

City of Manitowoc Bike & Pedestrian Master Plan - Advisory Committee Meeting

MEETING MINUTES

Meeting Date/Time: March 3, 2020 at 5:30 PM
Location: Manitowoc Senior Center

Members Present:

Chan Barden	Heavy Pedal Velo Club; Manitowoc Cyclists
Harley Engel	Lakeshore Pedalers - President
Jason Freiboth	City of Manitowoc – Deputy Chief of Police Department
Jennifer Wetenkamp	MPSD – P.E. & Health Teacher; C.C. & Track Coach
John Brunner	Friends of the Mariners Trail – President
Joyce Morrison	Lakeshore Senior Pedalers
Paul Braun	City of Manitowoc – City Planner
Tyler Lachowicz	Cycling Enthusiast

Members Absent:

Dan Koski	City of Manitowoc – Director of Public Infrastructure
Greg Jagemann	Plan Commission (City of Manitowoc) - Member
Greg Minikel	City of Manitowoc – Engineering Division Manager
John Jacobs	Kiwanis Club & Friends of the Mariners Trail
Nick Mueller	City of Manitowoc – Associate Planner Business & Housing Develop.
Scott Retzak	Downtown Entrepreneur
Wade Marks	Northeast WI Mountain Bike Club – President

Facilitators Present:

Sydney Swan	Bay Lake Regional Planning Commission
Marshall Black	City of Manitowoc – Parks Planner
Curt Hall	City of Manitowoc – Parks & Recreation Division Manager

Agenda Item #1: Call Meeting to Order
Marshall Black, Parks Planner with the City of Manitowoc introduced himself and opened the meeting.

Agenda Item #2: Project Introduction
M. Black introduced the project by stating that the City has consulted with Bay Lake Regional Planning Commission (Bay Lake) to conduct a study and develop a Bike & Pedestrian Master Plan for the City. M. Black continued by highlighting the purpose of the plan, previous relevant City plans, and what this plan will accomplish.

Agenda Item #3: Introductions
All persons present introduced themselves, provided some background about their interest in this plan and any involvement with related interest groups.

Agenda Item #4: Advisory Committee – Roles & Responsibilities
M. Black mentioned that this is an Ad Hoc committee and explained the purpose of the committee, which is to oversee the development of the plan and provide feedback during project milestones and to promote the plan to affiliated organizations.

Agenda Item #5: Tentative Meeting Schedule
M. Black presented tentative dates for Advisory Committee meetings to be April 27, July 6, Sep. 7, Nov. 2. Also discussed the 2 public meetings – the first is scheduled for March 10 at 5:30pm at the Senior Center and the second has a tentative date of Sep. 14.

Agenda Item #6: Project Overview & Schedule
Sydney Swan, Economic Development Planner with Bay Lake Regional Planning Commission provided an overview of the project and public participation schedule, which mentioned the need for “pop-up” meetings that could be conducted by

Advisory Committee Members at various local events. S. Swan provided a summary of plan components, which are an introduction, existing conditions, need for improvements, recommended network and facilities, policy and program recommendations, and implementation.

Agenda Item #7: Work Completed Thus Far

S. Swan presented work completed thus far relating to the existing conditions, which comprised of: City and regional Plans that relate to this plan and summarized data collected such as road right-of-way statistics, sidewalk inventory, traffic counts, and bike/pedestrian crashes. S. Swan identified the next steps to be the Public Meeting on March 10, Bay Lake's rollout of public online interactive map/survey, and next Advisory Committee meeting in April.

Discussion: Group discussed the meaning of a sharrow, which is essentially painting a designated symbol on a normal vehicle lane on a roadway to indicate that it is to be shared with bicyclists, and discussed the locations of such that presently exist in the City. A question was answered which clarified that this plan is to cover all types of bike/pedestrian facilities such as bike paths, shared-use paths, sidewalks, trails, on-road, and off-road.

Agenda Item #8: Visioning Exercise

S. Swan introduced an activity where the group breaks into smaller groups of 4 and each member answers 2 questions, being: In the next 5 years, where you hope to walk/bike to and from in the City? Regionally Speaking, where do you hope to bike to and from in the next 20 years?

On a map, each person placed 1 sticker on their starting location and 1 sticker on their destination.

Discussion: Group discussed their vision and why it was important to them and/or the community. Different locations were mentioned, but some recurring themes were identified. Some ideas were as follows:

- A corridor that connects the West side of the City (Harbortown area, Camp Vits, Silver Lake College) to the East side of the City (Downtown, CN peninsula property, Mariners Trail).
- A corridor that continues South from Downtown/end of Mariners Trail near the lakeshore to Silver Creek Park.
- A corridor on the West side of the City that allows safe North/South transportation for bike/ped.
- Connection between Devils River State Trail and Mariners Trail.
- Safe route from neighborhoods with schools on the North/Northeast side of the City out to Indian Creek Park.
- A river corridor on the North side of Manitowoc River from Downtown to Manitou Park, with hopes of eventually connecting to Schuette Park across the river.

Agenda Item #9: Date of Next Meeting

Discussion: M. Black proposed keeping meetings on Tuesdays at 5:30pm if it was agreeable to the group, which would mean the next Advisory Committee Meeting would be Tuesday, April 28 at 5:30pm. The group came to a consensus and the next Advisory Committee Meeting was set for:

Tuesday, April 28 at 5:30pm at the Senior Center

Agenda Item #10: Adjournment

M. Black thanked the group for their participation and closed the meeting.

Minutes Prepared By: Marshall Black