

**MONTHLY WORK PROGRAM ACTIVITY REPORT
OCTOBER 2012
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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MULTI-COUNTY/REGIONAL

- On October 5th, Commission staff toured possible office space at UW-Green Bay.
- The Executive Director facilitated a regional revolving fund meeting on October 11th to allow local revolving loan fund administrators to discuss the regionalization of their loan funds with WEDC staff.
- The Executive Director attending a meeting with Don Viegut, the new CESA 8 Director, on October 15th to discuss the future of the annual Northwoods Summit.
- On October 16th, the Executive Director facilitated a Regional Revolving Loan fund committee meeting comprised of representatives from each of the eight counties within the Bay-Lake Region.
- Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) at the Commission office on October 17th. The charge of this committee is "to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs." Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- The Natural Resources Planner attended the NEW Wilderness Alliance conference on Climate Change in Northeast Wisconsin held in De Pere on October 23rd and 24th.
- The Economic Development Advisory Committee (EDAC) met on October 24th to review a full draft of the *2012 Comprehensive Economic Development Strategy (CEDS)*.
- The Commission's Executive Committee met on October 26th in Manitowoc.
- On October 31st, the Commission hosted an informational workshop facilitated by Wisconsin Economic Development Corporation (WEDC) staff regarding several of their programs.
- The Natural Resources Planner continued work on the GLRI beach project.
- In October, Commission staff developed the 2013 Regional Transportation Work Program and provided a copy to WisDOT staff for their review.
- Commission staff continued work to inventory trails in the Region's coastal cities as part of a WCMP project.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- The Natural Resources Planner worked with UW-Oshkosh staff to conduct water quality sampling at Bay Beach through the USEPA Urban Waters grant.
- The Natural Resources Planner attended the USEPA Urban Waters Workshop in Washington, DC for the Bay Beach project.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- Commission staff continued work on updating the *Florence County Hazard Mitigation Plan*.

KEWAUNEE COUNTY

- Commission staff continued work on the GLRI beach survey project for Kewaunee County beaches. A public meeting about implementation at Crescent Beach (City of Algoma) was held on October 10th.
- The Community Planner continued providing zoning assistance to Kewaunee County, and the towns of Pierce, Luxemburg, Casco and Lincoln.
- Commission staff worked with the Kewaunee County Human Services Department and with the Aging and Disability Resource Center (ADRC) of the Lakeshore to schedule and prepare for a Kewaunee County public transit/human services transportation coordination meeting in October. This meeting was scheduled to take place on November 1st in Kewaunee. Numerous stakeholders were invited to the meeting, and the public was invited to participate in the meeting through press releases and flyers. Because of the merger of ADRC functions in Manitowoc and Kewaunee counties, the coordinated transportation plans for these counties will be combined into one document; Commission staff will prepare this plan, which is due to the WisDOT transit section by December 31, 2012.

MANITOWOC COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches. A public meeting about implementation at Red Arrow Beach (City of Manitowoc) was held on October 9th.
- The Executive Director participated in a teleconference on October 12th with Connie Loden of the EDCMC and Dennis Foldenauer of EDA to discuss possible EDA funding for the Lakeshore Cluster Analysis project.
- Commission staff worked with the Aging and Disability Resource Center (ADRC) of the Lakeshore to schedule and prepare for a Manitowoc County public transit/human services transportation coordination meeting in October. This meeting took place on October 31st in Manitowoc. Numerous stakeholders were invited to the meeting, and the public was invited to participate in the meeting through press releases, flyers and signs inside transit vehicles. The meeting began with a county coordination assessment exercise, followed by development of the county action plan, and concluding with approval of county projects under three federal specialized transportation funding categories. Because of the merger of ADRC functions in Manitowoc and Kewaunee counties, the coordinated transportation plans for these counties will be combined into one document; Commission staff will prepare this plan, which is due to the WisDOT transit section by December 31, 2012.

MARINETTE COUNTY

- Commission staff completed the City of Marinette's 2013 Shared-Ride Taxi application on October 11th and provided a copy to WisDOT staff for their review and approval.
- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Beach in Marinette. A public meeting about implementation at Red Arrow Beach (City of Marinette) was held on October 11th.
- Commission staff continued updating the *Marinette County Hazard Mitigation Plan*.
- The Community Planner continues to assist the Town of Lake with planning issues and zoning discussion.
- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the completion of the third quarter report.
- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.

OCONTO COUNTY

- The Executive Director attended the Village of Lena Planning Committee meeting on October 17th to introduce Elizabeth Rask, who will be doing her UW-Madison Capstone project for the Village of Lena this academic year.

SHEBOYGAN COUNTY

- Commission staff continued updating the *Sheboygan County Hazard Mitigation Plan*.
- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- The Community Planner continued an update to the text of the *Sheboygan County Farmland Preservation Plan*. Commission staff participated in a meeting in the Town of Sheboygan Falls on October 17th, and a meeting at Sheboygan UW-Extension on October 24th.
- Commission staff participated in a meeting with WisDOT and FHWA staff (via teleconference) to review the draft *2013 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* on October 10th. WisDOT and FHWA staff offered comments that will be used to modify the document before its final submittal in mid November. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of the *2013 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* (with WisDOT and FHWA recommended revisions) to the Commission at their joint meeting on October 11th, and the Commission approved the document (with these same recommended revisions) at a meeting of its Executive Committee on October 26th.
- Commission staff hosted the 2012 MPO/RPC/WisDOT transportation planning conference at Blue Harbor Resort in Sheboygan October 23rd through 25th. Commission staff spent a considerable amount of time in early and mid October preparing for the conference; this included generation of name tags for conference attendees, as well as preparation of conference folders which included: a list of attendees and presenters; the conference agenda; a map of significant planning venues of interest in the Sheboygan area (for a bus tour the afternoon of October 23rd); and a directory of restaurants near Blue Harbor for evening meals. The Sheboygan County Chamber of Commerce and their tourism bureau provided attendees with literature regarding destinations of interest in the area, and

Shoreline Metro provided “goodie bags” with transit literature (including how to use Route 7 South, which connects Blue Harbor with downtown Sheboygan). The Executive Director was on hand to welcome everyone to the conference, and Commission GIS staff was on hand to make sure that all Power Point presentations went smoothly. Many thanks to all presenters as well as to local staff who welcomed attendees or gave presentations (Sheboygan Mayor Terry Van Akkeren, Sheboygan County Administrator Adam Payne, Sheboygan County Planning and Conservation Department Director Aaron Brault, and City of Sheboygan Development Manager Chad Pelishek), as well as to Shoreline Metro for providing a bus for a tour of areas of planning interest.

- Commission staff participated in a quarterly MPO Directors’ meeting immediately following the MPO/RPC/WisDOT transportation planning conference the afternoon of October 25th at Blue Harbor Resort in Sheboygan.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on October 11th. Agenda items addressed at this meeting included: review and recommendation of approval of the *2013 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* to the Commission; an update on post-2010 Census adjusted urbanized area and metropolitan planning area boundaries; an update on other long-range transportation planning activities; an update on the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016*; an update on the 2012 MPO/RPC/WisDOT transportation planning conference to be held in Sheboygan October 23rd through 25th; and an update on WisDOT Northeast Region and other MPO planning activities.
- The Sheboygan MPO Technical and Policy Advisory Committees reviewed the distribution of base year (2010) socioeconomic data by traffic analysis zone (TAZ) to be used in updating the travel demand forecast model at their joint meeting on October 11th. In particular, the MPO advisory committees reviewed school enrollment as well as the location and amount of employment by TAZ. Members of the MPO advisory committees had little comment on school enrollment, but did have several comments on the distribution of employment in a small number of TAZs; these comments will be forwarded to WisDOT’s consultant as the travel demand forecast model is updated. In addition, Commission staff also prepared control total projections for population, housing units and employment that are being considered in the development of the next long-range transportation plan update; members of the MPO advisory committees reviewed these projections at their joint meeting on October 11th. It was decided to use the post-2000 Census TAZs for the next plan update (as refined by the consultant earlier this summer), as the coarser TAZs developed in 2011 are not as useful in maintaining the continuity of the WisDOT Northeast Region travel demand forecast model.
- Commission staff continued to create a spreadsheet that will be used to allocate housing growth (and, ultimately, employment growth) to TAZs under the three land use scenarios that will be examined in the planning process.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in October. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff assisted Shoreline Metro staff with a CDBG quarterly progress report in early October.

- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016* in October. Members of the MPO advisory committees reviewed revisions to transit operating and bicycle and pedestrian transportation project tables in the TIP at their joint meeting on October 11th. Members of the MPO advisory committees also reviewed a table regarding the implementation status of projects recommended for implementation in 2011 and 2012 in the previous TIP at their October joint meeting. Commission staff prepared an environmental justice analysis of projects included in the TIP in October. The only appendix that remains to be completed is the air quality conformity analysis for the TIP; Commission staff started preparation of this appendix in October, and members of the MPO advisory committees verified the implementation schedule of capacity modifying street and highway projects in the long-range transportation plan through 2035 (to aid in the conformity process) at their October joint meeting. In addition, FHWA is recommending that a “crosswalk” be added to the TIP that explains the transition in programming from SAFETEA-LU to MAP-21 funding programs; this “crosswalk” was also reviewed with members of the MPO advisory committees at their October joint meeting.
- Commission staff processed one administrative modification to the transit capital item component of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2011 – 2014* in late October. This administrative modification specified that for a project in the *2011 – 2014 TIP*, five service vehicles would be purchased. In addition, the project cost increased slightly, from \$70,000 to \$75,000. This project will be implemented by Shoreline Metro yet in 2012, and involves the use of American Recovery and Reinvestment Act (ARRA) funds remaining from an earlier bus purchase.