

MONTHLY WORK PROGRAM ACTIVITY REPORT
MARCH 2012
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- The Executive Director participated in a panel discussion at the Wisconsin Chapter of the American Planning Association annual conference on March 1st to present highlights from the Global Trade Strategy report.
- On March 5th, the Executive Director attended a meeting facilitated by WEDC staff to continue discussions on forming a Regional Business Revolving Loan Fund for the eight-county Bay-Lake Region.
- On March 6th, the Community Assistance Planner attended a Safe Routes to School (SRTS) stakeholders' meeting in Neenah to discuss the upcoming grant cycle and future projects.
- On March 8th, the Natural Resources Planner participated in a joint conference call with representatives of the Lake Michigan Forum and Lake Michigan Watershed Academy.
- The Commission held its quarterly full Commission meeting on March 9th.
- On March 14th, the GIS Coordinator met with the Senior GIS Analyst from NCWRPC and GIS Coordinator from Door County. The meeting was held to first demonstrate and then explore the possibility of building a web based data collection application for smartphones or tablets.
- The Natural Resources Planner participated in a land-use planning/coastal management conference hosted by NOAA Sea Grant in Lafayette, Indiana on March 15th and 16th.
- On March 16th, the Executive Director attended the Northeast Wisconsin Region Economic Partnership meeting and presented highlights from the Global Trade Strategy report.
- On March 19th, the Executive Director attended the monthly steering committee meeting to continue planning for the annual Northwoods Economic Summit.
- The Executive attended a planning roundtable hosted by the Northeast Wisconsin Educational Resource Alliance (NEW ERA) on March 20th to discuss project options that could be submitted for grant funding.
- The Natural Resources Planner hosted and participated in a meeting of the NEW Wilderness Alliance Board on March 22nd.
- On March 28th, Commission staff met with Jason Scott, Team leader for Economic and Community Development, for the Wisconsin Economic Development Corporation.
- The Executive Director attended a Biofuels Advisory Committee meeting facilitated by New North, Inc. on March 28th.
- The Natural Resources Planner participated in a Niagara Escarpment Resource Network Board meeting in Chilton on March 30th.

- Commission staff continued to work with Stakeholder Committee members to prepare a Global Strategy for Northeast Wisconsin businesses. A complete document with strategies was finished this month. The final printing and distribution of the report will take place in April.
- During March, the Natural Resources Planner continued work on the GLRI beach project.
- During March, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff continued work to update the regional environmental corridors as part of a WCMP project during the month of March.

BROWN COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- The Executive Director provided technical Assistance during the month to Wendy Gehlhoff, Executive Director of the Florence County Economic Development Commission, for the creation of one or two tax incremental financing districts in the Town of Florence.
- During March, the Natural Resources Planner continued work on updating the *Florence County Hazard Mitigation Plan*. The steering committee developing the plan update met on March 19th in Florence.

KEWAUNEE COUNTY

- During March, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches. A public meeting was held in Algoma on March 13th.
- The Commission staff completed the final Wisconsin Coastal Management summary for the adopted City of Kewaunee zoning ordinance and mapping.
- During March, the Community Planner continued providing zoning assistance to Kewaunee County, City of Kewaunee, and the towns of Pierce, Red River, Franklin, and Casco.
- The GIS Coordinator worked with the Land Information Director to deliver the zoning GIS data that has been developed for communities in Kewaunee County.

MANITOWOC COUNTY

- On March 8th, the Natural Resources Planner met with Mayor Nickels and city officials of the City of Manitowoc to provide information about work being done at Red Arrow Park as part of the Commission's GLRI beach project.
- During March, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches. A public meeting was held in Two Rivers on March 22nd.

MARINETTE COUNTY

- During March, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches. A public meeting was held in Marinette on March 12th.

- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County. Commission staff participated in a teleconference on March 15th.
- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program by attending the quarterly Citizens Advisory Committee meeting on March 21st.
- The Community Planner met with the Town of Stephenson planning commission on March 29th to assist in the development of the town's zoning ordinance text and mapping.
- On March 29th, the Community Assistance Planner discussed the Safe Routes to School program and grant application with the Superintendent of the Peshtigo School District.
- During March, the Natural Resources Planner prepared a proposal for Marinette County Emergency Management to develop an update to the county's hazard mitigation plan.

OCONTO COUNTY

- The Executive Director assisted the Governing Board of the Oconto Economic Development Corporation with the review of applications for the organization's Executive Director during meetings held on March 7th and March 22nd.

SHEBOYGAN COUNTY

- The *City of Sheboygan Natural Hazard Mitigation Plan Update* has been approved by WEM and FEMA, and has been adopted by the city.
- Commission staff reviewed an application for a proposed private airport in the Village of Oostburg in March; review comments were transmitted to the WisDOT Bureau of Aeronautics on March 6th.
- Commission staff participated in a quarterly meeting of the WDNR Bureau of Air Management's Transportation Conformity Work Group in Madison on March 15th.
- During March, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches. A public meeting was held in Sheboygan on March 21st.
- During March, the Natural Resources Planner began work on updating the *Sheboygan County Hazard Mitigation Plan*. The steering committee developing the plan update met on March 21st in Plymouth.
- On March 28th, the Community Planner met with Sheboygan County Planning, UW-Extension, and the county's Agriculture Planning Committee to discuss the update to the county Farmland Preservation Plan.
- The Community Planner continued an update to the text of the *Sheboygan County Farmland Preservation Plan*.
- In March, Commission staff continued to have discussions with staff from Blue Harbor Resort regarding the possibility of hosting the annual MPO/RPC/WisDOT transportation planning conference in Sheboygan this fall.
- In March, Commission staff revised the draft of *Sheboygan Transit Development Program (TDP)* in response to comments received at the February 27th meeting of the TDP Review Committee, as well as in response to routing, budget and capital program changes suggested by Shoreline Metro staff. Once the revised draft is ready, Commission staff will

work with Shoreline Metro staff to schedule a public comment period and public information meeting on the draft TDP.

- Commission staff placed the *Annual Listing of Obligated Projects for Calendar Year 2011* on the Sheboygan MPO webpage of the Commission's website in early March.
- Commission staff worked with Shoreline Metro staff to amend the *2011 – 2014 TIP* in March. Shoreline Metro wishes to apply for an FTA "State of Good Repair" project involving acquisition of an AVL/GPS system and dispatch software for the paratransit component of the transit operation. Several other transit capital projects and elderly and disabled transportation capital projects will also be added to the TIP to be consistent with the Sheboygan TDP and the Sheboygan County ADRC's recent capital grant application to WisDOT. Sheboygan MPO advisory committee review and Commission adoption of these minor amendments and one administrative modification to the *2011 – 2014 TIP* will take place in late April.
- Commission staff wrote a letter of support for Shoreline Metro's grant application for an FTA "State of Good Repair" project involving acquisition of an AVL/GPS system and dispatch software for the paratransit component of the transit operation in early March.
- Commission staff revised the draft *2012 Sheboygan MPO Public Participation Plan* and the MPO public participation mailing list based on comments received at the joint meeting of the MPO Technical and Policy Advisory Committees on February 23rd. Commission staff mailed the preliminary draft of the *2012 Sheboygan MPO Public Participation Plan* to nearly 200 persons and organizations on the updated MPO public participation mailing list early the week of March 12th – 16th. The 30 day consultation period on the draft *2012 Sheboygan MPO Public Participation Plan* runs through April 16th. The MPO advisory committees will have another opportunity to review the draft plan (and comments received on it during the consultation period) at their late April joint meeting, and the plan will then be released for a 45 day public comment period.
- Commission staff continued work on several items related to completion of the next long-range transportation plan (the *Year 2045 Sheboygan Area Transportation Plan, or SATP*) in March. These items included: continued analysis of "gaps" in the last plan update vis-à-vis SAFETEA-LU; revisions to documentation of the implementation status of the currently adopted plan (both in terms of land use and transportation) based on comments received at the February joint meeting of the MPO advisory committees; and continued tracking of performance of indicators.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in March. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.