions facilitated a quarterly Stakeholder Committee meeting on January 12<sup>th</sup> to continue preparing a Global Trade Strategy for companies located in the 18-county New North Region.
- The Commission held a Finance Committee meeting on January 13<sup>th</sup> in Green Bay.
- On January 24<sup>th</sup>, the Natural Resources Planner presented the Commission’s proposed WCMP projects to the Project Selection Committee of the Coastal Council in Madison.
- The Executive Director participated in a teleconference on January 24<sup>th</sup> to continue planning for the upcoming Sustainable Forestry Conference to be held in Florence County.
- The Executive Director participated in the quarterly district teleconference on January 25<sup>th</sup> that was facilitated by EDA staff located in the Chicago Regional Office.
- The Commission held its quarterly Executive Committee meeting on January 27<sup>th</sup> in Green Bay.
- Commission staff wrote several review letters to WisDOT’s Bureau of Transit, Local Roads, Railroads and Harbors regarding vehicle requests under the Section 5310 capital program in January.
- During January, the Natural Resources Planner continued work on the GLRI beach project.
- During January, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

**BROWN COUNTY**

- The Executive Director and Dennis Foldenauer of the Economic Development Administration (EDA) met with Brown County Executive, Troy Streckenbach on January 11<sup>th</sup> to discuss the importance of the county rejoining the Commission in order to be eligible for EDA funding.

### **DOOR COUNTY**

- On January 9<sup>th</sup>, the Community Planner attended a meeting in the Town of Egg Harbor to provide zoning assistance.

### **FLORENCE COUNTY**

- During January, the Natural Resources Planner continued work on updating the *Florence County Hazard Mitigation Plan*. The steering committee developing the plan update met on January 25<sup>th</sup> in Florence.

### **KEWAUNEE COUNTY**

- The Community Planner continued to finalize the Town of Casco zoning ordinance for submittal to the Wisconsin Department of Agriculture, Trade & Consumer Protection (DATCP) for farmland preservation certification.
- The Commission staff continued to finalize the City of Kewaunee zoning ordinance and mapping for adoption.
- During January, the Community Planner continued to provide zoning assistance to the towns of Luxemburg, Lincoln, Red River, and Pierce.
- During January, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches.

### **MANITOWOC COUNTY**

- During January, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches.

### **MARINETTE COUNTY**

- On January 19<sup>th</sup>, the Community Planner participated in a conference call with WisDOT staff and City of Marinette staff to review the City of Marinette's 2012 Shared-Ride Taxi application.
- On January 25<sup>th</sup>, the Community Planner met with the Town of Stephenson to discuss the zoning ordinance text.
- The Community Planner continued to assist the Town of Stephenson with the development of the town's zoning ordinance text and mapping.
- Commission staff continued to assist Jewell & Associates and WisDOT staff on the U.S. Highway 141 Corridor Study from State Highway 64 to Smith Creek Road in Marinette County.
- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the completion of the fourth quarter report.
- During January, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches.

### **OCONTO COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

## SHEBOYGAN COUNTY

- In January, Commission staff wrote the Executive Summary, prepared appendices and assembled the full draft of the *Sheboygan Transit Development Program (TDP)*. A meeting of the TDP Review Committee will be called once a complete draft is prepared.
- Commission staff assisted Shoreline Metro staff with a CDBG quarterly progress report in early January.
- Commission staff started work on several items related to completion of the next long-range transportation plan (the *Year 2045 Sheboygan Area Transportation Plan, or SATP*) in January. These items included: updating the *Sheboygan MPO Public Participation Plan*; analysis of the "completeness" of the last plan update; documenting the implementation status of the currently adopted plan (both in terms of land use and transportation); and continued tracking of performance of indicators. The Sheboygan MPO Technical and Policy Advisory Committees provided feedback on appropriate revisions to the current *Sheboygan MPO Public Participation Plan* (adopted in June 2007) at their joint meeting on January 26<sup>th</sup>.
- Commission staff participated on an "expert panel" regarding an Indirect and Cumulative Effects (ICE) study for the State Highway 23 "majors" project at the Fond du Lac County Airport on January 17<sup>th</sup>.
- Commission staff participated in a quarterly MPO Directors' meeting (via teleconference) on January 24<sup>th</sup>.
- Commission staff participated on a panel (along with staff from Shoreline Metro and from the Sheboygan County Aging and Disability Resource Center) to discuss transportation options for the elderly in the City of Plymouth. This panel discussion was held with the City of Plymouth's Committee on Aging at their meeting on January 25<sup>th</sup>.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on January 26<sup>th</sup>. Agenda items addressed at this meeting included: distribution of the *2030 Sheboygan Urbanized Area Sewer Service Plan* to members of the MPO Technical and Policy Advisory Committees who are also members of the sewer service plan Technical Advisory Committee; an update on recently processed administrative modifications to Tables 5 (Bicycle and Pedestrian Transportation Projects) and 6 (Street and Highway Improvement Projects) of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2011 – 2014*; discussion of tasks pertinent to completion of the *Year 2045 Sheboygan Area Transportation Plan (SATP)* that are scheduled for early 2012; an update on transit planning activities (including the *Sheboygan Transit Development Program*); and an update on WisDOT Northeast Region and other MPO planning activities.
- The Commission reviewed several administrative modifications to the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2011 – 2014* at a meeting of its Executive Committee on January 27<sup>th</sup>. Some of the administrative modifications changed the implementation date of the Eisner Avenue bicycle and pedestrian accommodation and street reconstruction projects from 2012 to 2013. A second series of administrative modifications moved the implementation dates of several Sheboygan County Non-Motorized Transportation Pilot Program (NMTPP) projects, mostly to 2013. The Sheboygan MPO Technical and Policy Advisory Committees reviewed these administrative modifications at their joint meeting on January 26<sup>th</sup>.

- The Community Planner began an update to the text of the *Sheboygan County Farmland Preservation Plan*.
- The *Sheboygan Urbanized Area Sewer Service Plan* was printed and distributed to the TAC members in January.
- During January, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.