

**MONTHLY WORK PROGRAM ACTIVITY REPORT
SEPTEMBER 2014
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- Commission staff attended that annual grants workshop on September 3rd that was facilitated by staff from Wisconsin Coastal Management.
- The Executive Director presented at Wisconsin Economic Development Corporation's regional workshop held on September 4th in Appleton.
- The Natural Resources Planner attended the Healing our Waters/Great Lakes Coalition conference in Grand Rapids, MI from September 9th through the 11th.
- The full Commission meeting was held on September 12th at the Wildlife Sanctuary in Green Bay.
- On September 16th, the Natural Resources Planner gave a presentation to area stakeholders about Bay Beach while on a Foxy Lady boat tour.
- On September 17th, the Executive Director attended a Marketing Workshop in Appleton sponsored by the Fox Valley Community Partnership and Schenck.
- On September 25th, the Natural Resources Planner gave a presentation on Commission activities for the Wisconsin Coastal Management Council in Sheboygan.
- Commission staff continued updating the inventory portion of the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- The Natural Resources Planner continued work on the Bay Beach improvement project.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

KEWAUNEE COUNTY

- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Ahnapee, Casco, Franklin, Lincoln, Pierce, and Red River.

MANITOWOC COUNTY

- Commission staff continued working on an update to the Farmland Preservation Plan for Manitowoc County. An Open House was held on September 10th to present the plan to the public.
- The Natural Resources Planner worked on developing a WDNR Urban Forestry grant proposal for the City of Manitowoc Park and Forestry department for an update to their EAB Management Plan. However, the City has decided not to submit the application due to lack of financial match.
- Several activities regarding the Maritime Metro Transit Development Program (TDP) occurred in September. Commission staff worked on draft Chapter 4 of the TDP (Community Profile) during much of September, prepared minutes of the August 28th meeting of the Maritime Metro TDP Review Committee, and sent out the agenda for the October 2nd meeting of the Maritime Metro TDP Review Committee in late September.
- Commission staff utilized EMSI Analyst to compile an economic input/output summary report for Progress Lakeshore on the soft drink industry in Manitowoc County.
- Commission staff continued work on the county's hazard mitigation plan, which received approval from FEMA in August.

MARINETTE COUNTY

- Commission staff continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program by attending the city's quarterly Transportation Committee meeting on September 16th.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for the City of Marinette and the Town of Pound.
- The Natural Resources Planner continued to work with the City of Marinette to implement beach improvement work at Red Arrow Beach. Construction will begin in October 2014.
- Commission staff continued work on the City of Marinette's 2015 Shared Taxi application for State Aid (Section 85.20) and Federal Aid (Section 5311) for operation of the City's Shared-Ride Taxi transit services.
- Commission staff discussed various options with Town of Amberg officials to update the town's comprehensive plan.
- Commission staff compiled an economic summary report for Marinette County Association for Business and Industry, Inc. (MCABI) on the retail, entertainment, and event & hospitality drain in the cities of Marinette and Peshtigo; and Marinette County utilizing EMSI Analyst.

OCONTO COUNTY

- Commission staff presented to the Town of Riverview in Oconto County on September 30th regarding several options to update the town's comprehensive plan.
- Commission staff continued work on updating Oconto County's hazard mitigation plan.

SHEBOYGAN COUNTY

- Commission staff participated in Title VI training in Fond du Lac on September 16th.
- Commission staff attended the quarterly MPO Directors' meeting in Janesville the morning of September 24th.

- Commission staff participated in the annual MPO/RPC/WisDOT transportation planning conference in Janesville September 24th through 26th.
- Commission staff compiled an economic summary report for Sheboygan County on the Golf Course industry utilizing EMSI Analyst.
- Commission staff prepared the draft *2015 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in September. The draft Work Program was transmitted to pertinent WisDOT and USDOT staff for review in mid September; staff from the Wisconsin Department of Natural Resources Bureau of Air Management and from Shoreline Metro also received electronic copies of the draft Work Program. A teleconference meeting to review the draft Work Program was scheduled with WisDOT and FHWA staff for early October.
- Commission staff reviewed output from the travel demand forecast model regarding base year and horizon year traffic conditions (in terms of reasonableness) starting in late September.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in September. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff provided a small amount of technical assistance to Shoreline Metro during the month of September.
- The Commission approved an amendment to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2013 – 2016* at its meeting on September 12th. This amendment added a project requested by the WisDOT Northeast Region. The project involves a sequencing and prioritization study for various future projects on Interstate Highway 43 in Sheboygan, Manitowoc and Brown counties. The Sheboygan MPO Technical and Policy Advisory Committees recommended approval of this minor amendment at their joint meeting in late August. Commission staff will transmit this amendment to pertinent WisDOT and USDOT staff in early October.
- Commission staff prepared the main body of the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2015 – 2018* in September. Commission staff will prepare various appendices for that document in October.