

MONTHLY WORK PROGRAM ACTIVITY REPORT
NOVEMBER 2015
By County

BAY-LAKE REGIONAL PLANNING COMMISSION
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MULTI-COUNTY/REGIONAL

- On November 10th, the Natural Resources Planner participated in the Wisconsin Coastal Beach Workgroup Annual meeting in Milwaukee.
- On November 12th, the Natural Resources Planner participated in a meeting of the Green Bay Conservation Partners steering committee in Suamico.
- On November 18th, the Executive Director and the Office Accounts Coordinator attended a half day payroll workshop at Rock Garden Supper Club in Green Bay. The workshop went through upcoming changes in payroll practices.
- The Natural Resources Planner conducted sewer service area reviews for the Sheboygan Urbanized Area Sewer Service Area, the Manitowoc-Two Rivers-Mishicot Urbanized Area Sewer Service Area, and the Marinette Areawide Sewer Service Area.
- On November 13th, Commission staff participated in a conference call with the Wisconsin Brownfields Coalition.
- Commission staff continues to update the Commission's Regional Comprehensive Plan.
- Commission staff continued work on the *Invasive Phragmites Management in the Fox River and Lower Green Bay Area of Concern* project. An approximately 7-acre site at Bay Beach has been treated as a demonstration site, and high quality multi-spectral imagery and oblique photos have been acquired for the project area. On November 17th, staff held a meeting of the Phragmites Advisory Council at UW-Green Bay.
- On November 19th, Commission staff participated in a Planning for Agriculture webinar.
- Commission staff began work on a Transportation Alternatives Program (TAP) application for a proposed Regional Bicycle and Pedestrian Plan.

BROWN COUNTY

- On November 20th, the Natural Resources Planner held a meeting of the Oneida Tribe hazard mitigation plan steering committee to continue development of an update to their hazard mitigation plan.
- On November 30th, the Natural Resources Planner gave a presentation on the Commission's Brown County activities to the Land Conservation Committee.
- The Natural Resources Planner continued work on the City of Green Bay EAB mitigation project. The Commission is currently awaiting approval of a time extension at the request of the City.

DOOR COUNTY

- No County specific activities during this period. See "Multi-County/Regional" above.

FLORENCE COUNTY

- Commission staff continued updating the Florence County Farmland Preservation Plan.

KEWAUNEE COUNTY

- The Commission provided technical assistance for the administration and updating of zoning and other ordinances for Kewaunee County; and the Towns Lincoln, Luxemburg, and Red River.
- Commission staff communicated with towns of Ahnapee, Luxemburg, Franklin, Casco, and Red River to update their local Comprehensive Plans.

MANITOWOC COUNTY

- Commission staff continued work on updating the Manitowoc-Two Rivers-Mishicot SSA Plan.
- Work on the Maritime Metro Transit Development Program (TDP) continued in November. Commission staff continued to process data from the boarding and alighting survey in November, and prepared much of Chapter 6 of the TDP (Route Ridership Patterns) in late November.
- Commission staff began work on the Town of Manitowoc Rapids Comprehensive Plan.

MARINETTE COUNTY

- Commission staff assisted the City of Marinette with its Shared Taxi procurement process.

OCONTO COUNTY

- Commission staff received preliminary approval from WEM and FEMA for the Oconto County's hazard mitigation plan. The plan will now be adopted by the County.
- Commission continued to work on the Town of Riverview Comprehensive Plan update and hosting meeting on November 4th with the Town's Plan Commission chair.

SHEBOYGAN COUNTY

- Commission staff continued to work with the City of Sheboygan to assist them with the Davis-Bacon Act compliance for their HUD assisted street project on Pennsylvania Avenue. In addition to reviewing contractor certified payrolls for compliance, on-site wage interviews were also conducted.
- The Sheboygan MPO Technical and Policy Advisory Committees met jointly on November 12th.
- Commission staff finalized the *2016 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* in November. Commission staff transmitted the final 2016 MPO Work Program to WisDOT and FHWA staff on November 23rd.
- Commission staff continued work on a land use inventory of the Sheboygan Metropolitan Planning Area in November. The land use inventory has not been completed since 2009. The Commission's LTE Transportation Technician is completing this task, with the assistance

of the Commission's GIS Coordinator. By the end of November, the land use inventory was approximately 90 percent complete, with only southern portions of the metropolitan planning area remaining to be completed. Addition of the transportation land use designation of roads (with an assumed right-of-way buffer) also remains to be completed.

- Commission staff continued to work with Shoreline Metro staff to prepare for a passenger opinion survey that should mostly take place in the fall of 2015. Commission staff continued to work to secure personnel to assist with administering this survey. At this point, the vast majority of the passenger opinion survey should be completed in two days. Commission staff intends to administer the passenger opinion survey on December 7th and 8th, with the possibility that a small portion of the survey may need to be administered the week of December 14th. The boarding and alighting survey for Shoreline Metro will likely be administered in early 2016.
- Commission staff continued preparation of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2016 – 2019* in November. Members of the MPO Technical and Policy Advisory Committees reviewed key tables in the draft TIP at their joint meeting on November 12th, and received copies of the full draft TIP via e-mail on November 18th. Draft copies of the TIP were sent out for local public review and the draft TIP was placed on the MPO webpage on November 11th. WisDOT and USDOT staff received the draft TIP via e-mail on November 18th, and the environmental consultation stakeholders for the MPO and members of the Transportation Conformity Work Group of the MPO also received the draft TIP via e-mail on November 18th. The 30 day public comment period on the draft TIP officially began on November 11th, and runs through December 10th; notice was placed in the *Sheboygan Press*, and other area news media were also notified. Over 180 parties on the MPO Public Participation Plan mailing list were also notified of the public comment period on the TIP and its availability for review. The public comment period and availability of the draft TIP for review were also publicized on the Commission's Facebook page as well as via Twitter.