

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
SHEBOYGAN METROPOLITAN AREA
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING
December 12, 2019
Sheboygan County Administration Building (Room 119), Sheboygan

MEMBERS PRESENT: Steven Bauer, Policy Advisory Committee Chairperson,
Presiding

Policy Advisory Committee: Charles Born (Town of Lima)
Matt Halada for Will Dorsey (WisDOT Northeast Region, Green
Bay, by phone)
Vernon Koch for Tom Wegner (Sheboygan County)

Technical Advisory Committee: Brett Edgerle (Village of Kohler)
Jim Glavan (Sheboygan County Representative, Eastern
Wisconsin Counties Railroad Consortium)
Derek Muench (Shoreline Metro)
David Smith (Bicycle and Pedestrian Transportation Advocate)
Steve Sokolowski (City of Sheboygan Department of Planning
and Development)

MEMBERS EXCUSED: Bill Blashka for Daniel Hein (Town of Sheboygan)
Aaron Brault (Sheboygan County Planning and Conservation
Department)
Mike Friedlander (Wisconsin Department of Natural Resources
Bureau of Air Management, Madison)
Mayor Mike Vandersteen (City of Sheboygan)
Megan Zielke (WisDOT Bureau of Planning and Economic
Development, Madison)

OTHERS PRESENT: None

STAFF PRESENT: Jeffrey Agee-Aguayo (Bay-Lake Regional Planning
Commission)

1. The meeting was called to order at 1:04 p.m. by Policy Advisory Committee Chairperson Steven Bauer.

Members of both committees and staff in attendance introduced themselves for the benefit of everyone in attendance.

Members of both committees and staff present noted committee members who had asked to be excused from the meeting.

2. **Moved** by Charles Born and seconded by Matt Halada that both committees approve the agenda for the December 12, 2019, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

3. **Moved** by Jim Glavan and seconded by Matt Halada that both committees approve the minutes of the October 24, 2019, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

4. Policy Advisory Committee Chairperson Steven Bauer asked if there was any public input.

Charles Born commented on the Surface Transportation Block Grant (STBG) project selection process that occurred at the October 24, 2019, joint meeting. David Smith commended Sheboygan County and the City of Sheboygan for continuing to integrate “complete streets” design into their street and highway projects in spite of no longer having a state requirement to do so. Various members of both committees commented on the 2019 pavement ratings in their respective local jurisdictions.

No additional public comment was received.

5. Members of both committees reviewed and recommended approval of Highway Safety Improvement Program (HSIP) 2020 performance targets for the Sheboygan Metropolitan Planning Area to the Bay-Lake Regional Planning Commission.

Jeffrey Agee-Aguayo distributed and briefly reviewed a staff report on safety performance measures and targets for the Sheboygan Metropolitan Planning Area with members of both committees in attendance; this report was also projected onto the screen in the meeting room. Highway safety data for 2014 through 2018 were analyzed; 2013 data (included in last year’s analysis) were dropped from the analysis, while 2018 data were added to the 2019 analysis. Jeffrey Agee-Aguayo stated that the Sheboygan Metropolitan Planning Area continues to be below statewide averages for all five performance measures, so he is recommending support of WisDOT’s safety performance targets for 2020 (as opposed to setting independent targets at the MPO level, which might occur if the area was performing worse than statewide averages in one or more of the performance targets).

Jeffrey Agee-Aguayo briefly reviewed relevant portions of proposed Resolution 16-2019 of the Bay-Lake Regional Planning Commission approving HSIP 2020 performance measure targets for the Sheboygan Metropolitan Planning Area, specifically focusing on agreeing “to plan and program projects so that they contribute toward the accomplishment of WisDOT’s calendar year 2020 targets for all five performance measures, as follows:

- Number of Fatalities: 564.7;
- Rate of Fatalities: 0.888 per 100 million vehicle miles traveled;
- Number of Serious Injuries: 2,907.0;
- Rate of Serious Injuries: 4.585 per 100 million vehicle miles traveled; and
- Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries: 344.7.”

The only question from members of either committee came from Vernon Koch, who asked if the Sheboygan Metropolitan Planning Area is helping statewide averages, which metropolitan planning areas across the state were faring worse than statewide averages when it comes to highway safety performance measures. Jeffrey Agee-Aguayo responded that he would have to look into this with WisDOT staff in order to get answers to this question.

Moved by Brett Edgerle and seconded by Charles Born that both committees recommend approval of the HSIP 2020 performance targets for the Sheboygan Metropolitan Planning Area to the Bay-Lake Regional Planning Commission. Motion carried, with all voting aye on a voice vote.

6. Members of both committees reviewed a report on transportation system performance indicators for the Sheboygan Metropolitan Planning Area for 2019.

Jeffrey Agee-Aguayo distributed the following items to members of both committees in attendance:

- Power Point slides regarding the 2019 transportation system performance indicators report (this was also projected onto the screen in the meeting room);
- The 2019 transportation system performance indicators report; and
- Maps illustrating Pavement Condition Index (PCI) ratings of State Trunk Highway segments, sufficiency ratings of bridges, and condition of culverts within the communities of the Sheboygan Metropolitan Planning Area (corresponding to slides 26 through 28 of the Power Point presentation, and projected onto the screen in the meeting room at the time these slides were presented).

Jeffrey Agee-Aguayo went through the Power Point presentation and the maps noted above with members of both committees in attendance.

Jeffrey Agee-Aguayo commented that some parts of the report (park-and-ride usage, pavement condition, etc.) would be updated once staff obtained additional data.

As far as comments from members of both committees were concerned:

- Vernon Koch commented that additional ambulance services (such as Random Lake Ambulance and the City of Sheboygan Fire Department) should be added to Table 4 of the full report.
- Charles Born stated that Custom Care and Transport Service either moved or went out of business, which should also be modified in Table 4 of the full report.
- Steve Sokolowski asked if the 2008 8-hour ozone standard (which still impacts all of Sheboygan County) might eventually be revoked.
- Steve Sokolowski and Charles Born discussed rail commodities that were transported, and had concerns about the future of the Edgewater Plant’s status and future (Edgewater is the largest consumer of inbound rail freight by tonnage in the county).
- Several members of both committees discussed the impacts of the agreement between Shoreline Metro and the Sheboygan Area School District as well as new apartment complexes being constructed in the area on increases in transit ridership.
- Several members of both committees discussed the condition of bridges in the area, noting that WisDOT’s records are behind recent completion of certain bridge replacement and rehabilitation projects in the area.
- Vernon Koch suggested that future reports compare the most current year’s snapshot to previous years in order to see if things are improving (in portions of the report where only one year of data was reported).

7. Matt Halada discussed WisDOT Northeast Region planning activities and construction projects in Sheboygan County with everyone in attendance. *(Note: This report is attached to these minutes).*

Matt Halada stated that the State Highway 23 “majors” project is ongoing, and is the only state highway project that is still ongoing in late 2019. Steven Bauer had a question regarding what was going on at State Highway 23 and County Highway G; Matt Halada responded that an interchange (with roundabouts connecting to and from County Highway G) would be built at this location; Charles Born also discussed this component of the project. Matt Halada added that parts of the Old Plank Road Trail may not be open to snowmobiles during construction.

Matt Halada also discussed the Multimodal Local Supplement (MLS) program. The deadline for receipt of applications for this program (December 6, 2019) has passed. It will take some time for WisDOT to review and evaluate MLS candidate projects and to determine which projects get funded across the state. Matt Halada also briefly discussed the Transportation Alternatives Program (TAP), which has an application deadline of January 24, 2020.

Jeffrey Agee-Aguayo then gave an update on other MPO activities to everyone in attendance.

Jeffrey Agee-Aguayo stated that he participated in the Intermodal Freight System Summit held at Fox Valley Technical College in Appleton on November 11, 2019, adding that the Bay-Lake Regional Planning Commission was among the co-sponsors of this summit.

Jeffrey Agee-Aguayo noted that he participated in an “Advancing Freight and Data Analysis” workshop sponsored by the FHWA Wisconsin Division and WisDOT November 19 and 20, 2019, in Madison. The workshop was designed for FHWA, WisDOT and MPO transportation planning staff.

Jeffrey Agee-Aguayo indicated that he provided technical assistance to Shoreline Metro since the last meeting. In November, this involved assisting Shoreline Metro with the preparation of its 2020 Title VI (Civil Rights) Plan.

Jeffrey Agee-Aguayo commented that Commission GIS staff continued to work on online interactive mapping regarding the TIP since the last meeting, and briefly showed this to members of both committees in attendance.

Jeffrey Agee-Aguayo stated that the Shoreline Metro Transit Development Program (TDP) Review Committee met in late November. The main agenda item at this meeting involved a nominal group exercise to establish a mission statement, goals, objectives and standards for the TDP. Other agenda items that were discussed included review of updates to three chapters of the TDP, as well as discussion of upcoming surveys. Minutes of this meeting have been prepared.

Jeffrey Agee-Aguayo noted that he and other Commission staff started preparing draft Chapter 8 of the Shoreline Metro TDP (Goals, Objectives, Standards and Their Use in Evaluating the Current Transit Operation) in late November and early December. This chapter will be reviewed at a meeting of the TDP Review Committee on December 19, 2019.

Jeffrey Agee-Aguayo indicated that he developed emission reduction estimates for the two Congestion Mitigation and Air Quality (CMAQ) projects in northeastern Wisconsin (including the Shoreline Metro bus replacement project) and submitted them to WisDOT.

Jeffrey Agee-Aguayo commented that he and the Commission’s GIS Specialist gave a presentation on the Commission’s services at a bimonthly meeting of the Lake Area Public Works Association in Sheboygan Falls the morning of December 11, 2019.

Jeffrey Agee-Aguayo stated that the full Bay-Lake Regional Planning Commission would be having its quarterly meeting the morning of December 13, 2019. One of the agenda items at this meeting will involve approval of the Highway Safety Improvement Program (HSIP) targets for the Sheboygan Metropolitan Planning Area.

Jeffrey Agee-Aguayo noted that the Shoreline Metro TDP Review Committee would meet the afternoon of December 19, 2019, to review draft Chapter 8 of the Shoreline Metro TDP (Goals, Objectives, Standards and Their Use in Evaluating the Current Transit Operation).

Jeffrey Agee-Aguayo indicated that he would be participating in a quarterly meeting of the Wisconsin Department of Natural Resources Bureau of Air Management’s Transportation Conformity Work Group the afternoon of January 14, 2020.

Finally, Jeffrey Agee-Aguayo commented that he would be participating in a quarterly meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) in Menasha the morning of January 21, 2020.

8. The next meeting of the Sheboygan MPO Technical and Policy Advisory Committees was scheduled for **Thursday, January 30, 2020, at 1:00 p.m.**

Jeffrey Agee-Aguayo stated that some meetings in 2020 might be held at Sheboygan City Hall.

Jeffrey Agee-Aguayo distributed and reviewed the meeting schedule for 2020 with members of both committees in attendance. Jeffrey Agee-Aguayo also reviewed items to be discussed at 2020 meetings (from the *2020 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*).

9. **Moved** by Jim Glavan and seconded by Derek Muench that the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees be adjourned. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 2:10 p.m.

Recording secretary,

Jeffrey C. Agee-Aguayo

SHEBOYGAN COUNTY

WIS 23 Expansion

Location/limits: WIS 23 from the west Sheboygan/Fond du Lac County line to County P west of the city of Plymouth.

Length of project: 7.42 miles

Cost: \$12.3 million

Schedule: May 13, 2019 to November 2019.

Description of work: This work is part of the WIS 23 four-lane, on-alignment expansion project scheduled for 2019-2022 in Sheboygan and Fond du Lac counties. Work this year in Sheboygan County includes subgrade construction of the additional lanes in the Sheboygan County work zone, grading, drainage culverts and inlets, westbound structure over the Mullet River, westbound structure over the Ice Age Trail, wetland mitigation site, and other incidental items of work.

Winter 2019/2020: The work on the box culvert near County A will be ongoing. The contractor will also be placing pipes, top soiling ditches, and preparing the project for winter.

Traffic Impacts: Traffic not impacted and will continue to utilize existing WIS 23.

WIS 23 Construction Website: <https://projects.511wi.gov/wis23resurface/>

MLS program applications closed December 6. Sheboygan Falls submitted 2 applications. I reviewed and provided suggested comments to the applicant.

TAP program is ongoing and will close January 24 at 5pm. Any Draft applications can be sent to our office for review and suggested comments prior to the due date.

