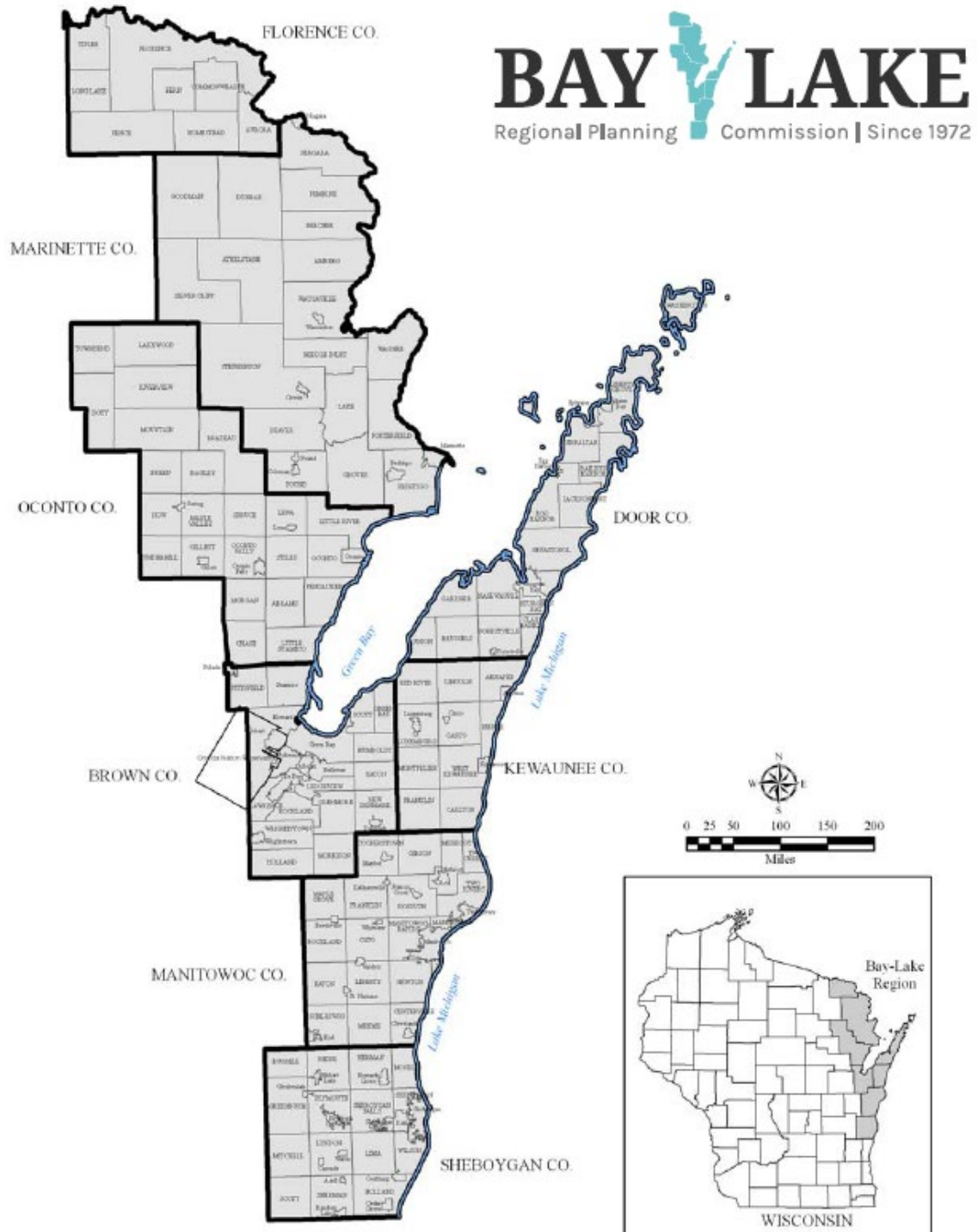


# Bay-Lake Regional Planning Commission

## 2020 Disaster Recovery Microloan (DRM) Program Manual



## **PROGRAM GOAL**

The goal of the Disaster Recovery Microloan (DRM) program is to provide short-term assistance to businesses affected by disaster events in the state of Wisconsin.

## **PROGRAM DESCRIPTION**

BLRPC is one of the nine regional entities approved to administer Disaster Recovery Microloan funds. The program was developed by, and is funded through, the Wisconsin Economic Development Corporation (WEDC).

Within 30 days following a natural or man-made disaster event, which may or may not include a corresponding State of Emergency or Disaster Declaration, BLRPC will request an allocation of funding from WEDC to make microloans in the BLRPC region. WEDC will review the documented funding request.

## **PROGRAM ELIGIBILITY**

### **Eligible activities**

Disaster Recovery Microloan funds may be used for the following activities:

- Procurement of cleanup and restoration services
- Operating expenses such as payroll (note: taxes, fines and fees are not eligible)
- Rent/mortgage for temporary space
- Repair and reconstruction (eligible use could include architecture & engineering costs, equipment/furniture/fixtures)

### **Eligible microloan recipients**

The Disaster Recovery Microloan program funds are available to businesses meeting all of the following criteria:

- Must be located in or directly adjacent to the BLRPC region. (Note: in a community that is split amongst two regions, the side with the most damage would determine the lead region for the disaster recovery microloan).
- Must have suffered measurable physical or economic losses because of the disaster event.
- Must attest to intent to resume business operations in the community as quickly as possible.
- Business and borrower(s) must be in compliance with, and current under, the terms and conditions of any loan, loan guarantee, lease, or other financing arrangement with any other creditor.
- Must be registered with the Department of Financial Institutions (DFI), unless operating as Sole Proprietorship.
- Must be current on all taxes (personal and business).

- Must not be listed by the WI Department of Workforce Development as a debarred contractor.
- Must not be listed by the WI Department of Administration as an ineligible vendor.
- Must not be on the WI Department of Corrections sex offender registry. If listed, the business owner shall be in compliance with reintegration requirements.

### **Ineligible businesses**

The following businesses are ineligible for DRM microloan funding:

- Payday loan and title companies
- Telemarketing other than inbound call centers
- Pawn shops
- Liquor stores
- Adult entertainment venues
- Home-based businesses
- Farms

### **LOAN TERMS AND CONDITIONS**

**Loan Amount:** Up to \$20,000

**Interest Rate:** 0.0%

**Loan Terms:** 24 months

**Deferral:** Minimum of six months; loan payments to be made over the remaining 18 months following the deferral period

**Prepayment Penalty:** None

**Collateral:** Collateral is required and will take the form of a security interest in a business asset(s)

**Guarantees:** Unlimited, unconditional personal guarantees are required from any person with a 20% or greater ownership interest in the business

For questions or to receive more information, please visit our [website](#) or contact:

#### **Sydney Swan**

Economic Development Planner

920-448-2820 Ext. 108

[sswan@baylakerpc.org](mailto:sswan@baylakerpc.org)