

**MONTHLY WORK PROGRAM ACTIVITY REPORT**  
**MAY 2012**  
**By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION**  
**441 SOUTH JACKSON STREET**  
**GREEN BAY, WI 54301**  
**[www.baylakerpc.org](http://www.baylakerpc.org)**

**MULTI-COUNTY/REGIONAL**

- On May 3<sup>rd</sup>, the Executive Director facilitated a Regional Revolving Loan fund meeting with current RLF administrators located within the Bay-Lake Region.
- The Executive Director attended the Global Trade Steering Committee meeting on May 3<sup>rd</sup> at New North's offices in De Pere to define an implementation plan for the recently completed Northeast Wisconsin Global Trade Strategy.
- On May 7<sup>th</sup>, Commission staff participated in a teleconference with Representative Reid Ribble and with various transportation stakeholders across Wisconsin; Rep. Ribble convened this conference call to obtain stakeholder input as a Federal surface transportation reauthorization effort moves through a House and Senate conference committee process.
- On May 10<sup>th</sup>, Commission staff participated in a U.S. Highway 41 Interstate Conversion Study agency scoping meeting in Fond du Lac.
- The Executive Director attended the WEDC marketing meeting at the Bordini Center in Appleton on May 16<sup>th</sup>.
- The Natural Resources Planner hosted and participated in a meeting of the NEW Wilderness Alliance Board on May 24<sup>th</sup>.
- On May 24<sup>th</sup>, the Executive Director participated in a joint meeting between the AWRPC directors and WEDC staff to work on a memorandum of understanding between the two entities.
- The Executive Director attended the quarterly NEWREP meeting on May 25<sup>th</sup> held at the Business Assistance Center in Green Bay.
- The Executive Director met with companies that comprise the NEW Manufacturing Alliance on May 30<sup>th</sup> to discuss the goals, objectives, and strategies outlined in the *2009 Comprehensive Economic Development Strategy (CEDS)* for the Bay-Lake Region.
- On May 30<sup>th</sup>, Commission staff reviewed two SRTS applications from within the region that were submitted by external agencies.
- Commission staff submitted a regional Safe Routes to School (SRTS) application to WisDOT in early May. In addition, the Community Assistance Planner submitted and/or assisted with submittal of SRTS grant applications for the Peshtigo School District, Village of Valders, Village of Crivitz, and Village of Wausaukee in early May.
- During May, the Natural Resources Planner continued work on the GLRI beach project.

- During May, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- During May, Commission staff continued work to update the regional environmental corridors as part of a WCMP project.

#### **BROWN COUNTY**

- On May 22<sup>nd</sup>, Commission staff participated in a public information meeting regarding proposed improvements to State Highway 96 within the village and town of Wrightstown.

#### **DOOR COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

#### **FLORENCE COUNTY**

- During May, the Natural Resources Planner continued work on updating the *Florence County Hazard Mitigation Plan*, and met with the steering committee on May 14<sup>th</sup> in Florence.

#### **KEWAUNEE COUNTY**

- During May, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches. A draft concept plan for Crescent Beach has been presented to the City of Algoma for their review.
- During May, the Community Planner continued providing zoning assistance to Kewaunee County, and the towns of Pierce, Red River, Lincoln, Franklin, and Casco.

#### **MANITOWOC COUNTY**

- Commission staff participated in a meeting with Symbiont staff in West Allis on May 7<sup>th</sup> to discuss development options for the mall properties on the north side of the City of Manitowoc as part of the city's USEPA brownfield grant.
- During May, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches. A draft concept plan for Red Arrow Beach has been presented to the City of Manitowoc for their review.
- During May, the Community Assistance Planner submitted the Safe Routes to School planning grant application for the Village of Valders.

#### **MARINETTE COUNTY**

- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County. Commission staff participated in teleconferences on May 10<sup>th</sup> and 31<sup>st</sup>.
- On May 16<sup>th</sup>, the Executive Director participated in a teleconference with EDA, WEDC, and City of Marinette staff to discuss infrastructure projects to support growth of local companies.
- The Executive Director attended a project meeting with City of Marinette and WEDC staff on May 29<sup>th</sup> to determine priority projects with funding options to facilitate infrastructure expansion to support local company expansions.

- During May, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches. A draft concept plan for Red Arrow Beach has been presented to the City of Marinette for their review.
- The Community Planner continues to assist the Town of Stephenson planning commission with the development of the town's zoning ordinance text and mapping.
- During May, the Community Assistance Planner submitted and/or assisted with submittal of SRTS grant applications for the Peshtigo School District, Village of Valders, Village of Crivitz, and Village of Wausaukee.
- During May, the Natural Resources Planner began updating the *Marinette County Hazard Mitigation Plan*, and met with the steering committee on May 31<sup>st</sup> in Marinette.

### **OCONTO COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

### **SHEBOYGAN COUNTY**

- During May, the Natural Resources Planner continued updating the *Sheboygan County Hazard Mitigation Plan*, and met with the steering committee on May 23<sup>rd</sup> in Kohler.
- In May, the Community Planner continued an update to the text of the *Sheboygan County Farmland Preservation Plan*.
- During May, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches. A draft concept plan for Deland Park Beach has been presented to the City of Sheboygan for their review.
- Commission staff participated in land use forecast training (at the micro level to support travel demand forecast modeling) at the WisDOT Central Office in Madison on May 11<sup>th</sup>.
- The draft *2012 Public Participation Plan Update* for the Sheboygan MPO was released for public comment in early May. Copies of the draft document were mailed to the five public review locations in the Sheboygan area on May 4<sup>th</sup>, and the draft document was posted on the Sheboygan MPO webpage on the Commission website. Notice was given to area news media regarding the public comment period and availability of the draft document, and a paid legal notice announcing the same was placed in the May 7<sup>th</sup> edition of the *Sheboygan Press*. The 45 day public comment period runs from May 7<sup>th</sup> through June 22<sup>nd</sup>.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on May 24<sup>th</sup>. Agenda items addressed at this meeting included: election of a Vice Chairperson for the MPO Policy Advisory Committee; an update on the public comment period for the draft *2012 Public Participation Plan Update* for the Sheboygan MPO; an update on other tasks pertinent to completion of the *Year 2045 Sheboygan Area Transportation Plan (SATP)* that are scheduled for 2012; an update on transit planning activities (including the *Sheboygan Transit Development Program*); and an update on WisDOT Northeast Region and other MPO planning activities.
- The public comment period on the draft *Sheboygan Transit Development Program (TDP): 2012 – 2016* ran from May 3<sup>rd</sup> through June 1<sup>st</sup>. Press releases announcing the public comment period and public information meeting were sent out on May 1<sup>st</sup>, and members of the TDP Review Committee were notified of the public information meeting in separate correspondence on May 1<sup>st</sup>. Copies of the draft TDP were mailed to the five public review locations in the Sheboygan area on May 1<sup>st</sup>, and the draft document was posted on the Sheboygan MPO webpage on the Commission website; Shoreline Metro added a link to its

website so that customers had easier access to the draft TDP. A paid legal notice announcing the public comment period and public information meeting for the draft TDP was placed in the May 3<sup>rd</sup> edition of the *Sheboygan Press*. Notice of the public information meeting was also placed inside all Shoreline Metro buses.

- A public information meeting on the draft *Sheboygan Transit Development Program (TDP): 2012 – 2016* was held on May 16<sup>th</sup>. Some 26 individuals participated in this meeting, including: 17 members of the public; four members of the TDP Review Committee; one public official who was not a member of the TDP Review Committee; staff from the *Sheboygan Press*; and Shoreline Metro staff. Several questions were answered and oral and written comments were received at this meeting. In addition, three comments were received during the public comment period (to date). The public information meeting was announced by the *Sheboygan Press* and by WHBL Radio, and coverage of the meeting was also provided in the *Sheboygan Press*.
- Commission staff submitted several administrative modifications and minor amendments to the *2011 – 2014 TIP* to applicable state and federal agencies on May 10<sup>th</sup>. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of these changes at their April 26<sup>th</sup> joint meeting, and the Commission adopted these minor amendments and administrative modifications to the *2011 – 2014 TIP* at a meeting of its Executive Committee in Marinette on April 27<sup>th</sup>.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in May. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region. Commission staff met (via teleconference) with a computer science professor from Purdue University on May 23<sup>rd</sup> to discuss visualization options to portray land use scenarios in the next MPO long-range transportation plan later in 2012.