

**MONTHLY WORK PROGRAM ACTIVITY REPORT
DECEMBER 2013
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- On December 5th, the Executive Director participated in teleconference to continue planning for the 2014 Sustainable Forestry Conference in Florence.
- The Executive Director attended the New North Summit at the Radisson Hotel and Conference Center on December 6th in Green Bay.
- On December 6th, the Natural Resources Planner met with Wisconsin Sea Grant to get the Lake Michigan Tipping Points project underway.
- On December 10th, the Natural Resources Planner participated in a meeting of the Green Bay & Fox River AOC citizen advisory committee - outreach subcommittee at UWGB.
- On December 13th, the full Commission met for its quarterly meeting in Green Bay. An Open House was held after the meeting at the Commission's new offices on Adams Street.
- On December 16th, the Natural Resources Planner hosted a webinar on behalf of the Lake Michigan Stakeholders.
- Commission staff finalized the Commission's *2014 Regional Transportation Work Program*, with the Commission approving the work program at its December 13, 2013 meeting. The final work program was submitted to WisDOT on December 16th.
- The Natural Resources Planner continued work on the region wide GLRI beach project. Implementation of the beach redesign plans for some beaches in the region is underway.
- Commission staff continued development of the trail inventory report as part of a WCMP funded project.
- Commission staff prepared and submitted a 2014-2018 Transportation Alternatives Program (TAP) Pre-Scoping Application for funding in order to provide regional safe routes to school planning assistance.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- In early December, Commission staff completed a "Port Planning Benchmarking Survey" for a study being completed by UW Superior faculty and their consultant. Selected transportation planners from Wisconsin MPOs and RPCs and from WisDOT regions were asked to complete this survey.

BROWN COUNTY

- On December 5th, the Executive Director attended the monthly Downtown Green Bay/Olde Main Street Business Development Committee meeting in Green Bay.

- On December 5th, the Natural Resources Planner participated on the Green Bay/Lower Fox AOC biota & habitat, social uses, and citizen advisory committees hosted by the Wisconsin DNR.
- The Natural Resources Planner continued work on the Bay Beach improvement project.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.
- Commission staff continued work on a trail inventory in the City of Green Bay as part of the WCMP Regional Trail project.

DOOR COUNTY

- Commission staff continued work on a trail inventory in the City of Sturgeon Bay as part of the WCMP Regional Trail project.

FLORENCE COUNTY

- The Community Planner completed the *2013 Coordinated Public Transit/Human Services Transportation Plan* for Florence County and distributed the document to WisDOT staff.

KEWAUNEE COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches. Implementation of the beach redesign plan for Selner Beach in Kewaunee is complete.
- Commission staff continued providing zoning assistance to the Town of Red River.

MANITOWOC COUNTY

- Commission staff continued work on updating Manitowoc County's hazard mitigation plan.
- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches. The beach redesign plan has been implemented at Red Arrow Beach in Manitowoc.
- Commission staff continued work on a trail inventory for the cities of Two Rivers and Manitowoc as part of the WCMP Regional Trail project.
- At the request of WisDOT's Bureau of Transit, Local Roads, Railroads and Harbors, Commission staff began estimating the population within a quarter mile of all Maritime Metro Transit routes in mid December; this data will be transmitted to WisDOT staff in early January.

MARINETTE COUNTY

- Commission staff continues to assist WisDOT staff and Jewell & Associates staff on the US 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- Commission staff continued work to finalize the Marinette County's hazard mitigation plan.
- The Community Planner completed the 2013 Coordinated Public Transit/Human Services Transportation Plan for Marinette County and distributed the document to WisDOT staff.
- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Park beach in Marinette. Implementation of the plan at Red Arrow Park beach will move forward in spring 2014.

- Commission staff continued work on a trail inventory in the City of Marinette as part of the WCMP Regional Trail project.
- Commission staff provided limited technical assistance to the Village of Wausaukee in early December. This technical assistance was associated with a Transportation Alternatives Program (TAP) pre-scoping application that the village was submitting to WisDOT in mid December.

OCONTO COUNTY

- On December 18th, the Natural Resources Planner submitted a grant application to NOAA to fund climate change planning as part of the Oconto County Hazard Mitigation Plan update.
- The Natural Resources Planner continued work on the GLRI beach survey project for Oconto City Beach in the City of Oconto.
- Commission staff continued work on a trail inventory in the City of Oconto as part of the WCMP Regional Trail project.
- Commission staff began working to update Oconto County's hazard mitigation plan.
- The Community Planner completed the *2013 Coordinated Public Transit/Human Services Transportation Plan* for Oconto County and distributed the document to WisDOT staff.
- Commission staff completed the pavement inventory for the Town of Riverview and submitted it to WisDOT in early December.

SHEBOYGAN COUNTY

- Commission staff participated in a meeting to discuss reauthorization of the "Moving Ahead for Progress in the 21st Century" Act (MAP 21) at the WisDOT Central Office in Madison on December 12th.
- At the request of the FHWA Wisconsin Division, Commission staff submitted updates to a "Freight Program Assessment" survey on December 16th.
- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- Commission staff continued work on a trail inventory in the City of Sheboygan as part of the WCMP Regional Trail project.
- Commission staff participated in an interagency meeting called by the Wisconsin Department of Natural Resources Bureau of Air Management to discuss planning assumptions being used in upcoming conformity analyses on long-range transportation plans and transportation improvement programs (TIPs) on December 2nd. This meeting was held in Madison, but Commission staff participated via teleconference.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on December 19th.
- Commission staff presented (via a projector) a series of maps depicting demographic patterns under the "Corridor Development" growth scenario at the joint meeting of the MPO advisory committees on December 19th. Packets including these maps were also distributed to everyone in attendance at the meeting, and members of the MPO advisory committees offered comments on the distribution of growth under this scenario. These maps were completed during much of December.

- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in December. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- The Commission approved modifications to the functional classification of streets and highways in the recently adjusted Sheboygan Urbanized Area at its meeting on December 13th. These approved modifications were transmitted to WisDOT and FHWA staff on December 18th.
- Commission staff provided some technical assistance to Shoreline Metro in December. Commission staff spent some time in early December assisting Shoreline Metro with its annual application for CDBG funds. In mid December, Commission staff assisted Shoreline Metro with the collection of data for a peer system analysis of Wisconsin transit operations.
- At the request of WisDOT's Bureau of Transit, Local Roads, Railroads and Harbors, Commission staff began estimating the population within a quarter mile of all Shoreline Metro routes in mid December; this data will be transmitted to WisDOT staff in early January.
- Commission staff continued working on preparation of a report on 2013 transportation system performance indicators in December. This report was presented to the MPO advisory committees at their joint meeting on December 19th. Commission staff thanks WisDOT staff, other state agency staff and local staff (particularly the Sheboygan County Planning and Conservation Department for bicycle facility data and Shoreline Metro for transit data) for their cooperation in the completion of this report.
- Commission staff presented changes to Table 5 (Bicycle and Pedestrian Transportation Projects) of the *2013 - 2016 TIP* at the joint meeting of the MPO advisory committees on December 19th. Staff from the Sheboygan County Planning and Conservation Department assisted MPO staff in determining changes to the timing and funding of existing Non-Motorized Transportation Pilot Program (NMTTP) projects.
- Commission staff discussed the funding distribution of selected STP Urban projects for the Sheboygan Urbanized Area with the WisDOT Northeast Region's Local Program Coordinator in mid December.