

**MONTHLY WORK PROGRAM ACTIVITY REPORT**  
**NOVEMBER 2012**  
**By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION**  
**441 SOUTH JACKSON STREET**  
**GREEN BAY, WI 54301**  
**[www.baylakerpc.org](http://www.baylakerpc.org)**

**MULTI-COUNTY/REGIONAL**

- On November 7<sup>th</sup>, Commission staff participated in a teleconference with WisDOT staff to discuss the initiatives outlined in the *2013 Regional Transportation Work Program*.
- The Executive Director attended the bi-monthly Wisconsin Association of Regional Planning Commissions' Directors' meeting on November 8<sup>th</sup> in Madison.
- On November 19<sup>th</sup>, the Executive Director attended a meeting at UW-Green Bay with university staff regarding a possible sustainable communities project that may be eligible for EDA funding.
- The Executive Director participated in the Global Trade Steering Committee meeting on November 20<sup>th</sup> in Menasha. The committee is working toward implementation of the goals outlined in the *Global Trade Strategy* for NE Wisconsin completed in April of this year.
- Commissioners Eric Corroy and Chuck Wagner, along with the Executive Director, met with University of Wisconsin-Green Bay officials on November 26<sup>th</sup> to continue discussion on the logistics of the Commission relocating its offices back on campus in 2013.
- On November 27<sup>th</sup>, the Executive Director participated in a teleconference to finalize the agenda for the *2013 Sustainable Forestry Conference* to be held in Florence.
- Commission staff prepared and submitted a planning grant application to the Economic Development Administration for 2013, 2014 and 2015.
- The Natural Resources Planner continued work on the GLRI beach project.
- Commission staff continued work to inventory trails in the Region's coastal cities as part of a WCMP project.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff worked on completion of draft *2012 Coordinated Public Transit/Human Services Transportation Plans* for Sheboygan, Manitowoc and Kewaunee counties during the month of November.

**BROWN COUNTY**

- The Natural Resources Planner drafted MOUs for the City of Green Bay and NEW Wilderness Alliance for the Bay Beach project. Also, the Natural Resources Planner is working to set up a technical committee meeting for the project.

**DOOR COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

## **FLORENCE COUNTY**

- Commission staff completed and submitted a final draft of the *Florence County Hazard Mitigation Plan* for review by Wisconsin Emergency Management staff. WEM's approval of the plan is anticipated within the next few weeks.

## **KEWAUNEE COUNTY**

- The Executive Director attended an informational meeting on November 1<sup>st</sup> at the Kewaunee County Fairgrounds in Luxemburg to discuss the upcoming closure and decommissioning of the Kewaunee Nuclear Plant. Commission staff will be serving on the Economic Strategy Team to address the closure and possible redevelopment options.
- Commission staff worked with the Kewaunee County Human Services Department and with the Aging and Disability Resource Center (ADRC) of the Lakeshore to facilitate a Kewaunee County public transit/human services transportation coordination meeting in November; this meeting took place on November 1<sup>st</sup> in Kewaunee. Commission staff also spent much of the second half of November preparing the draft *2012 Coordinated Public Transit/Human Services Transportation Plan for Manitowoc and Kewaunee Counties*. Because of the merger of ADRC functions in Manitowoc and Kewaunee counties, the coordinated transportation plans for these counties will be combined into one document; this plan is due to the WisDOT transit section by December 31, 2012.
- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches. A council meeting was held on November 30<sup>th</sup> concerning implementation of remediation measures at Crescent Beach (City of Algoma)
- The Community Planner continued providing zoning assistance to Kewaunee County, the City of Kewaunee, and to the towns of Pierce, Casco, and Lincoln.

## **MANITOWOC COUNTY**

- The Executive Director participated in a teleconference on November 19<sup>th</sup> with Connie Loden of the EDCMC and Dennis Foldenauer of EDA to discuss possible EDA funding for the Lakeshore Cluster Analysis project.
- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches.
- The Natural Resources Planner assisted the county planning department with application materials required by Wisconsin Emergency Management to secure funding to update the county's hazard mitigation plan.
- Commission staff spent much of the second half of November preparing the draft *2012 Coordinated Public Transit/Human Services Transportation Plan for Manitowoc and Kewaunee Counties*. Because of the merger of ADRC functions in Manitowoc and Kewaunee counties, the coordinated transportation plans for these counties will be combined into one document; this plan is due to the WisDOT transit section by December 31, 2012.

## **MARINETTE COUNTY**

- Commission staff submitted a grant application to the Wisconsin Coastal Management Program to fund a trail inventory and connectivity analysis in Marinette County.
- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program by participating in the quarterly Citizens Advisory Committee meeting on November 21<sup>st</sup>.

- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Beach in Marinette.
- Commission staff continued updating the *Marinette County Hazard Mitigation Plan*.
- The Community Planner continued to assist the Town of Lake with planning issues.
- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US Highway 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.

### **OCONTO COUNTY**

- Commission staff are assisting Elizabeth Rask as she continues working on her UW-Madison Capstone project for the Village of Lena this academic year.
- Commission staff are working with the Village of Lena Planning Committee to identify resources to construct a multi-modal trail.

### **SHEBOYGAN COUNTY**

- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- The Community Planner continued an update to the text of the *Sheboygan County Farmland Preservation Plan*.
- Commission staff continued updating the *Sheboygan County Hazard Mitigation Plan*. A meeting of the steering committee was held on November 29<sup>th</sup> in Kohler.
- Commission staff spent much of the second half of November preparing the draft *2012 Coordinated Public Transit/Human Services Transportation Plan for Sheboygan County*. This plan is due to the WisDOT transit section by December 31, 2012.
- Commission revised the *2013 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* based on comments received from WisDOT and FHWA staff. The final *2013 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* was submitted to WisDOT and FHWA staff on November 14<sup>th</sup>.
- Commission staff prepared the draft minutes of the October 11<sup>th</sup> joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees during the month of November.
- Commission staff handled post-conference tasks associated with the 2012 MPO/RPC/WisDOT transportation planning conference in November. These tasks included: paying the conference facility for room rental, equipment rental and food costs; issuing receipts for conference registration for those requesting them; and placing available conference presentations on a conference webpage linked to the MPO webpage.
- Commission staff participated in a meeting of the WisDOT Northeast Region Model Users' Group at the WisDOT Northeast Region office on November 27<sup>th</sup>.
- Commission staff transmitted feedback from members of the MPO Technical and Policy Advisory Committees regarding distribution of employment in a small number of traffic analysis zones in Sheboygan; this information will be used to update the WisDOT Northeast Region travel demand forecast model in its updated base year of 2010.
- Commission staff participated in the Governor's Freight Industry Summit at the Pyle Center on the UW Madison campus the afternoon of November 28<sup>th</sup>.

- Commission staff continued to create a spreadsheet that will be used to allocate housing growth (and, ultimately, employment growth) to TAZs under the three land use scenarios that will be examined in the planning process.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in November. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff assisted Shoreline Metro staff with a CDBG application for the April 1, 2013 through March 31, 2014, grant period during the final week of November.
- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016* in October. The only item in the TIP that remains to be completed is the air quality conformity analysis for the TIP. Staff from the WisDOT Travel Forecasting section in Madison has been assisting MPO staff in generating vehicle miles of travel (VMT) forecasts that are an essential element of completing the conformity analysis. Commission staff worked with WisDOT Travel Forecasting staff in generating intermediate socioeconomic data at the traffic analysis zone (TAZ) level for 2010 and 2015 to be used in the modeling process. Commission staff also met with WisDOT Travel Forecasting staff the morning of November 28<sup>th</sup> to review the coding of capacity modifying street and highway projects (from the update to the *Year 2035 Sheboygan Area Transportation Plan*) for inclusion in the modeling process.