

MINUTES
 BAY-LAKE REGIONAL PLANNING COMMISSION
 TECHNICAL AND POLICY ADVISORY COMMITTEES SPECIAL JOINT MEETING
 FOR SHEBOYGAN MPO
 July 27, 2023
 (Conducted via Teleconference using Microsoft Teams)

MEMBERS PRESENT: Vernon Koch, Policy Advisory Committee Chairperson,
 Presiding

Policy Advisory Committee: Nick Weber for Tom Buchholz (WisDOT Northeast Region,
 Green Bay)
 Tom Holtan for Daniel Hein (Town of Sheboygan)
 George Marthenze (Town of Herman)
 Heather Cleveland (Sheboygan Transit Commission)

Technical Advisory Committee:

David Bizot (Wisconsin Department of Natural Resources
 Bureau of Air Management, Madison)
 Tyler Betry for Aaron Brault (Sheboygan County Planning and
 Conservation Department)
 Derek Muench (Shoreline Metro)
 Jerry Benzschawel (City of Sheboygan Falls Department of
 Public Works)
 David Smith (Bicycle and Pedestrian Transportation Advocate)
 Mike Kitzerow (Village of Kohler)
 Karl Buck (Federal Highway Administration Wisconsin
 Division, Madison – Ex-Officio)

MEMBERS EXCUSED: Charles Born (Town of Lima)

OTHERS PRESENT: None

STAFF PRESENT: Heena Bhatt (Bay-Lake Regional Planning Commission)

1. The meeting was called to order at 1:03 p.m. by Policy Advisory Committee Chairperson
 Vernon Koch.

Members of both committees and staff introduced themselves for the benefit of everyone
 participating in the meeting.

Members of both committees and staff participating in the meeting noted committee members
 who had asked to be excused from the meeting.

2. The meeting Agenda for the July 27, 2023, special joint Technical Advisory Committee/Policy Advisory Committee meeting was approved.

Moved by David Smith and seconded by George Marthenze.

3. The Draft meeting minutes for June 1, 2023, special joint Technical Advisory Committee/Policy Advisory Committee meeting was approved.

Moved by David Smith and seconded by George Marthenze.

4. Policy Advisory Committee Chairperson Vernon Koch asked if there was any public input; none was received.

5. Heena Bhatt introduced the Chairperson and Vice Chairperson of MPO Policy Advisory Committee and Technical Advisory Committee officers.

6. Members of both committees reviewed and recommended approval of minor amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2023 – 2026* to the Bay-Lake Regional Planning Commission. These materials were emailed to members of both committees about a week in advance of the meeting.

Heena Bhatt projected amended Table 6 of the *2023 – 2026 TIP* on the shared screen, and reviewed additions, and changes to this table with everyone participating in the meeting. This document was emailed to members of both committees in advance of the meeting.

The following projects were added in Table 6:

- State Highway 42: Village of Howards Grove: From Mueller Rd to CTH Y: Resurfacing and preservation (highway preservation, 2023, Federal funds: 104,000 with State match:26,000).

Amended Table 6 also included cost increases to the highway preservation and highway safety totals at the end of the table.

Heena Bhatt also projected and reviewed the revisions to the financial plan, including changes to entries in the National Highway Performance Program (NHPP), and addition of line item of Carbon Reduction Program (CRP) funds in Table 7.

Moved by George Marthenze and seconded by Heather Cleaveland that both committees recommend approval of the presented minor amendment to the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2023 – 2026* to the Bay-Lake Regional Planning Commission. Motion carried, with all voting aye on a voice vote.

7. Members of both committees reviewed and recommended approval of amendment #2 for *2023 Sheboygan Area Metropolitan Work Program*.

Heena Bhatt presented the draft of the Work Program and explained the amendment. Heena Bhatt noted that this amendment is to include a Request for Proposal for a Bicycle Level of Traffic Stress analysis to hire a consultant to conduct the analysis which would help with the ongoing Bicycle and Pedestrian Master Plan for the Sheboygan Metropolitan Planning Area. Heena Bhatt also mentioned that the amendment includes a request to WisDOT and FHWA to extend the period of funding availability for the *2023 Sheboygan Area Metropolitan Work Program*.

David Smith asked if the analysis or the Master Plan will have any public involvement. Heena Bhatt replied that the analysis is a technical process and will solely be conducted by the consultant, however for the Bicycle and Pedestrian Master Plan there was an interactive map survey link that was shared with the public, there will be an outreach at the farmers market in Sheboygan on August 19th and the Plan will continue through 2024 having a possibility of another outreach event in spring or summer of 2024.

Moved by Heather Cleaveland and seconded by David Smith that both committees recommend approval of the amendment #2 for *2023 Sheboygan Area Metropolitan Work Program* to the Bay-Lake Regional Planning Commission. Motion carried, with all voting aye on a voice vote.

8. Nick Weber gave an update on WisDOT Northeast Region planning activities to everyone participating in the meeting.

Nick Weber shared the link for WisDOT's Bipartisan Infrastructure Law (BIL) Funding Webpage and talked about the current WisDOT funding opportunities.

Nick Weber also shared the link and discussed the WisDOT' RIDESHARE Program.

Nick Weber discussed WisDOT's state Active Transportation Plan that is in progress and encouraged the participants to attend a regional open house.

Heena Bhatt updated that she had a bike tour with Sheboygan Active Transportation group member Braden Schmidt to get to know the area better and identify the troubled bike facilities, this would help with the Bicycle and Pedestrian Master Plan for Sheboygan MPA.

Heena Bhatt also mentioned the public outreach event to be conducted at the farmers' market in City of Sheboygan on August 19th, in collaboration with Heather Cleaveland and Sheboygan Active Transportation Group for the Master Plan.

Heena Bhatt gave an update that she assisted City of Sheboygan Department of Public Works with their Safe Streets and Roads for All grant application in July.

Heena Bhatt mentioned that she has started the work on *2024-2027 Transportation Improvement Program for Sheboygan Metropolitan Planning Area*.

Heena Bhatt mentioned they have received over 500 survey results for the Sheboygan County Transportation Planning/ Feasibility Study, and they are in the process of analyzing the results.

9. The next regular meeting of the Sheboygan MPO Technical and Policy Advisory Committees is scheduled for **Thursday, September 7, 2023, at 1:00 p.m.**

10. **Moved** by Heather Cleaveland and seconded by George Marthenez that the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees be adjourned. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 1:38 p.m.

Recording secretary,

Heena Bhatt