

**MONTHLY WORK PROGRAM ACTIVITY REPORT
NOVEMBER 2014
By County**

**BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- On November 5th, Commission staff participated in a conference call with WisDOT staff to discuss and finalize the Commission's *2015 Regional Transportation Work Program*.
- Commission staff met with staff from the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) on November 6th to discuss the department's programs and opportunities to jointly promote them throughout Northeast Wisconsin.
- On November 11th, the Executive Director and Tom Sieber met with Brown County Executive, Troy Streckenbach, and Director of Administration, Chad Weininger, to discuss the county's membership for 2015.
- On November 12th, the Natural Resources Planner participated in a meeting of the Lower Fox River and Green Bay AOC Citizen Advisory Committee in Green Bay.
- On November 17th, the Natural Resources Planner gave a presentation on the beach improvement project at the Wisconsin Maritime Museum in Manitowoc.
- The Executive Director attended the Wisconsin of Regional Planning Commission's bi-monthly meeting on November 18th in Madison.
- On November 19th, the Natural Resources Planner participated in a meeting of the Lake Michigan Forum/Watershed Academy via webinar.
- On November 20th, the Executive Director participated in teleconference to begin planning for the April 2015 Sustainable Forestry Conference in Florence.
- In mid November, Commission staff worked with WisDOT travel forecasting staff and their consultant (SRF Consulting Group) to arrange a second meeting to discuss future (2040) development trends in Florence, Marinette and Oconto counties, with officials from each of those counties being invited to the meeting. This information will be used to update WisDOT's statewide travel demand forecast model. The meeting will be held on December 10th at the Wausaukee Village Hall. WisDOT and their consultant already have this information for the other counties in the region, since it was used in the development of the WisDOT Northeast Region travel demand forecast model.
- Commission staff continued updating the inventory portion of the Transportation Element of the Bay-Lake Regional Planning Commission's Regional Comprehensive Plan.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.

BROWN COUNTY

- The Natural Resources Planner continued work on the Bay Beach improvement project. The advisory group met on November 12th to begin developing the restoration action plan.

- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

KEWAUNEE COUNTY

- On November 5th, Commission staff attended a meeting, hosted by Kewaunee County UW-Extension, detailing the Implements of Husbandry law.
- Commission staff presented to the Kewaunee County Towns Association on November 17th. The meeting was held at the Town of Red River Town Hall.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Casco, Franklin, Lincoln, Pierce, and Red River.

MANITOWOC COUNTY

- Work continued on the Maritime Metro Transit Development Program (TDP) in November. The Maritime Metro TDP Review Committee met on November 6th; agenda items at this meeting included: review of additions to draft Chapter 3 (Transit System Overview); and review of additions to draft Chapter 4 (Community Profile). Commission staff prepared minutes of this meeting in late November. The December meeting will involve continued review of potential trip generators in Chapter 4.
- Commission staff continued to finalize an update to the Farmland Preservation Plan for Manitowoc County.
- Commission staff completed the county's hazard mitigation plan, submitted the final to WEM, and printed copies for the county. This project is finished.

MARINETTE COUNTY

- Commission staff continued to assist the City of Marinette with the administration of its Shared-Ride Taxi Transit Program by attending the quarterly meeting of the city's Coordinated Transportation Committee.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for the City of Marinette and the Town of Wagner.

OCONTO COUNTY

- Commission staff continued work on updating Oconto County's hazard mitigation plan.

SHEBOYGAN COUNTY

- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on November 20th.
- Commission staff completed preparation of the *2015 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in November. Commission staff spent portions of November editing the MPO Work Program in response to WisDOT and USDOT comments.

Final copies of the MPO Work Program were sent to WisDOT, USDOT and other agencies on the Work Program distribution list on November 24th. The *2015 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* was also posted to the Commission's Sheboygan MPO webpage. In addition, an update on the MPO Work Program was given to members of the MPO advisory committees at their November 20th joint meeting.

- Commission staff participated in a meeting with staff of the Wisconsin Department of Natural Resources (WDNR) Bureau of Air Management to discuss progress on development of on-road mobile sector ozone precursor emission budgets (often known as "conformity budgets"). This meeting took place via teleconference on November 17th.
- Commission staff continued to prepare draft Chapter 6 (Transportation and Land Use) and started to prepare draft Chapter 7 (Recommended Transportation Plan) of the *Year 2045 Sheboygan Area Transportation Plan (SATP)* in November. Commission staff also started the process of collecting data for draft Chapter 8 (Mitigation of Environmental Impacts of Major Transportation Projects) and draft Chapter 9 (Financial Plan) of the *Year 2045 SATP* in November.
- Members of the Sheboygan MPO Technical and Policy Advisory Committees reviewed the performance of the street and highway network in 2045 under the three land use scenarios developed for the *Year 2045 SATP* at their November 20th joint meeting. This review included: review of the land use scenarios (extent of development and content); review of the overall performance of the network under each scenario; and review of projected deficiencies under each scenario. Members of the MPO advisory committees also selected Scenario #1 (Continuation of Existing Trends) as the land use scenario to carry forward in the long-range transportation plan development process. Scenario #1 was selected because it closely mirrored development projections in the various comprehensive plans completed for the cities, villages and towns in the Sheboygan metropolitan planning area and elsewhere in Sheboygan County.
- Members of the Sheboygan MPO Technical and Policy Advisory Committees suggested capacity modifying projects to test with the travel demand forecast model at their November 20th joint meeting. The list of projects tested with the model in the last plan update was reviewed first (many were confirmed for retesting, while a couple projects were dropped), then members of the MPO advisory committees suggested a few new projects for testing.
- Commission staff continued to meet internally to discuss possible visualization applications (transportation projects and land use scenarios) for the next MPO long-range transportation plan in November. Some of these visualization applications could also be transferred to other Commission-led planning efforts in the region.
- Commission staff provided limited technical assistance to Shoreline Metro during the month of November.
- Commission staff participated in a meeting of the Sheboygan Transit Commission on November 18th.
- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2015 – 2018* in November. Members of the MPO Technical and Policy Advisory Committees received copies of the draft TIP via e-mail on November 11th. Draft (paper and CD) copies of the TIP were sent out for local public review and the draft TIP was placed on the MPO webpage on November 10th. WisDOT and USDOT staff received the draft TIP via e-mail on November 10th, and the environmental consultation stakeholders

for the MPO and members of the Conformity Transportation Work Group (CTWG) of the MPO also received the draft TIP via e-mail on November 10th. The 30 day public comment period on the draft TIP officially began on November 12th, and runs through December 11th; notice was placed on the *Sheboygan Press*, and other area news media were also notified. Over 180 parties on the MPO Public Participation Plan mailing list were also notified of the public comment period on the TIP and its availability for review. The public comment period and availability of the draft TIP for review were also publicized on the Commission's Facebook page as well as via Twitter.