

**MONTHLY WORK PROGRAM ACTIVITY REPORT  
SEPTEMBER 2013  
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION  
441 SOUTH JACKSON STREET  
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**MULTI-COUNTY/REGIONAL**

- On September 4<sup>th</sup>, Commission staff hosted the Wisconsin Coastal Management 2014-2015 Grants Workshop.
- On September 10<sup>th</sup>, Commission staff participated in a Small Town Forum in Black Creek to discuss what communities with fewer than 1,500 in population have accomplished and ask questions about successes and challenges in other communities. Case studies were highlighted, as well as roundtables and discussion groups were conducted.
- On September 11<sup>th</sup>, the Natural Resources Planner attended the Great Lakes Restoration Conference in Milwaukee.
- The Executive Director participated in a stakeholder committee meeting on September 12<sup>th</sup> at New North, Inc. to continue implementing the strategies outlined in the Northeast Wisconsin Global Trade Study.
- On September 13<sup>th</sup>, the full Commission met for their quarterly meeting in Green Bay.
- The Executive Director attended the Wisconsin Association of Regional Planning Commission's quarterly meeting on September 17<sup>th</sup> in Madison.
- The Executive Director attended the Wisconsin Counties Association's annual conference in Madison on September 23<sup>rd</sup>.
- On September 26<sup>th</sup>, Commission staff participated in the annual health insurance workshop for public sector employees sponsored by Employee Trust Fund staff held in Madison.
- Commission staff drafted an agenda for the next meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC), which is scheduled for early October. Commission staff electronically transmitted this agenda and draft minutes from the June 5<sup>th</sup> meeting to all committee members in late September.
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- Commission staff continued work to inventory trails in the Region's coastal cities as part of a WCMP project.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- The Natural Resources Planner continued work on the region wide GLRI beach project. Implementation of the beach redesign plans for several beaches in the region is underway.

**BROWN COUNTY**

- On September 26<sup>th</sup>, the Natural Resources Planner presented to the Wisconsin Coastal Council at their quarterly meeting in Egg Harbor.

- The Natural Resources Planner continued work on the Bay Beach improvement project.
- Commission staff submitted a contract to the City of Green Bay to provide them grant funds from U.S. Forest Service to support EAB mitigation efforts.
- Commission staff continued work on a trail inventory in the City of Green Bay as part of the WCMP Regional Trail project.
- The Natural Resources Planner participated on the Green Bay/Lower Fox AOC habitat and social uses committees hosted by the Wisconsin DNR.

#### **DOOR COUNTY**

- The Natural Resources Planner wrote a FEMA grant application on behalf of the county to develop their hazard mitigation, and met with the Emergency Management Committee on September 12<sup>th</sup> to present the project.
- Commission staff continued work on a trail inventory in the City of Sturgeon Bay as part of the WCMP Regional Trail project.

#### **FLORENCE COUNTY**

- The Community Planner continued work on the 2013 Coordinated Public Transit/Human Services Transportation Plan for Florence County. Commission staff facilitated a public transit/human services transportation coordination meeting on September 11<sup>th</sup> at the Florence Community Center.

#### **KEWAUNEE COUNTY**

- In September, Commission staff submitted the Pavement Survey results using WISLR to WisDOT for the Town of Ahnapee and City of Algoma.
- Commission staff continued discussions with the Kewaunee County Active Community Environment (ACE) Committee to discuss the funding/development of a Bicycle and Pedestrian Transportation Plan for Kewaunee County.
- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches. Implementation of the beach redesign plan for Selner Beach in Kewaunee is underway.
- Commission staff continued providing zoning assistance to the Towns of Ahnapee, Casco, and Franklin.

#### **MANITOWOC COUNTY**

- Commission staff continued work on updating Manitowoc County's hazard mitigation plan. The steering committee met on September 13<sup>th</sup>.
- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches. Implementation of the plan is moving forward at Red Arrow Beach in Manitowoc.
- The Community Planner continued discussions with the Manitowoc County Planning Department regarding an update to the county's Farmland Preservation Plan and grant application process for 2014.
- Commission staff continued work on a trail inventory for the cities of Two Rivers and Manitowoc as part of the WCMP Regional Trail project.

## **MARINETTE COUNTY**

- The Community Planner continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program by attending the quarterly Citizens Advisory Committee on September 18<sup>th</sup>. Commission staff has begun work on the City of Marinette's 2014 Shared Taxi Application.
- Commission staff continued updating Marinette County's hazard mitigation plan. A meeting of the steering committee was held on September 30<sup>th</sup> in Marinette.
- The Community Planner continued work on the 2013 Coordinated Public Transit/Human Services Transportation Plan for Marinette County.
- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Park beach in Marinette and Michaelis Park beach in the Town of Peshtigo. Implementation of the plan is moving forward at Red Arrow Park beach.
- Commission staff continues to work with WisDOT staff and Jewell & Associates staff on the US Highway 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- Commission staff continued work on a trail inventory in the City of Marinette as part of the WCMP Regional Trail project.
- Commission staff provided zoning assistance to the Town of Niagara.

## **OCONTO COUNTY**

- The Natural Resources Planner continued work on the GLRI beach survey project for Oconto City Beach in the City of Oconto.
- Commission staff continued work on a trail inventory in the City of Oconto as part of the WCMP Regional Trail project.
- Commission staff secured grant funding from WEM/FEMA to update Oconto County's hazard mitigation plan.
- The Community Planner continued work on the 2013 Coordinated Public Transit/Human Services Transportation Plan for Oconto County.
- Commission continues discussions with Oconto County Planning staff to discuss potential projects for 2014.

## **SHEBOYGAN COUNTY**

- The Community Planner continued to update the text of the *Sheboygan County Farmland Preservation Plan*.
- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- Commission staff continued work on a trail inventory in the City of Sheboygan as part of the WCMP Regional Trail project.
- The Commission approved an amendment to the *2013 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* at its meeting on September 13<sup>th</sup>. This amendment was submitted to WisDOT and USDOT staff for their final approval on September 16<sup>th</sup>. The amendment shifted \$12,000 from the Short-Range Transportation Planning work element to the Program Support and Administration work element.
- Commission staff continued preparation of the draft *2014 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in September. The draft MPO Work

Program was submitted electronically to WisDOT and USDOT staff on September 24<sup>th</sup>. A meeting to review the draft MPO Work Program with WisDOT and USDOT staff has been scheduled for early October.

- Commission staff sent out materials for an early October joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees in late September. Meeting materials that were distributed included the meeting agenda and draft minutes from the August 22<sup>nd</sup> joint meeting. A copy of the draft *2014 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* was also distributed electronically to members of both committees.
- Commission staff participated in training regarding the “mobile vehicle emission simulator” (MOVES) model at the USEPA National Vehicle and Fuel Emissions Laboratory in Ann Arbor, Michigan, on September 11<sup>th</sup> and 12<sup>th</sup>. Commission staff will utilize what was learned in this training to work more collaboratively with WDNR Bureau of Air Management staff on development and review of emission factors for State Implementation Plan (SIP) elements for Sheboygan County as well as for completion of conformity analyses on the long-range transportation plan and transportation improvement program.
- Commission staff participated in the annual MPO/RPC/WisDOT transportation planning conference in Minocqua that took place September 18<sup>th</sup> through 20<sup>th</sup>. Commission staff presented on a panel regarding the use of scenarios in the MPO planning process at the conference. The title of the presentation was “2045 Growth Scenario Development and Evaluation: Year 2045 Sheboygan Area Transportation Plan (SATP).” Commission staff spent some time in early September preparing this presentation.
- Commission staff participated in a quarterly meeting of the Wisconsin Department of Natural Resources’ Bureau of Air Management’s Transportation Conformity Work Group on September 26<sup>th</sup>. Agenda items of significance that were discussed at this meeting included: 2008 ozone standard SIP planning; establishment of MOVES-based motor vehicle emission budgets for Sheboygan County prior to completion of the *Year 2045 SATP*; discussion regarding a refined nonattainment boundary for Sheboygan County; updated planning assumptions for conformity determinations; and transportation plan update progress reports from the impacted MPOs (SEWRPC and the Sheboygan MPO).
- In late September, Commission staff assisted WDNR Bureau of Air Management staff in the provision of GIS shape files and mapping in regard to establishment of a refined nonattainment boundary for Sheboygan County.
- Commission staff started to develop procedures for allocating household, population, employment, and school and college enrollment growth to TAZs under the “Corridor Development” growth scenario in late September. Allocations under this third and final growth scenario will begin in October.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in September. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff provided applicable American Community Survey (ACS) data to Shoreline Metro for inclusion in an Equal Employment Opportunity (EEO) report to the Federal Transit Administration (FTA) in mid September.
- Commission staff discussed procedures for amending the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016* with WisDOT Northeast Region staff in early September.