

**MONTHLY WORK PROGRAM ACTIVITY REPORT**  
**JUNE 2012**  
**By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION**  
**441 SOUTH JACKSON STREET**  
**GREEN BAY, WI 54301**  
**[www.baylakerpc.org](http://www.baylakerpc.org)**

**MULTI-COUNTY/REGIONAL**

- The Executive Director facilitated the Economic Development Advisory Committee meeting on June 7<sup>th</sup> to begin the process of updating the *2009 Comprehensive Economic Development Strategy* for the Bay-Lake Region for years 2012, 2013, and 2014.
- The Commission held its quarterly Full Commission meeting on June 8<sup>th</sup> in Green Bay.
- Commission staff participated in an application debriefing facilitated by US Environmental Protection Agency staff on June 12<sup>th</sup> to discuss the Brownfield Coalition Assessment grant submitted by the Commission on behalf of the cities of Two Rivers and Sheboygan and the counties of Manitowoc and Kewaunee.
- On June 6<sup>th</sup>, the Natural Resources Planner participated in a conference call to plan the next phase of the Lake Michigan Water Trail.
- On June 14<sup>th</sup>, the Executive Director attended the Association of Wisconsin Regional Planning Commissions (AWRPC) annual meeting in Verona.
- On June 15<sup>th</sup>, the Natural Resources Planner was interviewed by WBAY about the Lake Michigan Water Trail.
- On June 15<sup>th</sup>, the Executive Director facilitated a Regional Revolving Loan fund meeting comprised of representatives from each of the eight counties within the Bay-Lake Region.
- The Executive Director attended the hazard mitigation training sponsored by FEMA and Wisconsin Emergency Management on June 19<sup>th</sup>, 20<sup>th</sup>, and 21<sup>st</sup> at Ft. McCoy, Wisconsin.
- Commission staff participated in a conference call with staff of the WisDOT Public and Specialized Transit Section on June 21<sup>st</sup> to discuss the schedule for updating "Public Transit – Human Service Transportation Coordination Plans" in 2012 and 2013 (generally, these plans were last updated in 2008). Lakeshore counties (Sheboygan, Manitowoc and Kewaunee) will need to have their plans updated in 2012 (current or former nonattainment areas need to update this plan every four years). All other counties (Oconto, Marinette and Florence) will update their plans in 2013 (all other counties update their plans every five years). As non-member counties, Brown and Door counties will need to rely on internal resources to update their respective plans.
- Commission staff attended the WEDC EMSI Analyst meeting at their offices in Madison on June 26<sup>th</sup>.
- During June, the Natural Resources Planner continued work on the GLRI beach project.
- During June, the Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

- During June, Commission staff finalized the update to the regional environmental corridors as part of a WCMP project.
- At the request of the Commission, staff prepared a letter to the co-chairs of the Joint Legislative Audit Committee of the Wisconsin State Legislature requesting that the committee authorize the State Legislative Audit Bureau to conduct a program audit of the Non-Emergency Medical Transportation program managed by LogistiCare, LLC.
- Commission staff wrote multiple letters of support for Wisconsin Employment Transportation Assistance Program (WETAP) applications in the region in June.
- Commission staff provided WisDOT with reviews of two Safe Routes to School grant applications from within the region that were submitted by external agencies.

#### **BROWN COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

#### **DOOR COUNTY**

- Commission staff prepared a letter of support for WETAP funding for WEP, Inc., in June. Although this grant application would largely benefit residents of Door County, portions of this grant would also benefit residents of northern Kewaunee County.
- During June, the Community Planner provided zoning assistance to the Town of Egg Harbor.

#### **FLORENCE COUNTY**

- During June, the Natural Resources Planner and GIS Coordinator continued work on updating the *Florence County Hazard Mitigation Plan*.

#### **KEWAUNEE COUNTY**

- The Community Planner attended a meeting with DATCP staff on June 21<sup>st</sup> to discuss the Town of Casco Farmland Preservation Zoning update and mapping.
- During June, the Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee beaches.
- During June, the Community Planner continued providing zoning assistance to Kewaunee County, and the towns of Pierce, Luxemburg, Red River, Franklin, and Casco.

#### **MANITOWOC COUNTY**

- Commission staff participated in a meeting with Symbiont and Market Feasibility Analyst staff in Manitowoc on June 6<sup>th</sup> to discuss development options for the mall properties on the north side of the City of Manitowoc as part of the city's USEPA brownfield grant.
- The Community Planner attended a meeting with DATCP and Manitowoc County Planning staff on June 21<sup>st</sup> to discuss the county's Farmland Preservation Zoning update and mapping, as well as the Farmland Preservation Plan update timeline.
- In June, the Community Planner met with Manitowoc County Planning staff to discuss the county's Shoreland Zoning update.
- During June, the Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc beaches.

## **MARINETTE COUNTY**

- On June 7<sup>th</sup>, the Executive Director participated in a teleconference with EDA, WEDC, and City of Marinette staff to discuss infrastructure projects to support growth of local companies.
- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County. Commission staff participated in a teleconference on June 21<sup>st</sup>.
- During June, the Natural Resources Planner continued work on the GLRI beach survey project for Marinette beaches.
- The Community Planner continues to assist the Town of Stephenson planning commission with the development of the town's zoning ordinance text and mapping.
- During June, the Community Planner provided zoning assistance to the Town of Pound.
- During June, the Natural Resources Planner and GIS Coordinator continued updating the *Marinette County Hazard Mitigation Plan*.

## **OCONTO COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

## **SHEBOYGAN COUNTY**

- In June, the Community Planner continued an update to the text of the *Sheboygan County Farmland Preservation Plan*. Commission staff participated in a meeting on June 6<sup>th</sup>
- The Community Planner attended a meeting in the Town of Rhine on June 13<sup>th</sup> to discuss the Sheboygan County Farmland Preservation Plan update and mapping.
- The Community Planner attended a meeting with DATCP, Sheboygan County Planning and UW-Extension staff on June 21<sup>st</sup> to discuss the county's Farmland Preservation Plan update and mapping.
- During June, the Natural Resources Planner and the GIS Coordinator continued work on updating the *Sheboygan County Hazard Mitigation Plan*.
- During June, the Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- Commission staff participated in a mid-year review meeting of the *2012 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* at the Commission office on June 6<sup>th</sup>. Staff from the FHWA Wisconsin Division, WisDOT Central Office and the WisDOT Northeast Region was in attendance at this meeting.
- Commission staff participated in a teleconference with WisDOT travel forecasting staff and their consultant (SRF) on June 7<sup>th</sup>. The purpose of this teleconference was to discuss SRF's efforts to update the WisDOT Northeast Region travel demand forecast model and how these efforts would interface with the Commission's efforts to prepare the next long-range transportation plan. In response to discussion in this teleconference, Commission staff prepared narrative discussing 2012 expectations in regard to the WisDOT Northeast Region travel demand forecast model (as it applies to Sheboygan County) on June 8<sup>th</sup>. The WisDOT travel forecasting staff then prepared an e-mail summarizing tasks and deliverables related to the Sheboygan County model component on June 28<sup>th</sup>. These items will be discussed further at a meeting of the WisDOT Northeast Region model users' group in mid July.

- Commission staff participated in a quarterly meeting (via teleconference) of the WDNR Bureau of Air Management's Conformity Transportation Work Group (CTWG) on June 14<sup>th</sup>. One of the items discussed was agreement on intermediate years of analysis for future conformity statements. Commission staff also discussed the schedule for development of the upcoming TIP (including a conformity analysis on the new TIP).
- The public comment period for the draft *2012 Public Participation Plan Update* for the Sheboygan MPO ended on June 22<sup>nd</sup>. No comments were received during the public comment period. Commission staff made minor revisions to the appendices of the plan in late June. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of the *2012 Public Participation Plan Update* for the Sheboygan MPO to the Commission at their joint meeting on June 28<sup>th</sup>. The Commission will take action on the *2012 Public Participation Plan Update* for the Sheboygan MPO at a meeting of its Executive Committee on July 27<sup>th</sup>.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on June 28<sup>th</sup>. Agenda items addressed at this meeting included: distribution, final review and recommendation of approval of the *2012 Public Participation Plan Update* for the Sheboygan MPO to the Bay-Lake Regional Planning Commission; establishment of post-2010 Census adjusted urbanized area and metropolitan planning area boundaries for the MPO (only the adjusted urbanized area boundary was addressed at this meeting); an update on transit planning activities (including the *Sheboygan Transit Development Program*); and an update on WisDOT Northeast Region and other MPO planning activities.
- The public comment period on the draft *Sheboygan Transit Development Program (TDP): 2012 – 2016* ended on June 1<sup>st</sup>. Most of the public comment was received at the public information meeting concerning the TDP, which was held in mid May, along with a few written and telephone comments that were received. Commission staff revised the TDP in response to these comments. The TDP Review Committee reviewed the revised draft and recommended approval of the document to the Sheboygan Transit Commission at its meeting on June 28<sup>th</sup>. Commission staff will make minor revisions to the final TDP, which will go before the Sheboygan Transit Commission for final approval in mid July.
- Commission staff worked with the Sheboygan County Aging and Disability Resource Center (ADRC) and with Shoreline Metro to arrange a meeting with stakeholders to update Sheboygan County's "Public Transit – Human Service Transportation Coordination Plan." This meeting will take place the afternoon of August 15<sup>th</sup>, and will be held at the Sheboygan County ADRC offices in Sheboygan Falls. Commission staff also started preparation of draft background and inventory chapters of this plan in June.
- Commission staff continued working with Blue Harbor Resort in planning the 2012 MPO/RPC/WisDOT transportation planning conference (to be held in late October) in June.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in June. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff worked with WisDOT Northeast Region staff in late June to get project tables updated for inclusion in the upcoming *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016*.

