

MEMORANDUM

TO: Members of the Shoreline Metro Transit Development Program (TDP) Review Committee

FROM: Jeffrey C. Agee-^{JCA}Aguayo, Transportation Planner III

DATE: November 7, 2019

RE: Meeting Notice

A meeting of the Shoreline Metro Transit Development Program (TDP) Review Committee is scheduled for:

**Thursday, November 21, 2019, at 3:00 p.m.
Mead Public Library (Rocca Meeting Room)
710 North 8th Street, Sheboygan**

Please find enclosed/attached an agenda for this meeting, as well as minutes of the October 18, 2018, meeting. We are also enclosing/attaching Chapter 6 of the previous (2012 – 2016) TDP (Goals, Objectives, Standards and Their Use in Evaluating the Current Transit Operation) for reference purposes.

The main agenda item at this meeting will involve a nominal group session to establish a mission statement, goals and objectives for the TDP. Updates made to Chapters 3 (Transit System Overview), 4 (Community Profile) and 7 (Transit System Performance) of the TDP will also be briefly reviewed at this meeting, and there will also be brief discussion on upcoming surveys.

I look forward to seeing you or your representative in attendance at this upcoming meeting of the Shoreline Metro TDP Review Committee.

Enclosure

cc.: Area News Media

AGENDA

SHORELINE METRO TRANSIT DEVELOPMENT PROGRAM (TDP) REVIEW COMMITTEE

Thursday, November 21, 2019

3:00 p.m. – 4:45 p.m.

Mead Public Library (Rocca Meeting Room)

710 North 8th Street, Sheboygan

- 3:00 p.m. 1. Call to Order
2. Review and Approval of Agenda as Authorized by Law
3. Review and Approval of October 18, 2018, Shoreline Metro TDP Review
 Committee Meeting Minutes
- 3:05 p.m. 4. Public Input – 10 Minutes
- 3:15 p.m. 5. Nominal Group Session to Establish a Mission Statement, Goals and
 Objectives for the TDP
- 4:15 p.m. 6. Review of Updates to Chapters 3, 4 and 7 of the TDP
- 4:30 p.m. 7. Discussion of Upcoming Surveys
- 4:40 p.m. 8. Next Meeting Date
- 4:45 p.m. 9. Adjournment

Note that a quorum (or a reverse quorum) of the Sheboygan Common Council and/or the Sheboygan Parking and Transit Commission or any other City committees/boards/commissions may be in attendance, thus requiring notice pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993).

The Shoreline Metro TDP Review Committee welcomes all visitors to listen and observe, but only members of the Shoreline Metro TDP Review Committee and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #4 (Public Input).

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,
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Transportation Planner III
(920) 448-2820, Ext. 103