

**MONTHLY WORK PROGRAM ACTIVITY REPORT
AUGUST 2012
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
www.baylakerpc.org**

MULTI-COUNTY/REGIONAL

- The Executive Director met with the NEW Manufacturing Alliance members on August 7th to continue updating the goals, objectives, and strategies for the *2012 Comprehensive Economic Development Strategy*.
- On August 8th, the Executive Director attended the quarterly meeting of the Wisconsin Association of Regional Planning Commissions.
- The Executive Director held an Economic Development Advisory Committee (EDAC) meeting on August 16th to continue drafting the *2012 Comprehensive Economic Development Strategy*.
- On August 21st, the Executive Director facilitated a Regional Revolving Loan fund meeting comprised of representatives from each of the eight counties within the Bay-Lake Region.
- On August 22nd and 23rd, the Executive Director attended the EPA Lake Michigan Forum/Watershed Academy meeting in Traverse City, Michigan.
- The Natural Resources Planner continued work on the GLRI beach project.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff continued work to inventory trails in the Region's coastal cities as part of a WCMP project.

BROWN COUNTY

- Commission staff worked with UW-Oshkosh staff to start water quality sampling at Bay Beach through the EPA Urban Waters grant.

DOOR COUNTY

- The Community Planner provided zoning assistance to the Town of Union.
- Commission staff had a discussion with the Town of Gibraltar about a possible update to the town's Comprehensive Plan.

FLORENCE COUNTY

- The Community Planner provided zoning assistance to the Florence County Land Conservation Department.
- The Natural Resources Planner continued work on updating the *Florence County Hazard Mitigation Plan*.

KEWAUNEE COUNTY

- Commission staff continued work on the GLRI beach survey project for Kewaunee beaches.
- The Community Planner continued providing zoning assistance to Kewaunee County, and the towns of Pierce, Luxemburg, Casco, Red River, and Lincoln.

MANITOWOC COUNTY

- Commission staff participated in Illustrator training on August 9th to begin creating three preliminary site plan scenarios for the for the mall properties on the north side of the City of Manitowoc as part of the city's USEPA brownfield grant.
- Commission staff participated in meetings with Symbiont and Market Feasibility Analyst staff in Manitowoc on August 15th, 17th, and 23rd to discuss development options for the mall properties on the north side of the City of Manitowoc as part of the city's USEPA brownfield grant.
- Commission staff developed and presented three preliminary site plan scenarios on August 17th for the for the mall properties on the north side of the City of Manitowoc as part of the city's USEPA brownfield grant.
- Commission staff continued work on the GLRI beach survey project for Manitowoc beaches and attended an event to promote GLRI funding at Red Arrow Park on August 27th.

MARINETTE COUNTY

- Commission staff continued updating the *Marinette County Hazard Mitigation Plan*. The GIS Coordinator met with the steering committee on August 6th in Marinette.
- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program.
- Commission staff continued work on the GLRI beach survey project for Marinette beaches.
- The Community Planner continues to assist the Town of Stephenson Planning Commission with the development of the town's zoning ordinance text and mapping.
- The Community Planner provided zoning assistance to the towns of Niagara and Lake.

OCONTO COUNTY

- On August 20th, Commission staff met with Oconto County planning and zoning staff to discuss possible county and local projects.
- The Natural Resources Planner began preparing a grant application for the county to update its Hazard Mitigation Plan.
- Commission staff prepared and submitted a UW-Capstone Project application to the university's Department of Landscape Architecture on behalf of the Village of Lena.

SHEBOYGAN COUNTY

- The Community Planner continued an update to the text of the *Sheboygan County Farmland Preservation Plan*. Commission staff participated in a meeting in the Town of Lima on August 27th

- Commission staff continued updating the *Sheboygan County Hazard Mitigation Plan*.
- Commission staff continued work on the GLRI beach survey project for Sheboygan beaches.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on August 16th. Agenda items addressed at this meeting included: review of the proposed post-2010 Census adjusted urbanized area boundary for the MPO; establishment of a post-2010 Census metropolitan planning area boundary for the MPO; review of projects proposed for inclusion in the *Sheboygan Metropolitan Planning Area Transportation Improvement Program: Calendar Years 2013 – 2016*; discussion regarding a Wisconsin transportation planning conference to be held in Sheboygan in late October; an update on transit planning activities (including the *Sheboygan Transit Development Program*); and an update on WisDOT Northeast Region and other MPO planning activities.
- Commission staff continued to work with the Sheboygan County Aging and Disability Resource Center (ADRC) and with Shoreline Metro on updating Sheboygan County's "Public Transit – Human Service Transportation Coordination Plan." A meeting with stakeholders took place the afternoon of August 15th at the Sheboygan County ADRC office in Sheboygan Falls. Key agenda items at this meeting included: a county coordination assessment exercise; development of a county action plan; and approval of county projects under various federal program categories. Commission staff also met with Sheboygan County ADRC and Shoreline Metro staff (via teleconference) on August 6th to plan for this meeting. Commission staff will now finish writing this plan, and will present the draft plan at a future meeting of the Sheboygan County Transportation Coordinating Committee (TCC).
- Commission staff continued working with Blue Harbor Resort in planning the 2012 MPO/RPC/WisDOT transportation planning conference (to be held in late October) in August. Commission staff revised the draft agenda for the conference, and also started receiving registration forms and fees from conference attendees.
- Commission staff participated in a webinar that discussed highlights of the new Federal surface transportation authorization legislation (MAP-21) on August 2nd.
- Commission staff worked on the adjusted Sheboygan urbanized area boundary as well as the Sheboygan metropolitan planning area boundary during much of August. The GIS staff prepared several resource maps to aid in setting these boundaries in early August. These boundaries were reviewed in detail at the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees on August 16th. Commission staff continued refinement of the adjusted urbanized area boundary following this meeting. The MPO advisory committees voted to maintain the current metropolitan planning area boundary following considerable discussion at their August 16th joint meeting. Setting these boundaries will be an interactive process between the MPO advisory committees and staff and with staff of the WisDOT Bureau of Planning and Economic Development that may take several months to complete; functional classification of streets and highways will also play a role in this process.
- Commission staff spent a considerable amount of time in August verifying consultant (SRF) created base year (2010) socioeconomic data to be used in updating the travel demand forecast model. Population was verified first, followed by households (or "occupied housing units"); both of these attributes are from the 2010 Census. Commission staff also verified K – 12 school enrollment using DPI "Third Friday" enrollment data for public and private schools in Sheboygan County; numbers have been verified, while the physical locations of the

enrollment will be verified soon. Commission staff will spend some time in September verifying the location and amount of employment by TAZ using color gradient maps; the consultant geocoded employment using DWD employment data, so it would be prohibitively time consuming to replicate the consultant's efforts in regard to employment. It was decided to use the post-2000 Census TAZs for the next plan update (as refined by the consultant earlier this summer), as the coarser TAZs developed in 2011 are not as useful in maintaining the continuity of the WisDOT Northeast Region travel demand forecast model.

- In the process of verifying base year socioeconomic data by TAZ, Commission staff started creation of a spreadsheet that will be used to allocate housing growth (and, ultimately, employment growth) to TAZs under the three land use scenarios that will be examined in the planning process. As part of creating this spreadsheet, Commission GIS staff also prepared data that show developed, undeveloped and undevelopable land (in acres) by TAZ that will be used to allocate acres for housing and employment under each proposed scenario.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in August. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff participated in training regarding use of the Census Transportation Planning Package (CTPP) based on the American Community Survey (ACS). This training was held at the Mn/DOT training facility in Shoreview, Minnesota, on August 21st and 22nd.
- The Sheboygan MPO Technical and Policy Advisory Committees reviewed preliminary project tables to be included in the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016* at their joint meeting on August 16th. The MPO advisory committees released these tables for public review (as the core of the new TIP) at this meeting. Shoreline Metro had one additional capital item to be included in the *2013 – 2016 TIP* at this meeting.
- Commission staff participated in a teleconference with staff from USEPA Region 5, the FHWA Wisconsin Division, and the WisDOT Central Office (environmental analysis) on August 20th. The purpose of this teleconference was to determine how to conduct a conformity analysis being that Sheboygan County does not conform to either the 2008 or the 1997 National Ambient Air Quality Standard (NAAQS) for ground-level ozone. At this teleconference, it was agreed that the Commission MPO staff would conduct a conformity analysis against the "8-Hour Ozone Redesignation Request and Maintenance Plan for the Sheboygan County Subpart-2 Moderate Nonattainment Area" submitted to the USEPA by the Wisconsin Department of Natural Resources in September 2009. It was also agreed that this conformity analysis would be conducted (for the time being at least) using Mobile 6.2.