

MONTHLY WORK PROGRAM ACTIVITY REPORT
AUGUST 2015
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- The Commission's Executive Committee met on August 7th and on August 20th to continue the hiring process for a new Executive Director. The August 7th meeting involved interviews of the finalist candidates, while the August 20th meeting involved a teleconference meeting.
- On August 12th, the Natural Resources Planner participated in meeting of the Lower Green Bay and Fox River Area of Concern in Green Bay.
- On August 14th, the Natural Resources Planner participated in a Lake Michigan Day conference in Manitowoc.
- On August 19th, Commission staff participated in a webinar illustrating the features of the new EMSI Developer software.
- In August, Commission staff prepared the 2015 Community and Economic Development Project Inventory survey and distributed it to all clerks of Commission member towns, villages, and cities, along with a number of planning and economic development staff members.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff continues to update the Commission's Regional Comprehensive Plan.
- Commission staff continued work on the *Invasive Phragmites Management in the Fox River and Lower Green Bay Area of Concern* project.

BROWN COUNTY

- Commission staff continue to work on updating the Oneida Nation hazard mitigation plan. The Natural Resources Planner met with the Steering Committee on August 13th.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project.
- Commission staff began reviewing the *Green Bay MPO 2045 Long-Range Transportation Plan*.
- Commission staff reviewed the Town of Green Bay Comprehensive Plan update.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- Commission staff continued updating the Florence County Farmland Preservation Plan, including a meeting on August 18th in Wausaukee with Florence County Soil and Water staff to review materials and discuss the remainder of the timeline to complete the plan.

KEWAUNEE COUNTY

- On August 6th, the Natural Resources Planner met with the City of Algoma to discuss options for redesigning Crescent Beach.
- Commission staff had discussions with Kewaunee County on August 28th regarding updating its Farmland Preservation Plan.
- Commission staff had discussions with the Town of Casco on August 31st regarding updating its comprehensive plan and zoning ordinance.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns of Ahnapee, Lincoln, Casco, Pierce, Luxemburg, and Franklin.
- Commission staff conducted a road pavement survey for the Town of Ahnapee in August.

MANITOWOC COUNTY

- Commission staff continued work on updating the Manitowoc-Two Rivers-Mishicot SSA Plan. The Natural Resources Planner met with the technical advisory committee on August 20th in Two Rivers.
- A small amount of work on the Maritime Metro Transit Development Program (TDP) took place in August. This work involved continued planning for boarding and alighting and passenger opinion surveys that will take place in the early fall.
- Commission staff had numerous discussions in August with the Village of Mishicot regarding the process of updating its comprehensive plan.
- Commission staff prepared and provided Manitowoc County Soil and Water Conservation Department with materials to update its land and water plan.

MARINETTE COUNTY

- Commission staff began work on the City of Marinette's 2016 Shared-Ride Taxi application.

OCONTO COUNTY

- On August 18th, Commission staff presented to the Town of Brazeau Town Board a variety of options to update the towns' zoning code.
- Commission staff continued work on updating Oconto County's hazard mitigation plan. The plan is currently being reviewed by FEMA.
- Commission staff continue to update the Town of Riverview comprehensive plan.

SHEBOYGAN COUNTY

- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on August 27th.

- Commission staff started preparing the draft *2016 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in late August.
- Commission staff participated in a Technical Subcommittee meeting of the Wisconsin Department of Natural Resources (WDNR) Bureau of Air Management's Transportation Conformity Work Group (via teleconference) the afternoon of August 13th.
- Commission staff worked with Shoreline Metro staff to prepare for passenger opinion and boarding and alighting surveys that should mostly take place in the fall of 2015. Commission staff prepared the overall passenger opinion survey instrument as well as the boarding and alighting survey forms for each Shoreline Metro route. Commission staff also prepared information on the shifts and hours needed to complete the task. A memorandum went out to Sheboygan area temporary employment agencies in late August soliciting their bids to assist with the surveys.
- Commission staff completed a survey regarding Title VI that was sent by the Office of Business Opportunity and Equity Compliance within the WisDOT Division of Transportation System Development. Information from this survey was to "be recorded and reported in this year's WisDOT Title VI/Nondiscrimination Annual Work Plan and Accomplishment Report."
- Mid-year amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2015 – 2018* that were approved in late July were transmitted to pertinent state and Federal agencies on August 12th. WisDOT sent the Commission a letter approving these amendments on August 18th. The amendments primarily impact the transit capital and street and highway project components of the TIP.
- The Sheboygan MPO Technical and Policy Advisory Committees continued their discussion regarding the Surface Transportation Program (STP) Urban funding allocation for the Sheboygan Urbanized Area for the 2015 – 2020 funding cycle at their August 27th joint meeting. The MPO advisory committees decided the projects that should be allocated these funds at this meeting.