

**MONTHLY WORK PROGRAM ACTIVITY REPORT**  
**JANUARY 2013**  
**By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION**  
**441 SOUTH JACKSON STREET**  
**GREEN BAY, WI 54301**  
**[www.baylakerpc.org](http://www.baylakerpc.org)**

**MULTI-COUNTY/REGIONAL**

- Commission staff helped facilitate a meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRTC) at the East Central Wisconsin Regional Planning Commission (ECWRPC) office in Menasha on January 16<sup>th</sup>. The charge of this committee is “to coordinate and develop a regional committee to systematically address access to transportation for at-risk populations with special needs.” Generally, counties covered by the Bay-Lake and East Central Wisconsin RPC regions are represented on this committee.
- The Executive Director presented to the Northeast Wisconsin District of the American Planning Association’s Wisconsin Chapter on January 17<sup>th</sup>.
- On January 18<sup>th</sup>, the Natural Resources Planner participated in a meeting of the Lake Michigan Stakeholders in Manitowoc.
- Commission staff participated in EMSI software training on January 22<sup>nd</sup> with Ann Duginske of New North.
- The Executive Director participated in the quarterly EDA teleconference on January 23<sup>rd</sup>.
- On January 25<sup>th</sup>, the Executive Director attended the bi-monthly NEWREP meeting at the Advance Business and Manufacturing Center on the NWTC campus.
- On January 31<sup>st</sup>, the Executive Director attended a meeting at UW-Green Bay with staff from the university, NEW ERA, and East Central Wisconsin RPC to begin drafting a sustainable communities project application that may be eligible for EDA funding.
- The Executive Director continued working as a member of the Steering Committee to finalize details for the 9<sup>th</sup> Annual Sustainable Forestry Conference to be held April 11, 2013 in Florence.
- The Natural Resources Planner continued work on the region wide GLRI beach project.
- Commission staff continued work to inventory trails in the Region’s coastal cities as part of a WCMP project.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

**BROWN COUNTY**

- On January 3<sup>rd</sup>, the Executive Director met with Elliot Elfner, Business Administration Professor at St. Norbert College, to discuss the possibility of the Commission and his department collaborating on future projects.
- On January 22<sup>nd</sup>, the Natural Resources Planner held a technical committee meeting for the Bay Beach project.

## **DOOR COUNTY**

- No County specific activities during this period. See "Multi-County/Regional" above.

## **FLORENCE COUNTY**

- Commission staff received preliminary approval of the *Florence County Hazard Mitigation Plan* from FEMA and Wisconsin Emergency Management. The next step is County Board approval.

## **KEWAUNEE COUNTY**

- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches.
- The Community Planner continued providing zoning assistance to Kewaunee County, the City of Kewaunee, and to the towns of Pierce, Luxemburg, Lincoln and Red River.

## **MANITOWOC COUNTY**

- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches.
- The Natural Resources Planner secured FEMA/WEM funding to update the county's hazard mitigation plan.

## **MARINETTE COUNTY**

- On January 9<sup>th</sup>, the Community Planner participated in a conference call with WisDOT staff and City of Marinette staff to review the City of Marinette's 2013 Shared-Ride Taxi application.
- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the completion of the fourth quarter report and by participating in the quarterly Citizens Advisory Committee meeting on January 16<sup>th</sup>.
- Commission staff continued updating the *Marinette County Hazard Mitigation Plan*. The Natural Resources Planner held a meeting of the steering committee on January 28<sup>th</sup>.
- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Beach in Marinette.
- The Community Planner continued to assist the Town of Lake with planning-related issues.
- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US Highway 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- The Community Planner continued providing zoning assistance to Marinette County and to the town of Pound.

## **OCONTO COUNTY**

- Commission staff is continuing to work with the Village of Lena Planning Committee to identify resources to construct a multi-modal trail.

## **SHEBOYGAN COUNTY**

- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- The Community Planner continued to update the text of the *Sheboygan County Farmland Preservation Plan*.

- Commission staff continued updating the *Sheboygan County Hazard Mitigation Plan*.
- Commission staff participated in a conference call with members of the Conformity Transportation Work Group (CTWG) of the Sheboygan MPO on January 23<sup>rd</sup>. The purpose of the conference call was to discuss future conformity analyses on long-range transportation plans and transportation improvement programs (TIPs) in light of the fact that the MOVES emissions estimating model must be used for future conformity analyses, yet the Wisconsin DNR Bureau of Air Management will not have MOVES-based motor vehicle emission budgets in an updated SIP that have been deemed adequate by USEPA until at least the summer of 2014. This means that the *2013 – 2016 TIP* will only be able to be amended by adding only projects that are exempt from regional emissions analysis until the MPO is next able to demonstrate conformity in late 2014 or early 2015. Regular participants in the CTWG include USEPA Region 5, the Wisconsin DNR Bureau of Air Management, the FHWA Wisconsin Division, various bureaus/sections within WisDOT, and Commission staff (the FTA Region 5 office is also invited to participate in these meetings, but rarely participates).
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on January 24<sup>th</sup>. Agenda items addressed at this meeting included: review of and formulation of an MPO response to Wisconsin Department of Transportation comments on the proposed post-2010 Census adjusted urbanized area boundary for the MPO; an update on the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2013 – 2016*; an update on long-range transportation planning activities; and an update on WisDOT Northeast Region and other MPO planning activities.
- Commission staff participated in a quarterly MPO Directors' meeting in Madison on January 29<sup>th</sup>.
- Commission staff continued to create a spreadsheet that will be used to allocate housing growth (and, ultimately, employment growth) to TAZs under the three land use scenarios that will be examined in the planning process. In January, most of the focus in creating this spreadsheet involved collecting household (occupied housing unit) and housing unit (total housing unit) data by census block, then aggregating these data at the traffic analysis zone (TAZ) level. Data on population and on land use (developed, undeveloped and undevelopable uses) were previously collected for this spreadsheet.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in January. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff assisted Shoreline Metro staff with a CDBG quarterly progress report in early January.
- Commission staff presented the *2012 Coordinated Public Transit/Human Services Transportation Plan for Sheboygan County* to the Sheboygan County Transportation Coordinating Committee (TCC) at their quarterly meeting on January 9<sup>th</sup>.
- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2013 – 2016* in January. Staff from the Wisconsin Department of Natural Resources (WDNR) Bureau of Air Management transmitted emission factors for the conformity analysis on January 16<sup>th</sup>, and the calculations indicating that forecast emissions of travel through 2035 were under motor vehicle emission budgets were completed by January 18<sup>th</sup>. Staff from the WDNR Bureau of Air Management also supplied their assumptions on how the emission factors were developed to Commission staff on January

22<sup>nd</sup>; the conformity analysis was transmitted to members of the Sheboygan MPO CTWG later that day. Members of the MPO Technical and Policy Advisory Committees received CD copies of the draft TIP at their joint meeting on January 24<sup>th</sup> as well as via e-mail on January 28<sup>th</sup>. Draft (paper and CD) copies of the draft TIP were sent out for local public review and the draft TIP was placed on the MPO webpage on January 25<sup>th</sup>. WisDOT and USDOT staff received the draft TIP via e-mail on January 28<sup>th</sup>, and the environmental consultation stakeholders for the MPO also received the draft TIP via e-mail on January 28<sup>th</sup>. The 30 day public comment period on the draft TIP officially began on January 29<sup>th</sup>, and runs through February 27<sup>th</sup>; notice was placed on the *Sheboygan Press*, and other area news media were also notified. Over 180 parties on the MPO Public Participation Plan mailing list were also notified of the public comment period on the TIP and its availability for review. The public comment period and availability of the draft TIP for review were also publicized on the Commission's Facebook page as well as via Twitter.