



**MEMORANDUM**

**TO:** Sheboygan Metropolitan Planning Area Technical and Policy Advisory Committees  
**FROM:** Jeffrey C. Agee-<sup>JCA</sup>Aguayo, Transportation Planner III  
**DATE:** February 15, 2018  
**RE:** Meeting Notice

A joint meeting of the Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees is scheduled for:

**Thursday, February 22, 2018, at 1:00 p.m.**  
**Sheboygan County Administration Building (Room 119)**  
**508 New York Avenue, Sheboygan**

Please find enclosed the following items:

- (1) Meeting Agenda;
- (2) Draft minutes of the joint Technical Advisory Committee/Policy Advisory Committee meeting of January 25, 2018;
- (3) Narrative describing the nominal group process to be used to help establish goals and objectives for the Update to the *Year 2045 Sheboygan Area Transportation Plan (SATP)*; and
- (4) Chapter 4 (Mission Statement, Goals and Objectives) of the *Year 2045 SATP* (to assist members of both committees in establishing goals and objectives for the Update to the *Year 2045 SATP*).

Agenda items to be addressed at the February 22 meeting will include: a nominal group exercise to establish goals and objectives for the Update to the *Year 2045 SATP*; and an update on WisDOT Northeast Region and other MPO planning activities.

I look forward to seeing you or your representative in attendance at this upcoming meeting.

Enclosures

cc.: Area News Media and Interested Citizens

## AGENDA

**BAY-LAKE REGIONAL PLANNING COMMISSION  
METROPOLITAN PLANNING ORGANIZATION (MPO)  
SHEBOYGAN METROPOLITAN PLANNING AREA  
TECHNICAL AND POLICY ADVISORY COMMITTEES**

**Thursday, February 22, 2018**

**1:00 p.m. – 2:30 p.m.**

**Sheboygan County Administration Building (Room 119)  
508 New York Avenue, Sheboygan**

- 1:00 p.m.      1. Call to Order and Introductions
2. Review and Approval of Agenda as Authorized by Law
3. Review and Approval of January 25, 2018, joint Technical Advisory  
                  Committee/Policy Advisory Committee Meeting Minutes
- 1:05 p.m.      4. Public Input – 10 Minutes
- 1:15 p.m.      5. Nominal Group Exercise to Establish Goals and Objectives for the Update  
                  to the *Year 2045 Sheboygan Area Transportation Plan (SATP)*
- 2:15 p.m.      6. Update on WisDOT Northeast Region and Other MPO Planning Activities
- 2:25 p.m.      7. Next Meeting Date
- 2:30 p.m.      8. Adjournment

The MPO Technical and Policy Advisory Committees welcome all visitors to listen and observe, but only MPO Technical and Policy Advisory Committee members and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #4.

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,

Jeffrey C. Agee-Aguayo  
Transportation Planner III  
(920) 448-2820