

**MONTHLY WORK PROGRAM ACTIVITY REPORT  
MARCH 2013  
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION  
441 SOUTH JACKSON STREET  
GREEN BAY, WI 54301  
[www.baylakerpc.org](http://www.baylakerpc.org)**

**MULTI-COUNTY/REGIONAL**

- On March 6<sup>th</sup>, the Community Planner participated in a webinar about Broadband.
- The Commission held its quarterly meeting on March 8<sup>th</sup>.
- On March 12<sup>th</sup>, the Executive Director facilitated the Regional RLF Steering Committee meeting.
- The Executive Director attended the bi-monthly NEWREP meeting held on March 15<sup>th</sup> at the Bordini Center in Appleton.
- On March 21<sup>st</sup>, the Community Planner participated in a Safe Routes to School webinar on Educating Local Elected Officials.
- The Executive Director continued working as a member of the Steering Committee to finalize details for the *9<sup>th</sup> Annual Sustainable Forestry Conference* to be held April 11<sup>th</sup> in Florence.
- On March 21<sup>st</sup>, the Natural Resources Planner participated in a meeting to discuss development of a Niagara Escarpment Greenway Plan.
- On March 22<sup>nd</sup>, the Natural Resources Planner met with the new Outreach Specialist for Wisconsin Sea Grant to provide information about the Commission and coastal issues in the region.
- Commission staff continued work to inventory trails in the Region's coastal cities as part of a WCMP project.
- The Natural Resources Planner continued work on the region wide GLRI beach project.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

**BROWN COUNTY**

- On March 20<sup>th</sup>, the Natural Resources Planner and the Community Planner met with the director of the Bay Beach Wildlife Sanctuary to discuss an update to their Master Plan.
- The Executive Director attended the Olde Main and Downtown Green Bay Business Development Committee meeting on March 28<sup>th</sup>.
- On March 28<sup>th</sup>, the Executive Director attending the 2013 Port of Green Bay Symposium held at the Clarion Hotel in Green Bay.
- The Natural Resources Planner continued work on the Bay Beach project.

- The Natural Resources Planner submitted a grant proposal to USFS for EAB mitigation efforts in the Green Bay area.

### **DOOR COUNTY**

- Commission staff fulfilled an EMSI Analyst data request by producing reports on agriculture and agriculture-related data for Door County.

### **FLORENCE COUNTY**

- Commission staff printed the updated *Florence County Hazard Mitigation Plan* and closed out the project.

### **KEWAUNEE COUNTY**

- The Executive Director attended the Economic Strategy Committee meeting on March 4<sup>th</sup> to address the closure of the Kewaunee Power Station.
- On March 13<sup>th</sup>, the Executive Director attended the Kewaunee County Economic Development Corporation's Annual Meeting in Luxemburg.
- Commission staff worked with the Kewaunee County Human Services Department and the Aging and Disability Resource Center (ADRC) of the Lakeshore to amend the *2012 Coordinated Public Transit/Human Services Transportation Plan for Manitowoc and Kewaunee Counties* in March. The purpose of the amendment was to include a new vehicle for the Kewaunee County Human Services Department for 2014 (through the Section 5310 program) in the plan. The Kewaunee County Transportation Coordinating Committee (TCC) and interested stakeholders in the county approved the amendment at their March 7<sup>th</sup> meeting. The amendment was submitted to the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors on March 20<sup>th</sup>.
- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches. Implementation is moving forward in Kewaunee at Selner Park Beach.
- Commission staff continued providing zoning assistance to the towns of Lincoln, Luxemburg, Franklin, and Red River.

### **MANITOWOC COUNTY**

- On March 19<sup>th</sup>, the Natural Resources Planner met with Two Rivers to discuss beach redesign plans at Neshotah Beach.
- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches. Implementation of the plan is moving forward at Red Arrow Beach in Manitowoc.
- The Natural Resources Planner began working to update the county's hazard mitigation plan.

### **MARINETTE COUNTY**

- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program by attending the quarterly Citizens Advisory Committee meeting on March 20<sup>th</sup>.
- Commission staff continued updating the *Marinette County Hazard Mitigation Plan*. On March 25<sup>th</sup>, the Natural Resources Planner held a meeting of the steering committee.

- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Beach in Marinette. Implementation of the plan is moving forward.
- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US Highway 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- The Community Planner continued providing zoning assistance to the Town of Pound.

### **OCONTO COUNTY**

- On March 18<sup>th</sup>, the Natural Resources Planner talked with Mayor Victoria Bostedt (City of Oconto) to discuss the Commission's GLRI beach project and the potential for doing some of the same type of work at the Oconto City Beach.

### **SHEBOYGAN COUNTY**

- On March 20<sup>th</sup>, the Community Planner met with Sheboygan County Planning, UW-Extension, and the county's Agriculture Planning Committee to discuss the update to the county Farmland Preservation Plan.
- Commission staff continued updating the *Sheboygan County Hazard Mitigation Plan*.
- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- The Community Planner continued to update the text of the *Sheboygan County Farmland Preservation Plan*.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on March 21<sup>st</sup>. Agenda items addressed at this meeting included: distribution of final copies of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016*; development and/or modification of land use scenarios which should be examined in the completion of the next long-range transportation plan; and an update on WisDOT Northeast Region and other MPO planning activities.
- The Commission approved adjusted boundaries for the Sheboygan Urbanized Area (based on the 2010 Census) and reaffirmed the boundaries of the Sheboygan Metropolitan Planning Area at its March 8<sup>th</sup> meeting. Commission staff submitted the approved boundaries to staff of the WisDOT Bureau of Planning and Economic Development on March 21<sup>st</sup>.
- Commission staff continued to create a spreadsheet that will be used to allocate housing growth (and, ultimately, employment growth) to TAZs under the three land use scenarios that will be examined in the planning process in March.
- Commission staff began the work of mapping the geographical extent of projected development for the three land use scenarios that will be examined in the planning process in March. A layer showing the extent of urban development in 2010 was prepared first, followed by preparation of maps portraying the three land use scenarios. At the request of the MPO advisory committees, the scenarios used were similar to those in the past (Continuation of Existing Trends; Compact/Infill Development; and Corridor Development), but were modified to consider the extent of urban development in 2010, updated parcel lines, etc. The Sheboygan MPO Technical and Policy Advisory Committees reviewed and modified these scenarios at their March 21<sup>st</sup> joint meeting.

- Commission staff reviewed plots from the WisDOT Northeast Region travel demand forecast model (as applicable to Sheboygan County) in March. Preliminary review was focused on how centroid connectors for each TAZ loaded onto the network. Commission staff also continued review of how model assigned volumes compared with actual traffic counts on various links of the network, with an initial focus on the state trunk highways in the county. Review of this information is expected to continue into April.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in March. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff participated in a meeting of the Wisconsin Department of Natural Resources Bureau of Air Management's Conformity Transportation Work Group (via teleconference) on March 19<sup>th</sup>.
- Commission staff provided a small amount of technical support to Shoreline Metro in the month of March.
- Commission staff worked with the WisDOT travel forecasting section to get 2035 AADT forecasts for the street and highway network in Sheboygan County in March. These forecasts were to be used by the Sheboygan County Planning and Conservation Department in updating one map in the county's bicycle and pedestrian transportation plan as part of the county's Non-Motorized Transportation Pilot Program (NMTPP).
- Commission staff placed the *Annual Listing of Obligated Projects for Calendar Year 2012* on the MPO webpage in late March.
- Commission staff completed preparation of the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2013 – 2016* in March. The *2013 – 2016 TIP* was placed on the MPO webpage in early March. Final copies of the *2013 – 2016 TIP* were mailed to state and federal officials on the TIP distribution list on March 7<sup>th</sup>. Paper copies of the TIP (complete with CD) were distributed (one per community in the metropolitan planning area) on March 21<sup>st</sup>, either at the MPO Technical and Policy Advisory Committees joint meeting or hand delivered or mailed after the meeting. CD copies of the TIP were distributed to all other members of the MPO advisory committees either at the March 21<sup>st</sup> meeting or mailed after the meeting. A copy of the TIP was also delivered to the Mead Public Library in Sheboygan for permanent public display.