

**MONTHLY WORK PROGRAM ACTIVITY REPORT
NOVEMBER 2013
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
425 SOUTH ADAMS STREET, SUITE 201
GREEN BAY, WI 54301
www.baylakerpc.org**

MULTI-COUNTY/REGIONAL

- On November 7th, Commission staff participated in a conference call with WisDOT staff to discuss the Commission's *2014 Regional Transportation Work Program*.
- On November 11th, the Natural Resources Planner participated in a meeting of the Green Bay & Fox River AOC citizen advisory committee - outreach subcommittee at UWGB.
- The Natural Resources Planner attended the kick-off meeting of the Lakeshore Invasive Species Management Area (LISMA) Partners on November 12th in Brillion.
- On November 12th, the Community Planner participated in a quarterly conference call with other Wisconsin Brownfields Coalition (WBC) members to discuss a draft model ordinance, waterfront revitalization initiatives, and WBC grant activities.
- The Executive Director presented at the Northeast Wisconsin International Business Network (NEWBIN) on November 14th at NWTC in Green Bay.
- On November 15th, the Natural Resources Planner participated in a focus group meeting to discuss agricultural run-off management in Green Bay.
- On November 19th, the Natural Resources Planner participated in a Niagara Escarpment Resource Network steering committee meeting in Fond du Lac.
- The Executive Director participated in EDA's quarterly in teleconference on November 20th to discuss department priorities and funding cycles.
- On November 21st, the Executive Director participated in teleconference to continue planning for the 2014 Sustainable Forestry Conference in Florence.
- The Natural Resources Planner continued work on the region wide GLRI beach project. Implementation of the beach redesign plans for some beaches in the region is underway.
- Commission staff continued development of the trail inventory report as part of a WCMP project.
- Commission staff conducted outreach efforts and began development of a Transportation Alternative Program pre-scoping application to request funding for a regional safe routes to school planning program.
- Commission staff prepared the quarterly report for EMSI Analyst and submitted to WEDC.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- The Natural Resources Planner continued work on the Bay Beach improvement project, including a presentation to the Green Bay & Fox River AOC citizen advisory committee on November 21st in Green Bay.
- The Commission approved a contract amendment with the City of Green Bay to provide them grant funds from U.S. Forest Service to support EAB mitigation efforts.
- Commission staff continued work on a trail inventory in the City of Green Bay as part of the WCMP Regional Trail project.
- The Natural Resources Planner participated on the Green Bay/Lower Fox AOC biota & habitat, social uses, and citizen advisory committees hosted by the Wisconsin DNR.

DOOR COUNTY

- Commission staff continued work on a trail inventory in the City of Sturgeon Bay as part of the WCMP Regional Trail project.

FLORENCE COUNTY

- The Community Planner continued to prepare the *2013 Coordinated Public Transit/Human Services Transportation Plan* for Florence County and distributed the document for final review.

KEWAUNEE COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches. Implementation of the beach redesign plan for Selner Beach in Kewaunee is complete. On November 21st, a meeting was held with Kewaunee County staff to review a concept design plan for Red River County Park.
- Commission staff continued discussions with the Kewaunee County Active Community Environment (ACE) Committee to discuss the funding/development of a Bicycle and Pedestrian Transportation Plan for Kewaunee County.
- Commission staff continued providing zoning assistance to the Towns of Casco, Pierce, and Red River.

MANITOWOC COUNTY

- On November 20th, the Natural Resources Planner participated in a WDNR meeting with local officials in the Manitowoc River Watershed to discuss flood mitigation planning.
- Commission staff continued work on updating Manitowoc County's hazard mitigation plan.
- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches. The beach redesign plan has been implemented at Red Arrow Beach in Manitowoc.
- Commission staff continued work on a trail inventory for the cities of Two Rivers and Manitowoc as part of the WCMP Regional Trail project.

MARINETTE COUNTY

- Commission staff participated in a public hearing on November 6th, as part of the City of Marinette's 2014 Shared-Ride Taxi application and provided the required materials to WisDOT staff for their review and approval.

- The Community Planner participated in the Citizens Advisory Committee meeting on November 25th for the City of Marinette Shared-Ride Taxi Transit Program administration.
- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- Commission staff received preliminary FEMA approval of Marinette County's hazard mitigation plan with some minor changes needed before final approval.
- The Community Planner continued development of the 2013 Coordinated Public Transit/Human Services Transportation Plan for Marinette County and distributed the document for final review.
- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Park beach in Marinette. Implementation of the plan at Red Arrow Park beach will move forward in spring 2014.
- Commission staff continued work on a trail inventory in the City of Marinette as part of the WCMP Regional Trail project.
- Commission staff provided zoning assistance to the Town of Wagner.

OCONTO COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Oconto City Beach in the City of Oconto.
- Commission staff continued work on a trail inventory in the City of Oconto as part of the WCMP Regional Trail project.
- Commission staff began working to update Oconto County's hazard mitigation plan.
- The Community Planner continued development of the *2013 Coordinated Public Transit/Human Services Transportation Plan* for Oconto County and distributed the document for final review.
- Commission staff updated the pavement inventory for the Town of Riverview in late November. The updated inventory was e-mailed to the town chair and town clerk for their review. Once the revised inventory is approved by the town, it will be submitted to WisDOT.

SHEBOYGAN COUNTY

- Commission staff participated in the 3rd Annual Governor's Freight Industry Summit in Milwaukee on November 5th.
- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- Commission staff continued work on a trail inventory in the City of Sheboygan as part of the WCMP Regional Trail project.
- Commission staff completed preparation of the *2014 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in November. Commission staff spent portions of early November editing the MPO Work Program in response to WisDOT and USDOT comments. Final copies of the MPO Work Program were sent to WisDOT, USDOT and other agencies on the Work Program distribution list on November 18th. A supplemental memorandum outlining additional work activities to be completed with additional funding that is being provided in 2014 was included with the final MPO Work Program, as requested

by WisDOT and USDOT staff. In addition, an update on the MPO Work Program was given to members of the MPO advisory committees at their November 14th joint meeting.

- Commission staff participated in a quarterly MPO Directors' meeting at the WisDOT Central Office in Madison on November 6th.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on November 14th.
- Commission staff once again presented (via a projector) a series of maps depicting demographic patterns under the "Compact/Infill Development" growth scenario at the joint meeting of the MPO advisory committees on November 14th.
- Commission staff continued to allocate household, population and employment growth to TAZs under the "Corridor Development" growth scenario in early November. These allocations were submitted electronically to WisDOT travel forecasting staff on November 12th to test in the 2045 travel demand forecast model (similar files for the "Continuation of Existing Trends" and "Compact/Infill Development" scenarios were submitted earlier in 2013). Commission GIS staff began preparing a series of maps depicting this information in late November.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in November. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Members of the Sheboygan MPO Technical and Policy Advisory Committees continued to review potential modifications to the functional classification of streets and highways in the Sheboygan Urbanized Area at their joint meeting on November 14th. These modifications were recommended for approval at this meeting. The Commission is scheduled to approve these changes at its December 13th meeting.
- Commission staff provided some technical assistance to Shoreline Metro in November. Commission staff met with the Director of Shoreline Metro on November 19th to discuss the transit operation's Title VI program and the upcoming application for Community Development Block Grant (CDBG) funds. Commission staff spent much of late November assisting Shoreline Metro with its Title VI program, and in particular, Shoreline Metro's language assistance plan for Limited English Proficient (LEP) persons. Commission staff also spent some time in late November assisting Shoreline Metro with its annual application for CDBG funds.
- Commission staff worked on preparation of a report on transportation system performance indicators in November. This report will be presented to the MPO advisory committees at their December joint meeting.
- Commission staff presented changes to Table 6 (Street and Highway Improvement Projects) of the *2013 – 2016 TIP* at the joint meeting of the MPO advisory committees on November 14th. Commission staff also discussed possible changes to Table 5 (Bicycle and Pedestrian Transportation Projects) of the *2013 – 2016 TIP* with staff of the Sheboygan County Planning and Resources Department in November.
- Commission staff discussed selected STP Urban projects for the Sheboygan Urbanized Area with the WisDOT Northeast Region's Local Program Coordinator in late November.