

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
SHEBOYGAN METROPOLITAN AREA
TECHNICAL AND POLICY ADVISORY COMMITTEES

February 25, 2016

Sheboygan County Administration Building (Room 119), Sheboygan

MEMBERS PRESENT: Steven Bauer, Policy Advisory Committee Chairperson,
Presiding

Policy Advisory Committee: Charles Born (Town of Lima)
Matt Halada for Will Dorsey (WisDOT Northeast Region, Green Bay)

Technical Advisory Committee: Jerry Benzschawel (City of Sheboygan Falls Department of Public Works)
Aaron Brault (Sheboygan County Planning and Conservation Department)
Brett Edgerle (Village of Kohler)
Mary Forlenza (Federal Highway Administration – Wisconsin Division – Ex-Officio)
Derek Muench (Shoreline Metro)
Ryan Sazama (City of Sheboygan Department of Public Works – Engineering Division)
Greg Schnell (Sheboygan County Transportation Department)
Steve Sokolowski (City of Sheboygan Department of Planning and Development)
Lynn Warpinski (WisDOT Northeast Region, Green Bay)

MEMBERS EXCUSED: Bill Blashka for Daniel Hein (Town of Sheboygan)
Diane Paoni (WisDOT Bureau of Planning and Economic Development, Madison)
David Smith (Bicycle and Pedestrian Transportation Advocate)
Mayor Michael Vandersteen (City of Sheboygan)
Tom Wegner for Roger TeStroete (Sheboygan County)
Dirk Zylman (Town of Mosel)

OTHERS PRESENT: Edward Procek (Sheboygan County Board and Bay-Lake RPC Commissioner Representing Sheboygan County)

STAFF PRESENT: Josh Schedler and Jeffrey Agee-Aguayo (Bay-Lake Regional Planning Commission)

1. The meeting was called to order at 1:04 p.m. by Policy Advisory Committee Chairperson Steven Bauer.

Members of both committees and staff in attendance introduced themselves for the benefit of everyone in attendance.

Members of both committees and staff present noted committee members who had asked to be excused from the meeting.

2. **Moved** by Aaron Brault and seconded by Matt Halada that both committees approve the agenda for the February 25, 2016, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

3. Jeffrey Agee-Aguayo reported that Diane Paoni requested a minor edit to the minutes of the January 28, 2016, meeting. This would impact the final sentence of page 7 of the minutes. The minor edit would involve adding some clarification to the sentence “Diane Paoni discussed the lobbying issue...” with that edited sentence starting with “At the January 28, 2016, joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees...”

Moved by Matt Halada and seconded by Aaron Brault that both committees approve the minutes of the January 28, 2016, joint Technical Advisory Committee/Policy Advisory Committee meeting, as amended. Motion carried, with all voting on a voice vote.

4. Policy Advisory Committee Chairperson Steven Bauer asked if there was any public input; none was received.

5. Discussion then turned to distribution and review of mapping created for the report on transportation system performance indicators for the Sheboygan Metropolitan Planning Area for 2015.

Jeffrey Agee-Aguayo distributed the transportation system performance indicator report (reviewed at the December 2015 and January 2016 meetings) to everyone in attendance for reference purposes, and commented that the mapping presented at this meeting would focus on pages 7 through 10 of that report.

Aaron Brault commented that Sheboygan County was interested in mapping the pavement condition of its county trunk highways so it could longitudinally track the condition of those facilities over time, and asked how the pavement condition information was mapped. Josh Schedler indicated that he entered the pavement condition data manually. Jeffrey Agee-Aguayo added that county trunk highway data had not yet been entered in the pavement rating component of the transportation system performance indicator report, nor had it been mapped; Greg Schnell did note that his department submitted its PASER data to WisDOT after the December 15, 2015, deadline. There was some discussion regarding ways that the pavement

condition data could be entered in a more automated fashion for county needs and in future reports.

Before presenting the mapping on roadway surface conditions, Jeffrey Agee-Aguayo stated that the condition of the small number of earthen roads and brick or block roads (mostly in the City of Sheboygan) was not mapped. Jeffrey Agee-Aguayo also indicated that the condition of roads with an unknown pavement type was not mapped.

Jeffrey Agee-Aguayo distributed and reviewed a map of PASER ratings of gravel and sealcoat road surfaces in the communities of the metropolitan planning area with everyone in attendance. Josh Schedler also projected this map onto the screen in the meeting room, and zoomed in to various portions of the metropolitan planning area to review the gravel and sealcoat ratings in detail. No one in attendance had comments regarding this map.

Jeffrey Agee-Aguayo distributed and reviewed a map of PASER ratings of paved road surfaces in the communities of the metropolitan planning area with everyone in attendance. Josh Schedler also projected this map onto the screen in the meeting room, and zoomed in to various portions of the metropolitan planning area to review the pavement ratings in detail. Jeffrey Agee-Aguayo stated that this map can be customized for cities, villages and towns in the metropolitan planning area.

Jeffrey Agee-Aguayo noted the average pavement ratings for each city, village and town in the metropolitan planning area. It was noted that the town of Lima had a lower average pavement rating than the other jurisdictions in the area (along with several segments in poor condition as seen on the map). Charles Born acknowledged the poor condition of certain roads in the town of Lima, but added that it was not good to borrow money for improvements at the present time when the state legislature continues to impose fiscal constraints on towns.

Jeffrey Agee-Aguayo distributed and reviewed a map of pavement condition index (PCI) ratings for state trunk highway segments in the metropolitan planning area (in June 2014) with everyone in attendance. Josh Schedler also projected this map onto the screen in the meeting room, and zoomed in to various portions of the metropolitan planning area to review the PCI ratings in detail. Jeffrey Agee-Aguayo noted that no state trunk highway segments were rated “failed,” “serious” or “poor,” and added that the segment of State Highway 23 from Range Line Road to Interstate Highway 43 was not rated due to construction activity at the time of the ratings. Members of both committees in attendance offered the following comments:

- Some in attendance questioned whether State Highway 28/South Business Drive between Washington and Union Avenues was truly in “very poor” condition;
- Some in attendance wanted verification of the condition of State Highway 28 around the Interstate 43 interchange (this area is slated for reconstruction this year);

- Greg Schnell stated that portions of State Highway 32 from County Highway A to State Highway 42 and from State Highway 42 to County Highway FF (listed as being in “fair” condition) have been improved since this information was collected; and
- Lynn Warpinski commented that she would try to provide more updated information for the PCI ratings map to MPO staff.

Finally, Jeffrey Agee-Aguayo distributed and reviewed a map of sufficiency ratings of bridges in the metropolitan planning area with everyone in attendance. Josh Schedler also projected this map onto the screen in the meeting room, and zoomed in to various portions of the metropolitan planning area to review the sufficiency ratings in detail (especially along the Interstate 43 corridor, where there were bridges in both directions of traffic). Ratings of the six culverts in and near the metropolitan planning area (all in good condition) were also depicted on this map. No one in attendance had comments regarding this map.

6. Discussion then turned to review and recommendation of approval of minor amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2016 – 2019*.

Jeffrey Agee-Aguayo began this review by stating that after consulting with staff of the Sheboygan County Planning and Conservation Department, no amendments are being proposed for the bicycle and pedestrian transportation element (Table 5) of the *2016 – 2019 TIP* at this time.

Jeffrey Agee-Aguayo distributed and reviewed changes proposed to the street and highway improvement project element (Table 6) of the *2016 – 2019 TIP*. The following changes were reviewed:

- State Highway 42/Calumet Drive: Main Avenue to North 26th Street: Reconstruction with no increase in capacity (TIP ID No.: 372-08-023): Overall decrease in project cost, with increased Federal and state shares and a lower local share.
- State Highway 28: Prange Road to South Taylor Drive: Reconstruction with no increase in capacity (TIP ID No.: 372-08-001): Overall increase in project cost, with a decreased Federal share and an increased state share.
- State Highway 32: Intersection with Happy Lane: Construction of a roundabout (TIP ID No.: 372-08-002): Overall decrease in cost (all state funds).
- North Avenue: State Highway 42/Calumet Drive to North 15th Street: Reconstruction with no increase in capacity and rail work (TIP ID No.: 372-13-012): Higher Federal share and lower local share (STP Urban cost adjustment).
- Superior Avenue: North Taylor Drive to North 29th Street: Reconstruction with no increase in capacity (TIP ID No.: 372-13-013): Higher Federal share and lower local share (STP Urban cost adjustment).
- South 8th Street: Sheboygan River Bridge: Bridge rehabilitation (TIP ID No.: 372-15-004): Project moved from 2016 to 2017.

- South Business Drive: Railroad Overpass south of Washington Avenue: Bridge replacement (TIP ID No.: 372-15-005): Project moved from 2018 to 2017 (let year).
- Interstate Highway 43: Wilson Lima Road to Fischer Creek Road: Miscellaneous Cable Guard (TIP ID No.: 372-15-014): Project moved from 2018 to 2017 (let year).
- Luelloff Road: Seven Mile Creek Bridge: Design leading to bridge replacement (TIP ID No.: 372-16-009): New project.
- County Highway O: Sheboygan River Tributary Bridge: Bridge replacement (TIP ID No.: 372-16-010): New project.

Jeffrey Agee-Aguayo noted that there was an increase in total highway preservation project funding, while there was a decrease in total highway safety project funding. In sum, there was an overall increase in funding of \$256,000 in Table 6 of the *2016 – 2019 TIP*.

Jeffrey Agee-Aguayo discussed the Pennsylvania Avenue bridge over the Sheboygan River in the City of Sheboygan; design and rehabilitation work associated with this bridge will need to be added as a major amendment to the *2016 – 2019 TIP* in the near future. Jeffrey Agee-Aguayo also noted that there will be changes to the South 8th Street bridge project that will necessitate a major amendment to the *2016 – 2019 TIP* in the near future; Ryan Sazama indicated that he would provide Jeffrey Agee-Aguayo with a copy of the revised state municipal agreement (SMA) for the South 8th Street bridge project within a week or two.

Jeffrey Agee-Aguayo made the following staff recommendations to the MPO advisory committees:

- Recommend all changes made to Table 6 of the *2016 – 2019 TIP*; and
- Recommend starting a 30 day public comment period (including public hearing) for the Pennsylvania Avenue bridge project (and for revisions to the South 8th Street bridge project once the SMA for that project has been received) as major TIP amendments to be brought back for action at the next meeting.

Matt Halada, Lynn Warpinski and Mary Forlenza briefly discussed the year in which projects should be listed in the TIP (let year versus construction year).

Moved by Greg Schnell and seconded by Brett Edgerle that both committees recommend the MPO staff recommendations regarding amendments to Table 6 of the *2016 – 2019 TIP* to the Bay-Lake Regional Planning Commission. Motion carried, with all voting aye on a voice vote.

7. Matt Halada discussed WisDOT Northeast Region planning activities and construction projects in Sheboygan County with everyone in attendance.

Matt Halada discussed the State Highway 32/Happy Lane intersection roundabout project scheduled for 2016. Matt Halada stated that this project was let in January.

Matt Halada also discussed the State Highway 28 reconstruction project from Prange Road to South Taylor Drive. Ryan Sazama and Greg Schnell also discussed this project. This project is anticipated to start in early to mid-April.

Finally, Matt Halada briefly discussed the State Highway 23 fencing project, which should be completed in 2016.

Jeffrey Agee-Aguayo then gave an update on MPO activities to everyone in attendance.

Jeffrey Agee-Aguayo stated that distribution of final copies (paper and CD) of the *2016 – 2019 TIP* occurred in late January and early February.

Jeffrey Agee-Aguayo noted that he assisted Shoreline Metro with its annual Community Development Block Grant (CDBG) application in early February.

Jeffrey Agee-Aguayo indicated that he was working with Shoreline Metro and the Sheboygan County Economic Development Corporation (SCEDC) on employment transportation issues (such as getting residents of the urbanized area to jobs elsewhere in the county, dealing with second and third shift transportation, etc.). Jeffrey Agee-Aguayo added that he would be participating in the second meeting of this group immediately following this meeting of the MPO advisory committees.

Finally, Jeffrey Agee-Aguayo commented that a meeting of the full Bay-Lake Regional Planning Commission would be held in Green Bay on March 11, 2016. One of the items on the agenda will be approval of several minor amendments to the *2016 – 2019 TIP* that were recommended for approval at this meeting of the MPO advisory committees.

8. The next meeting of the Sheboygan MPO Technical and Policy Advisory Committees was scheduled for **Thursday, April 21, 2016, at 10:00 a.m.** The meeting date was moved up a week, and the starting time is earlier than usual.

9. **Moved** by Greg Schnell and seconded by Steve Sokolowski that the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees be adjourned. Motion carried, with all voting aye on a voice vote.

Recording secretary,

Jeffrey C. Agee-Aguayo