

MONTHLY WORK PROGRAM ACTIVITY REPORT
FEBRUARY 2013
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- On February 4th, Commission staff participated in a meeting regarding the U.S. Highway 41 Interstate Conversion Study at the Fox Valley Technical College campus in Oshkosh.
- On February 7th, the Community Planner participated in a Safe Routes to School webinar on matching funds under MAP-21.
- On February 12th, the Community Planner participated in a quarterly conference call with other Wisconsin Brownfields Coalition members to discuss availability of funding, brownfield site updates, promotional options, and incorporating brownfields into economic and community development.
- On February 12th, the Executive Director facilitated the Regional RLF Steering Committee meeting.
- On February 15th, Commission staff, along with Commissioner Eric Corroy, and CEDS Advisory Committee member Jeff Sachse, participated in the three-year Peer Review required and facilitated by Economic Development Administration (EDA) staff.
- Commission staff hosted and participated in region-wide EMSI Analyst training facilitated by Graham Callis of WEDC on February 18th.
- On February 19th, Commission staff toured two potential locations for future office space in the Green Bay area.
- On February 21st, the Community Planner presented at a quarterly meeting of the Northeast Wisconsin Transportation Committee to discuss 2013 Coordinated Public Transit/Human Services Transportation Planning for Oconto, Marinette and Florence counties.
- The Executive Director participated in the quarterly Wisconsin Association of Regional Planning Commissions (AWRPC) meeting on February 21st.
- The Executive Director provided an update on the NE Wisconsin Global Trade Initiative to members of the Lakeshore International Networking Knowledge exchange (LINKe) at their bi-monthly meeting held on February 26th in Manitowoc.
- The Commission's Executive Committee held a teleconference on February 27th to approve a resolution and begin finalizing future office space options.
- Commission staff worked with Schenck staff to complete the Commission's 2012 Audit.
- The Natural Resources Planner continued work on the region wide GLRI beach project.
- Commission staff continued work to inventory trails in the Region's coastal cities as part of a WCMP project.

- The Executive Director continued working as a member of the Steering Committee to finalize details for the 9th Annual Sustainable Forestry Conference to be held April 11, 2013, in Florence.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- The Executive Director attended the Olde Main and Downtown Green Bay Business Development Committee meeting at St. Brendan's Inn on February 28th.
- The Natural Resources Planner continued work on the Bay Beach project, including arranging for cyanobacterial testing at the beach come summer.
- The Natural Resources Planner participated in a WDNR meeting regarding the Green Bay Area of Concern (AOC).

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- Commission staff prepared the *Florence County Hazard Mitigation Plan* for printing while awaiting County Board adoption.

KEWAUNEE COUNTY

- The Executive Director attended the Economic Strategy Committee meeting on February 11th in Kewaunee, as well as the teleconference on February 25th to address the closure of the Kewaunee Power Station.
- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches. Implementation of the plan is moving forward at Crescent Beach in Algoma.
- The Community Planner continued providing zoning assistance to the towns of Casco, Luxemburg, Lincoln, and Red River.

MANITOWOC COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches. Implementation of the plan is moving forward at Red Arrow Beach in Manitowoc.
- The Natural Resources Planner secured FEMA/WEM funding to update the county's hazard mitigation plan. Staff is now awaiting contract approval from the county.

MARINETTE COUNTY

- The Community Planner met with the Town of Lake on February 25th to discuss planning-related issues.
- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program with the submission of the 2012 year end report.
- Commission staff continued updating the *Marinette County Hazard Mitigation Plan*.

- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Beach in Marinette. Implementation of the plan is moving forward.
- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US Highway 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- The Community Planner continued providing zoning assistance to the Town of Pound.

OCONTO COUNTY

- Commission staff is continuing to work with the Village of Lena Planning Committee to identify resources to construct a multi-modal trail.

SHEBOYGAN COUNTY

- On February 5th, the Executive Director attended the Sheboygan County Economic Development Corporation's Annual Meeting in Sheboygan Falls.
- Commission staff continued updating the *Sheboygan County Hazard Mitigation Plan*. The Natural Resources Planner held a public open house in Sheboygan on February 5th.
- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- The Community Planner continued to update the text of the *Sheboygan County Farmland Preservation Plan*.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on February 21st. Agenda items addressed at this meeting included: review and recommendation of approval of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016*; review and recommendation of approval of proposed boundaries for the Sheboygan adjusted urbanized area; an update on long-range transportation planning activities; and an update on WisDOT Northeast Region and other MPO planning activities.
- In February, Commission staff worked with the Wisconsin Department of Transportation to finalize adjusted boundaries for the Sheboygan Urbanized Area (based on the 2010 Census), as well as to finalize the reaffirmed boundaries of the Sheboygan Metropolitan Planning Area. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of the boundaries at their February 21st joint meeting. Commission staff prepared a resolution for the Commission approving the boundaries in late February. The Commission is scheduled to take action on the boundaries at its meeting on March 8th.
- Commission staff continued to create a spreadsheet that will be used to allocate housing growth (and, ultimately, employment growth) to TAZs under the three land use scenarios that will be examined in the planning process. In February, most of the focus in creating this spreadsheet involved calculation of average housing densities for each TAZ (based on the number of total housing units divided by residential land use in acres). Data on population, total housing units, occupied housing units and land use (developed, undeveloped and undevelopable uses) were previously collected for this spreadsheet.
- Commission staff reviewed plots from the WisDOT Northeast Region travel demand forecast model (as applicable to Sheboygan County) in late February. Preliminary review was focused on how centroid connectors for each TAZ loaded onto the network. Commission staff also began review of how model assigned volumes compared with actual traffic counts on various links of the network. Review of this information is expected to continue into March.

- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in February. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2013 – 2016* in February. The public hearing on the *2013 – 2016 TIP* was held on February 12th, at the Mead Public Library in Sheboygan; seven individuals were in attendance, including two of the three Commissioners representing Sheboygan County. In mid February, Commission staff edited the *2013 – 2016 TIP* to incorporate proceedings of the public hearing, comments received on the TIP, and pertinent WDNR comments on the air quality conformity statement supporting the TIP. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of the *2013 – 2016 TIP* to the Commission at their joint meeting on February 21st. The Commission approved the *2013 – 2016 TIP* at a meeting of its Executive Committee on February 27th. The Federal Highway Administration and Federal Transit Administration issued their joint conformity finding on the *2013 – 2016 TIP* in late February. Production and distribution of the final *2013 – 2016 TIP* will take place in March.