

MONTHLY WORK PROGRAM ACTIVITY REPORT
SEPTEMBER 2015
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- On September 9th, the newly hired Executive Director began working for the Commission in the Green Bay office.
- On September 10th, the Natural Resources Planner presented on the Commission's coastal management activities to the WCMP Council in Algoma.
- On September 10th, the Transportation Planner participated in a meeting with WisDOT staff to review and recommend a firm to conduct transit performance reviews for transit agencies across Wisconsin. This meeting was held at the Hill Farms State Transportation Building in Madison.
- On September 11th, the Commission held its quarterly meeting in Green Bay.
- On September 15th, the Natural Resources Planner participated in a meeting of the Green Bay Conservation Partners steering committee in Oneida.
- On September 18th, the Executive Director attended a quarterly meeting of the Association of Wisconsin Regional Planning Commissions in Madison.
- On September 19th, the Natural Resources Planner participated in a Clean Bay Backers tour event of the Lower Green Bay and Fox River Area of Concern held for elected officials and communities leaders.
- On September 24th, the Executive Director attended a half-day "It's Your Choice" open enrollment period kick-off meeting in Madison to learn about changes to the various benefits programs, primarily addressing medical and dental insurance.
- On September 25th, the Natural Resources Planner presented about the Phragmites project at a WDNR meeting of the Lower Green Bay and Fox River Area of Concern in Green Bay.
- In September, Commission staff continued to gather and input the 2015 Community and Economic Development Project Inventory survey results from towns, villages, and cities, along with planning and economic development staff members throughout the region.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- Commission staff continues to update the Commission's Regional Comprehensive Plan.
- Commission staff continued work on the *Invasive Phragmites Management in the Fox River and Lower Green Bay Area of Concern* project.
- Commission Staff prepared and submitted Bay-Lake RPC's preliminary 2016 Regional Transportation Work Program to WisDOT staff for review.

- Commission staff attended the quarterly meeting of the Northeast Wisconsin Transportation Committee (NEWTC) on September 15th.

BROWN COUNTY

- The Executive Director met with Tom Sieber, Brown County Commissioner, on September 22nd to discuss an approach to meeting with the Brown County Executive in the very near future in hopes of getting Brown County to rejoin the Commission.
- On September 25th, the Natural Resources Planner met with the WDNR and Wisconsin Sea Grant to discuss permitting for the restoration of Bay Beach.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project. The Commission is currently awaiting approval of a time extension at the request of the City.
- Commission staff attended the Brown County Transportation Subcommittee reviewing the *Green Bay MPO 2045 Long-Range Transportation Plan, 2016 Transportation Planning Work Program, and the 2016-2020 Transportation Improvement Program for the Green Bay Urbanized Area*.
- Commission staff reviewed the Town of Ledgeview Comprehensive Plan update.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- Commission staff continued updating the Florence County Farmland Preservation Plan, including a teleconference September 11th with members of the county's Land Conservation Committee and Zoning Committee to review materials and discuss the remainder of the timeline to complete the plan.
- Commission staff had discussions with DATCP regarding Florence County's Farmland Preservation Plan.

KEWAUNEE COUNTY

- Commission staff had discussions with DATCP regarding a possible update to the Kewaunee County Farmland Preservation Plan/Comprehensive Plan.
- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns Lincoln, Casco, and Pierce.
- Commission staff conducted a road pavement survey for the City of Algoma in September.

MANITOWOC COUNTY

- Commission staff continued work on updating the Manitowoc-Two Rivers-Mishicot SSA Plan.
- Work on the Maritime Metro Transit Development Program (TDP) continued in September. This work involved continued planning for boarding and alighting and passenger opinion surveys that will take place in the early fall. The Maritime Metro Passenger Opinion Survey

was administered during the entire service day on September 28th, and the Maritime Metro Boarding and Alighting Survey will take place in early October.

- Commission staff began work on the Town of Manitowoc Rapids Comprehensive Plan update.

MARINETTE COUNTY

- Commission staff continued to prepare the City of Marinette's 2016 Shared-Ride Taxi application. Meetings for the application development took place on September 24th and 29th

OCONTO COUNTY

- Commission staff continued work on updating Oconto County's hazard mitigation plan. The plan was submitted to FEMA for final review.
- Commission staff continue to update the Town of Riverview comprehensive plan.
- Commission staff had communication with the Town of Brazeau and the Village of Lena regarding updates to their respective zoning codes.

SHEBOYGAN COUNTY

- Commission contracted with the City of Sheboygan to assist with Davis-Bacon wage rate compliance on their Pennsylvania Avenue roadway project that is underway.
- Commission staff continued preparing the draft *2016 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in the first half of September. The draft MPO Work Program was sent to WisDOT and USDOT staff as well as to other interested parties on September 17th. A meeting was scheduled for early October to review the draft MPO Work Program.
- Commission staff hired a limited term employee (LTE) Transportation Technician in September. This individual will assist the Commission with various transportation tasks in the Sheboygan MPO program and in other Commission activities for the remainder of 2015.
- Commission staff participated in a Technical Subcommittee meeting of the Wisconsin Department of Natural Resources (WDNR) Bureau of Air Management's Transportation Conformity Work Group (via teleconference) the afternoon of September 24th.
- Commission staff assisted the City of Sheboygan Falls' Director of Public Works with street pavement evaluation surveys on September 29th. This assistance will continue in mid-October.
- Commission staff worked with Shoreline Metro staff to prepare for passenger opinion and boarding and alighting surveys that should mostly take place in the fall of 2015. Commission staff is currently working to secure personnel to assist with administering these surveys.
- Commission staff began preparing pertinent tables for the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2016 – 2019* in late September.

- Commission staff participated in a meeting of the Congestion Mitigation and Air Quality (CMAQ) project selection committee at the Southeastern Wisconsin Regional Planning Commission office in Waukesha on September 30th.