

MONTHLY WORK PROGRAM ACTIVITY REPORT
FEBRUARY 2012
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- On February 1st, the Executive Director met with staff from UW-Green Bay and Jack Riopelle to discuss funding options for the emerging Institute for Innovation and Entrepreneurship.
- Commission staff hosted a meeting of the Lake Michigan Stakeholders on February 8th.
- On February 16th, the Executive Director attended the quarterly Association of Wisconsin Regional Planning Commissions (AWRPC) Directors' meeting in Madison.
- The Executive Director participated in a teleconference on February 21st to continue planning for the April 3rd Global Trade Conference to be held at the Radisson Paper Valley Hotel in Appleton.
- The Executive Director participated in a teleconference on February 21st to continue planning for the April 19th Sustainable Forestry Conference to be held in Florence County.
- Commission staff developed a proposal for a region-wide trail inventory project, and on February 23rd Commission staff met with WisDOT staff to discuss the project.
- On February 24th, the Executive Director met with Barb Fleisner, Regional Account Manager for business development for the Wisconsin Economic Development Corporation. She will be covering the eight-county Bay-Lake region.
- The Natural Resources Planner met with the WDNR and others about a potential GLRI proposal to treat Phragmites throughout parts of the Bay-Lake Region.
- Commission staff wrote several review letters in February to WisDOT's Bureau of Transit, Local Roads, Railroads and Harbors regarding vehicle requests under the Section 5310 capital program.
- Commission staff continued to work with the Stakeholder Committee members to prepare a Global Strategy for Northeast Wisconsin businesses. The document with strategies will be finished in March 2012.
- During February, the Natural Resources Planner continued work on the GLRI beach project.
- During February, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

KEWAUNEE COUNTY

- The Community Planner met with the Town of Franklin on February 22nd to discuss zoning ordinance amendments.
- The Community Planner and GIS Coordinator finalized the Town of Casco zoning ordinance text and map and submitted material to the Wisconsin Department of Agriculture, Trade & Consumer Protection (DATCP) for farmland preservation certification.
- The Commission staff continued to finalize the City of Kewaunee zoning ordinance and mapping for adoption.
- During February, the Community Planner continued providing zoning assistance to the towns of Red River and Casco.
- During February, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches. A public meeting has been scheduled in Algoma for March 13th.

MANITOWOC COUNTY

- The Community Planner met the Manitowoc County Planning Staff on February 9th to review the county's farmland preservation zoning ordinance certification materials from DATCP.
- On February 9th the Community Planner met with Manitowoc County Planning staff and Manitowoc County Lakes Association to discuss shoreland zoning.
- During February, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches. A public meeting has been scheduled in Two Rivers for March 22nd.

MARINETTE COUNTY

- Commission staff continued to assist Jewell & Associates and WisDOT staff on the U.S. Highway 141 Corridor Study from State Highway 64 to Smith Creek Road in Marinette County and participated in a conference call on February 29th.
- The Community Planner continued to assist the Town of Stephenson with the development of the town's zoning ordinance text and mapping.
- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the submission of the 2011 year end report.
- During February, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches. A public meeting has been scheduled in Marinette for March 12th.

OCONTO COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

SHEBOYGAN COUNTY

- On February 8th, the Community Planner met with Sheboygan County Planning, UW-Extension, and the county's Agriculture Planning Committee to discuss the update to the county Farmland Preservation Plan.
- The Community Planner continued an update to the text of the *Sheboygan County Farmland Preservation Plan*.

- Commission staff met with the marketing representative from Blue Harbor Resort on February 29th to discuss the possibility of hosting the annual MPO/RPC/WisDOT transportation planning conference in Sheboygan this fall. If successful, this would be the first time the conference has been held in Sheboygan since 1998.
- In February, Commission staff completed assembly of a full draft of the *Sheboygan Transit Development Program (TDP)*. CD copies of the full draft of the *Sheboygan TDP* were sent to all members of the Sheboygan TDP Review Committee on February 10th, along with a meeting announcement and agenda for the next meeting of the review committee and minutes of the June 23, 2011, meeting of the Sheboygan TDP Review Committee. The Sheboygan TDP Review Committee met on February 27th. Agenda items addressed at this meeting included: review of the full draft *Sheboygan TDP*; and discussion of public review procedures for the draft TDP.
- Commission staff met with Shoreline Metro staff and with staff from the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors prior to the Sheboygan TDP Review Committee meeting on February 27th. Discussion at this meeting mainly involved review of revisions to Shoreline Metro's operating and capital grants and grant applications for 2012. The Commission may need to amend the TIP to account for one or more capital items that may be requested by Shoreline Metro in the near future.
- Commission staff continued work on several items related to completion of the next long-range transportation plan (the *Year 2045 Sheboygan Area Transportation Plan*, or *SATP*) in February. These items included: updating the *Sheboygan MPO Public Participation Plan*; updating of the MPO public participation mailing list; analysis of "gaps" in the last plan update vis-à-vis SAFETEA-LU; documenting the implementation status of the currently adopted plan (both in terms of land use and transportation); and continued tracking of performance of indicators. The Sheboygan MPO Technical and Policy Advisory Committees provided feedback on the draft *2012 Sheboygan MPO Public Participation Plan*, the updated MPO public participation plan mailing list, and narrative regarding the implementation status of the currently adopted plan (in regard to transportation) at their joint meeting on February 23rd. The Sheboygan MPO Technical and Policy Advisory Committees also authorized MPO staff to begin consulting with the public in regard to the draft *2012 Sheboygan MPO Public Participation Plan* at their February 23rd joint meeting.
- Commission staff met with a consultant team (Master Graphics and Autodesk) to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan on February 22nd at the Commission office. Some of what was presented could also be transferred to other Commission-led planning efforts in the region.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on February 23rd. Agenda items addressed at this meeting included: an MPO Policy Advisory Committee update that involved elections to fill an officer vacancy; distribution and review of the *Annual Listing of Obligated Projects for Calendar Year 2011*; review of the draft *2012 Public Participation Plan Update* for the Sheboygan MPO; an update on other tasks pertinent to completion of the *Year 2045 Sheboygan Area Transportation Plan (SATP)* that are scheduled for early 2012; an update on transit planning activities (including the *Sheboygan Transit Development Program*); and an update on WisDOT Northeast Region and other MPO planning activities.
- The Commission transmitted several administrative modifications to the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2011 – 2014* to WisDOT in early February,

with copies provided to FHWA, FTA, USEPA, the WDNR and to the Sheboygan County Planning and Conservation Department. These administrative modifications moved the implementation dates of several Sheboygan County Non-Motorized Transportation Pilot Program (NMTPP) projects, mostly to 2013. The Sheboygan MPO Technical and Policy Advisory Committees reviewed these administrative modifications at their joint meeting in late January.

- During February, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches. A public meeting has been scheduled in Sheboygan for March 21st.
- The *City of Sheboygan Natural Hazard Mitigation Plan Update* was approved by WEM and FEMA.