

City of Manitowoc Bike & Pedestrian Master Plan - Advisory Committee Meeting

MEETING MINUTES

Meeting Date/Time: July 7, 2020 at 5:30 PM

Location: Virtual Meeting

Members Present:

Harley Engel	Lakeshore Pedalers - President
Jason Freiboth	City of Manitowoc – Deputy Chief of Police Department
Paul Braun	City of Manitowoc – City Planner
Greg Jagemann	Plan Commission (City of Manitowoc) – Member
Scott Retzak	Downtown Entrepreneur
Pete Tarnowski	Manitowoc County Planning & Zoning Dept. - Planning & Parks Manager

Members Absent:

Tyler Lachowicz	Cycling Enthusiast
Joyce Morrison	Lakeshore Senior Pedalers
Greg Minikel	City of Manitowoc – Engineering Division Manager
John Jacobs	Kiwanis Club & Friends of the Mariners Trail
Nick Mueller	City of Manitowoc – Associate Planner Business & Housing Develop.
Wade Marks	Northeast WI Mountain Bike Club – President
Chan Barden	Heavy Pedal Velo Club; Manitowoc Cyclists
Tim Ryan	Manitowoc County Planning & Zoning Dept. – Director
Jennifer Wetenkamp	MPSD – P.E. & Health Teacher; C.C. & Track Coach
John Brunner	Friends of the Mariners Trail – President
Dan Koski	City of Manitowoc – Director of Public Infrastructure

Facilitators Present:

Marshall Black	City of Manitowoc – Parks Planner
Curt Hall	City of Manitowoc – Parks & Recreation Division Manager
Sydney Swan	Bay Lake Regional Planning Commission

Facilitators Absent: None

Agenda Item #1: Call Meeting to Order
Marshall Black, Parks Planner with the City of Manitowoc opened the meeting.

Agenda Item #2: Roll Call
M. Black took roll. See above list of individuals that were present.

Agenda Item #3: Discuss Pop-up Meetings and Survey Questions
Sydney Swan informed the committee of the change from holding in-person pop-up meetings at local events to an online public survey that will be open from 7/10 – 8/10. The purpose of this survey is to help determine preference on facility types and gather input on draft network.
S. Swan also stated there will be a 2nd Interactive Mapping Activity used to determine priority projects to be implemented first, which will be open from 8/15 – 9/15. Participants will look at a map that has each recommended segment numbered, they will choose top 3 corridors they would like to see implemented first, and they will have the ability to make comments.

Agenda Item #4: Review and Discuss Changes and Additions to Draft Document
S. Swan summarized the changes/additions to the draft plan, which included:

- The final format will be in InDesign program.
- Chapters have been rearranged.
- Need for City of Manitowoc bike & ped pictures.

- Added all results from 1st interactive mapping activity.
- First draft of recommended network has been created.
- New maps have been added to include Existing Barriers, Currently Traveled Routes, Requested Routes, Requested Destinations, Draft Recommended Bicycle Network, and Recommended Network Criteria.

Agenda Item #5: Draft Recommended Network Online Mapping Activity Discussion

S. Swan indicated she will keep the mapping activity open for an additional few days in hopes of receiving more feedback. Paul Braun had the suggestions to eliminate the Waldo Blvd. route because reconstruct project is almost done, and to add a Magnolia east/west connector route.

Agenda Item #6: Priority Network Ranking Discussion

S. Swan explained the ranking process and criteria, which involves the committee reviewing each segment/corridor and assigning a rank from 1-10 (10 being most important) for each criteria. The criterion will be safety and comfort, user input, overcomes barriers, connectivity level, cost, and implementation factor.

Agenda Item #7: Plan Development Schedule

S. Swan summarized the plan development schedule for the upcoming months and through plan completion in December.

Agenda Item #8: Items for Next Meeting and Meeting Date

Items to be discussed next meeting include review of Final Proposed Network, review Priority Network Draft, review results from “pop-up” meetings (now online survey), and review the Draft Document.

The next meeting date was tentatively set for Tuesday 9/8 at 5:30 P.M. at the Senior Center (which may be changed to virtual).

REVISION OF MEETING DATE: A few days following the meeting it was decided it will be necessary to push off the meeting date due to the additional time needed to compile results from the interactive mapping activity. The meeting date was changed to: **Tuesday 9/15 at 5:30 P.M.**

Agenda Item #9: Adjournment

M. Black thanked the group for their participation and closed the meeting.

Minutes Prepared By: Marshall Black