

**MONTHLY WORK PROGRAM ACTIVITY REPORT
FEBRUARY 2014
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
425 SOUTH ADAMS STREET, SUITE 201
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MULTI-COUNTY/REGIONAL

- The Executive Director met with Representative Eric Genrich on February 3rd and Representative John Nygren on February 24th to discuss current projects in Northeast Wisconsin and opportunities for state and RPC collaborations in the future.
- The Executive Director met with Kelly Scott from the Economic Development Administration's Chicago Regional Office on February 6th and 7th to tour Northeast Wisconsin, discuss existing economic development and workforce collaborations, as well as opportunities for possible EDA-fundable projects.
- Commission staff met with WisDOT staff on February 12th to review 2014 financial and programmatic reporting requirements for the Sheboygan MPO and regional transportation programs.
- On February 13th, the Natural Resources Planner presented to a UWGB class regarding the Commission's natural resources planning program.
- On February 20th, the Executive Director participated in a teleconference with the Global Trade Steering Committee to continue the implementation of the strategies outlined in the *2012 Global Trade Strategy Report*, including planning for a trade mission to South America in September 2014.
- On February 26th, the Executive Director participated in teleconferences to continue planning for the 2014 Sustainable Forestry Conference in Florence.
- Commission staff met on February 26th with various partner organizations to discuss the opportunity to pursue funding from EDA for a foreign direct investment project that will encompass the New North Region.
- The Commission held Financial Planning and Personnel Committee meetings on February 28th at the Commission's offices.
- Commission staff prepared draft minutes of the January 8th meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) in late February.
- The Natural Resources Planner continued work on the region wide GLRI beach project. Implementation of the beach redesign plans for some beaches in the region is underway.
- Commission staff prepared beef slaughter industry and employment reports for the region using EMSI software.
- Commission staff continued updating the inventory portion of the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- On February 3rd, the Natural Resources Planner participated in a Green Bay and Lower Fox River AOC meeting.
- The Natural Resources Planner continued work on the Bay Beach improvement project.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

DOOR COUNTY

- Commission staff prepared agricultural reports for the Door County Planning Department using EMSI software.

FLORENCE COUNTY

- Commission staff prepared and distributed the *2013 Coordinated Public Transit/Human Services Transportation Plan* for Florence County.

KEWAUNEE COUNTY

- On February 4th, the Natural Resources Planner met with the City of Algoma to discuss Crescent Beach.
- The Natural Resources Planner continued work on the GLRI beach survey project for Kewaunee County beaches. Implementation of the beach redesign plan for Selner Beach in Kewaunee is complete.
- Commission continued to provide technical assistance for the administration and updating of zoning and other ordinances for Manitowoc County; Kewaunee County; and the Towns of Luxemburg, Lincoln, and Franklin in Kewaunee County.

MANITOWOC COUNTY

- On February 26th, the Natural Resources Planner met with communities in Manitowoc County, the Wisconsin DNR, East Central Wisconsin RPC, and Sea Grant to discuss flooding issues in the Manitowoc River watershed.
- Commission staff began working on an update to the Farmland Preservation Plan for Manitowoc County.
- Commission staff continued work on updating Manitowoc County's hazard mitigation plan.
- The Natural Resources Planner continued work on the GLRI beach survey project for Manitowoc County beaches. The beach redesign plan has been implemented at Red Arrow Beach in Manitowoc.

MARINETTE COUNTY

- Commission staff continued to assist WisDOT staff and Jewell & Associates staff on the US Highway 141 Corridor Study from STH 64 to Smith Creek Road in Marinette County.
- Commission staff are working to finalize Marinette County's hazard mitigation plan.
- The Natural Resources Planner continued work on the GLRI beach survey project for Red Arrow Park beach in Marinette. Implementation of the plan at Red Arrow Park beach will move forward in spring 2014.

OCONTO COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Oconto City Beach in the City of Oconto.
- Commission staff continued development of the update to Oconto County's hazard mitigation plan.

SHEBOYGAN COUNTY

- The Natural Resources Planner continued work on the GLRI beach survey project for Sheboygan beaches.
- Commission staff participated in an MPO Directors' meeting at the WisDOT Central Office in Madison on February 4th.
- Commission staff met with staff from the WisDOT Bureau of Planning and Economic Development on February 12th at the Commission office to review billing procedures for the Sheboygan MPO and regional transportation planning programs in 2014.
- Commission staff participated in a meeting with staff from the Wisconsin Department of Natural Resources' Bureau of Air Management and other stakeholders (via teleconference) on February 13th. The purpose of this meeting was to discuss the use of updated planning assumptions for future conformity analyses on long-range transportation plans and transportation improvement programs (TIPs).
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on February 27th.
- In February, Commission staff completed the updating of housing and population changes under Scenario #3 (Corridor Development) based on discussion at the January 23rd Sheboygan MPO Technical and Policy Advisory Committees joint meeting. These updates were presented (via a projector) to members of the MPO advisory committees at their joint meeting on February 27th. Packets including these maps were also distributed to everyone in attendance at the meeting. Members of the MPO advisory committees had no further comments concerning growth under any of the 2045 land use scenarios.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in February. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff completed preparing Chapter 3 of the *Year 2045 Sheboygan Area Transportation Plan* (Profile of the Metropolitan Planning Area) in mid February. This chapter was presented to the Sheboygan MPO Technical and Policy Advisory Committees at their joint meeting on February 27th.
- Commission staff began preparing Chapter 2 of the *Year 2045 SATP* (Metropolitan Transportation Planning Process) in late February.
- Commission staff provided a small amount of technical assistance to Shoreline Metro during the month of February.
- Commission staff continued preparation of amendments to the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2013 – 2016* in February. Copies of the draft TIP amendments were sent out for local public review, and the draft TIP amendments were placed on the MPO webpage by February 12th. The 30 day public comment period on the draft TIP amendments officially began on February 12th, and runs through March 14th; notice was placed in the *Sheboygan Press*, and other area news media were also notified.

Over 180 parties on the MPO Public Participation Plan mailing list were also notified of the public comment period on the TIP amendments and their availability for review. The public comment period and availability of the draft TIP amendments for review were also publicized on the Commission's Facebook page as well as via Twitter. The public hearing on the draft TIP amendments was held at the Sheboygan County Administration Building on February 25th. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of the TIP amendments to the Bay-Lake Regional Planning Commission at their joint meeting on February 27th. The Commission is scheduled to approve the amendments to the *2013 – 2016 TIP* at its meeting on March 14th.