



**MEMORANDUM**

**TO:** Members of the Shoreline Metro Transit Development Program (TDP) Review Committee

**FROM:** <sup>JCA</sup> Jeffrey C. Agee-Aguayo, Transportation Planner III

**DATE:** August 2, 2018

**RE:** Meeting Notice

The initial meeting of the Shoreline Metro Transit Development Program (TDP) Review Committee is scheduled for:

**Thursday, August 16, 2018, at 4:00 p.m.**  
**Mead Public Library (Rocca Meeting Room)**  
**710 North 8<sup>th</sup> Street, Sheboygan**

Please find enclosed an agenda for this upcoming meeting. A revised scope of services for the TDP and draft Chapter 3 of the TDP (Transit System Overview) will be e-mailed to committee members in advance of the meeting.

The main agenda items at this meeting will be: review of the scope of services for the TDP (with special emphasis on the project timeframe and the outline); and review of draft Chapter 3 of the TDP (Transit System Overview).

I look forward to seeing you or your representative in attendance at this upcoming initial meeting of the Shoreline Metro TDP Review Committee.

Enclosure

cc.: Area News Media

## AGENDA

### SHORELINE METRO TRANSIT DEVELOPMENT PROGRAM (TDP) REVIEW COMMITTEE

Thursday, August 16, 2018

4:00 p.m. – 5:30 p.m.

Mead Public Library (Rocca Meeting Room)  
710 North 8<sup>th</sup> Street, Sheboygan

- 4:00 p.m.      1. Call to Order, Introductions and Welcome
2. Review and Approval of Agenda as Authorized by Law
- 4:05 p.m.      3. Public Input – 10 Minutes
- 4:15 p.m.      4. Orientation to TDP Study Process
- A. Expectations of Committee Members
- B. Meeting Schedule and Location(s)
- 4:25 p.m.      5. Review of Scope of Services for the Shoreline Metro TDP
- 4:55 p.m.      6. Review of Draft Chapter 3 of the Shoreline Metro TDP (Transit System  
                  Overview)
- 5:25 p.m.      7. Next Meeting Date
- 5:30 p.m.      8. Adjournment

**Note that a quorum (or a reverse quorum) of the Sheboygan Common Council and/or the Sheboygan Parking and Transit Commission or any other City committees/boards/commissions may be in attendance, thus requiring notice pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993).**

The Shoreline Metro TDP Review Committee welcomes all visitors to listen and observe, but only members of the Shoreline Metro TDP Review Committee and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #3 (Public Input).

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,

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