

**MONTHLY WORK PROGRAM ACTIVITY REPORT
DECEMBER 2012
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
441 SOUTH JACKSON STREET
GREEN BAY, WI 54301
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MULTI-COUNTY/REGIONAL

- The Executive Director attended the New North Economic Summit on December 7th at the Appleton Paper Valley Hotel.
- On December 11th, the Executive Director facilitated the Regional RLF Steering Committee meeting.
- The Full Commission met for its quarterly meeting on December 14th at the University of Wisconsin-Green Bay.
- Commission staff participated in a statewide training on EMSI software on December 21st.
- Commission staff finished, adopted, and submitted the *2012 Comprehensive Economic Development Strategy* to the Economic Development Administration on December 19th.
- The Natural Resources Planner continued work on the GLRI beach project.
- Commission staff continued work to inventory trails in the Region's coastal cities as part of a WCMP project.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- The Natural Resources Planner reviewed Public Access and Historic Preservation grant applications for the WCMP as part of the technical grant review team.
- Commission staff worked on completion of *2012 Coordinated Public Transit/Human Services Transportation Plans* for Sheboygan, Manitowoc and Kewaunee counties during the month of December; both the Sheboygan County plan and the combined Manitowoc-Kewaunee County plan were submitted to WisDOT on December 17th.

BROWN COUNTY

- The Executive Director met with Fred Monique, Vice President of Advance, and Dennis Foldenauer of EDA on December 12th to discuss possible EDA funding for the renovation of the Business and Manufacturing Center at NWTC.
- The Executive Director met with Thomas Kunkel, President of St. Norbert College, and Dennis Foldenauer of EDA on December 12th to discuss possible EDA funding for the new Science Building being renovated on campus.
- The Natural Resources Planner set up a technical committee meeting for the Bay Beach project.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- Commission staff received preliminary approval of the *Florence County Hazard Mitigation Plan* from FEMA and Wisconsin Emergency Management. The next step is County Board approval.

KEWAUNEE COUNTY

- Commission staff spent much of December preparing the *2012 Coordinated Public Transit/Human Services Transportation Plan for Manitowoc and Kewaunee Counties*. Because of the merger of ADRC functions in Manitowoc and Kewaunee counties, the coordinated transportation plans for these counties have been combined into one document. Staff from both counties had an opportunity to review the draft plan before it was submitted to WisDOT. The final plan was submitted to WisDOT on December 17th.
- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches.
- The Community Planner continued providing zoning assistance to Kewaunee County, and to the towns of Pierce, Casco, and Lincoln.

MANITOWOC COUNTY

- The Executive Director met with Connie Loden of the EDCMC and Dennis Foldenauer of EDA on December 12th to discuss possible EDA funding for the Lakeshore Cluster project.
- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches.
- The Natural Resources Planner secured FEMA/WEM funding to update the county's hazard mitigation plan.
- Commission staff spent much of December preparing the *2012 Coordinated Public Transit/Human Services Transportation Plan for Manitowoc and Kewaunee Counties*. Because of the merger of ADRC functions in Manitowoc and Kewaunee counties, the coordinated transportation plans for these counties have been combined into one document. Staff from both counties had an opportunity to review the draft plan before it was submitted to WisDOT. The final plan was submitted to WisDOT on December 17th.

MARINETTE COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Beach in Marinette.
- Commission staff continued updating the *Marinette County Hazard Mitigation Plan*.
- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US Highway 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.

OCONTO COUNTY

- Commission staff is continuing to work with the Village of Lena Planning Committee to identify resources to construct a multi-modal trail.
- Commission staff met with Oconto Falls High School representatives on December 17th to discuss possible planning and funding options for the district's outdoor sports facilities.

SHEBOYGAN COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- The Community Planner continued an update to the text of the *Sheboygan County Farmland Preservation Plan*.
- Commission staff continued updating the *Sheboygan County Hazard Mitigation Plan*.
- Commission staff spent much of December preparing the *2012 Coordinated Public Transit/Human Services Transportation Plan for Sheboygan County*. Staff from the Sheboygan County Aging and Disability Resource Center (ADRC) and from Shoreline Metro had an opportunity to review the draft plan before it was submitted to WisDOT. The final plan was submitted to WisDOT on December 17th.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on December 13th. Agenda items addressed at this meeting included: an update on the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016*; discussion regarding the Surface Transportation Program (STP) Urban project selection process for the 2013 to 2018 cycle; an update on long-range transportation planning activities; an update on short-range transportation planning activities; and an update on WisDOT Northeast Region and other MPO planning activities.
- Commission staff continued to create a spreadsheet that will be used to allocate housing growth (and, ultimately, employment growth) to TAZs under the three land use scenarios that will be examined in the planning process.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in December. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff participated in a meeting of the Wisconsin Department of Natural Resources' Conformity Transportation Work Group (CTWG) in Madison on December 18th.
- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016* in December. The only item in the TIP that remains to be completed is the air quality conformity analysis for the TIP. Staff from the WisDOT Travel Forecasting section in Madison provided MPO staff with vehicle miles of travel (VMT) forecasts that are an essential element of completing the conformity analysis on December 7th. The VMT forecasts were for 2010, 2015, 2020, 2030 and 2035, and are broken down by facility type and speed range in 5 mph increments up to 65+ mph. Average speeds were provided for each speed range and facility type. MPO staff spent December 10th - 12th adjusting the submitted VMT to be consistent with Highway Performance Monitoring System (HPMS) data for Sheboygan County, and then adjusting for hot summer weekday travel. The adjusted VMT and average speed data were then submitted to WDNR Bureau of Air Management staff on December 13th so that they could generate Mobile 6.2-based emission factors to complete the conformity analysis.
- Commission staff participated in a WisDOT Local Programs meeting on December 6th. At this meeting, staff from the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors presented the timetable for applications and project selection for the STP Urban, STP Rural and Local Bridge programs in 2013. The Sheboygan MPO staff and committees will prioritize and select projects that will receive STP Urban funding over the 2013 – 2018 cycle (in reality 2015 to 2018) in 2013.