

MINUTES
 BAY-LAKE REGIONAL PLANNING COMMISSION
 TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING
 March 16, 2023
 Sheboygan City Hall (Room 106)
 828 Center Avenue, Sheboygan
 (Also Conducted via Teleconference using Go to Meeting)

MEMBERS PRESENT: Vernon Koch, Policy Advisory Committee Chairperson,
 Presiding

Policy Advisory Committee: Charles Born (Town of Lima)
 Tom Holtan for Daniel Hein (Town of Sheboygan)
 Nick Weber for Tom Buchholz (WisDOT Northeast Region,
 Green Bay)

Technical Advisory Committee: Jerry Benzschawel (City of Sheboygan Falls Department of
 Public Works)
 David Bizot (Wisconsin Department of Natural Resources
 Bureau of Air Management, Madison)
 Mike Kitzerow (Village of Kohler)
 Megan Nasgovitz for Aaron Brault (Sheboygan County
 Planning and Conservation Department)
 Ryan Sazama (City of Sheboygan Department of Public Works)
 David Smith (Bicycle and Pedestrian Transportation Advocate)
 Steve Sokolowski (City of Sheboygan Department of Planning
 and Development)

MEMBERS EXCUSED: David Biebel (City of Sheboygan Department of Public Works)
 Heather Cleveland (Sheboygan Transit Commission)
 Derek Muench (Shoreline Metro)

OTHERS PRESENT: None

STAFF PRESENT: Heena Bhatt and Jeffrey Agee-Aguayo (Bay-Lake Regional
 Planning Commission)

1. The meeting was called to order at 1:18 p.m. by Policy Advisory Committee Chairperson
 Vernon Koch.

Members of both committees and staff introduced themselves for the benefit of everyone
 participating in the meeting.

Members of both committees and staff participating in the meeting noted committee members who had asked to be excused from the meeting.

Jeffrey Agee-Aguayo requested two items from meeting participants for record keeping purposes. First, that members of both committees state their name when speaking or making a motion or second. Second, that there may be possible roll call votes if there are any non-unanimous votes at this meeting.

2. Heena Bhatt distributed the meeting agenda to those present who needed it. Jeffrey Agee-Aguayo briefly reviewed the agenda. The agenda was also emailed to members of both committees in advance of the meeting.

Moved by Tom Holtan and seconded by Ryan Sazama that both committees approve the agenda for the March 16, 2023, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

3. Heena Bhatt distributed the draft minutes of the February 23, 2023, joint Technical Advisory Committee/Policy Advisory Committee meeting to those present who needed them. Jeffrey Agee-Aguayo briefly reviewed the minutes. The minutes were also emailed to members of both committees in advance of the meeting.

Moved by Tom Holtan and seconded by Jerry Benzschawel that both committees approve the minutes of the February 23, 2023, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

4. Policy Advisory Committee Chairperson Vernon Koch asked if there was any public input; none was received.

5. Members of both committees reviewed recently completed draft chapters of the draft *Year 2050 Sheboygan Area Transportation Plan (SATP)*.

A. Members of both committees reviewed draft Chapter 9 (Financial Plan)

Heena Bhatt projected draft Chapter 9 on the screen in the meeting room. Jeffrey Agee-Aguayo then reviewed draft Chapter 9 with members of both committees in attendance.

Draft Chapter 9 started with an introduction. Streets and highways were the first mode to be addressed; a listing of available street and highway funding sources was discussed first, followed by an analysis of historic street and highway funding at the local state and federal levels (Tables 9.1 and 9.2). Long-range street and highway funding was then discussed, including average local transportation expenditures and projected revenue (Table 9.3), WisDOT state and federal funding projections for street and highway activities in the metropolitan planning area (Table 9.4), and a long-range funding summary for street and highway activities in the metropolitan planning area

(Table 9.5). Long-range street and highway operations and maintenance, preservation and reconstruction needs were discussed next; recommended street and highway projects (from Chapter 7) were discussed (Table 9.6), followed by discussion of street and highway operations, maintenance and preservation needs (Table 9.7), and a summary of long-range financial needs for street and highway activities (Table 9.8). Transit was the second mode to be addressed (Table 9.9); transit capital projects were discussed first, followed by discussion of transit operating expenses. Bicycle and pedestrian transportation was the third and final mode to be addressed; following an introduction to funding for this mode, Table 9.10 analyzed projected expenditures and estimated funding resources for projects, operations and maintenance in this mode.

Toward the end of draft Chapter 9, a summary of revenues and costs is provided for each mode. The street and highway revenue and cost summary can be found in Table 9.11, while the transit revenue and cost summary can be found in Table 9.12, and the bicycle and pedestrian transportation revenue and cost summary can be found in Table 9.13. For streets and highways and for transit, projected revenues and costs were fairly even, while for bicycle and pedestrian transportation, projected revenues exceeded costs. Draft Chapter 9 ends with a brief conclusion.

There were no questions or comments from members of either committee regarding draft Chapter 9.

B. Jeffrey Agee-Aguayo commented on changes and additions made to other draft chapters.

Heena Bhatt projected individual draft chapters on the screen in the meeting room as they were reviewed.

Jeffrey Agee-Aguayo stated that draft Chapter 1 (Introduction) was modified somewhat to follow the content of the plan.

Jeffrey Agee-Aguayo noted that for draft Chapter 2 (Metropolitan Transportation Planning Process), it was confirmed that we are still using the same urbanized area and metropolitan planning area post-2010 Census for this plan. Jeffrey Agee-Aguayo indicated that these boundaries will be adjusted to take into account the 2020 Census later in 2023 (after plan approval).

Jeffrey Agee-Aguayo commented that for draft Chapter 3 (Profile of the Metropolitan Planning Area), 2020 Census population data for the metropolitan planning area and for the urbanized area were added to Table 3.1.

Finally, Jeffrey Agee-Aguayo stated that for draft Chapter 8 (Mitigation of Environmental Impacts of Major Transportation Projects), a summary of the environmental consultation meeting held on March 9, 2023, was added to the chapter.

There were no questions or comments from members of either committee regarding changes made to any of these draft chapters.

6. Members of both committees reviewed recently completed appendices of the draft *Year 2050 SATP*.

Heena Bhatt projected individual draft appendices on the screen in the meeting room as they were reviewed.

Jeffrey Agee-Aguayo briefly reviewed draft Appendix A (Glossary of Terms).

Jeffrey Agee-Aguayo stated that draft Appendix B (2022 Transportation System Performance Indicators) was presented by Heena Bhatt at the January meeting.

Jeffrey Agee-Aguayo noted that the text for draft Appendix C (Conformity Assessment) was mostly completed, adding that we just received the emissions modeling results from the WDNR and that we are below motor vehicle emission budgets for all geographies in Sheboygan County for all years of analysis. Now we need to populate several tables, including documentation from the WDNR, and this analysis should be posted to the website later this month.

Jeffrey Agee-Aguayo briefly reviewed draft Appendix D (Financial Plan Supporting Documentation).

Heena Bhatt reviewed draft Appendix E (Environmental Justice) with members of both committees.

Jeffrey Agee-Aguayo indicated that draft Appendix F (Public Participation Process) is still in progress pending the outcome of the public comment period, public hearing, and other upcoming meetings.

Jeffrey Agee-Aguayo reviewed draft Appendix G (Minutes of the Multiagency Environmental Consultation Meeting) with members of both committees.

Finally, Jeffrey Agee-Aguayo briefly reviewed draft Appendix H (Sheboygan MPO Technical and Policy Advisory Committee Membership).

There were no questions or comments from members of either committee regarding any of these draft appendices.

7. Members of both committees released the draft *Year 2050 SATP* for a 30-day public comment period (including a public hearing).

Moved by Tom Holtan and seconded by Ryan Sazama to release the draft *Year 2050 SATP* for a 30-day public comment period (including a public hearing). Motion carried, with all voting aye on a voice vote.

8. Nick Weber gave an update on WisDOT planning activities to everyone participating in the meeting.

Nick Weber stated that the deadline for applications for the Carbon Reduction Program is April 7, 2023.

Nick Weber noted that the deadline for applications for the Local Bridge, Transportation Alternatives (TAP), and STP Local programs is March 24, 2023.

Charles Born commented that some progressive farming groups are looking into carbon reduction grants.

Jeffrey Agee-Aguayo and Heena Bhatt then gave an update on other MPO activities to everyone participating in the meeting.

Jeffrey Agee-Aguayo stated that he and Heena Bhatt participated in meetings with WisDOT Local Programs staff to discuss the Carbon Reduction Program on February 28 and March 16, 2023.

Jeffrey Agee-Aguayo noted that he and Heena Bhatt met with WisDOT Local Programs staff to discuss Congestion Mitigation and Air Quality (CMAQ) program emission reductions for federal reporting on February 28, 2023.

Jeffrey Agee-Aguayo indicated that he and Heena Bhatt facilitated an environmental consultation meeting regarding the *Year 2050 SATP* the afternoon of March 9, 2023.

Jeffrey Agee-Aguayo commented that he and Heena Bhatt participated in a quarterly meeting of the full Bay-Lake Regional Planning Commission the morning of March 10, 2023; major amendments to the *2023 – 2026 TIP* that were recommended for approval by these committees in late February were approved at that meeting, and Heena Bhatt also presented the 2022 Transportation System Performance Indicators report for the MPO at this meeting.

Jeffrey Agee-Aguayo stated that he and Heena Bhatt will be participating in a quarterly meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) the morning of April 11, 2023.

Jeffrey Agee-Aguayo noted that he and Heena Bhatt will be participating in a quarterly meeting of the WDNR Bureau of Air Management's Transportation Conformity Workgroup the afternoon of April 11, 2023.

Jeffrey Agee-Aguayo indicated that he and Heena Bhatt would be hosting a public hearing on the *Year 2050 SATP* on April 12, 2023, from 4:00 to 5:30 p.m. at the Rocca Meeting Room in the Mead Public Library.

Heena Bhatt showed members of both committees the new *Year 2050 SATP* interactive webpage, and reviewed it in detail. Heena Bhatt acknowledged Commission GIS staff who assisted her with the development of the webpage. Several in attendance were impressed with the webpage.

Steve Sokolowski brought up the Interstate Highway 43 sign issue with Nick Weber. Steve Sokolowski was frustrated that this work has not yet been completed, and wanted information regarding an updated schedule for the project.

9. The next meeting of the Sheboygan MPO Technical and Policy Advisory Committees is scheduled for **Thursday, April 20, 2023, at 1:00 p.m.** This is one week earlier than what was stated in the 2023 MPO Work Program in order to keep long-range transportation plan completion on track to meet the late April deadline.

The main agenda item at this meeting will be recommendation of approval of the *Year 2050 SATP* to the Bay-Lake Regional Planning Commission. Other items may also be discussed at this meeting.

10. **Moved** by Charles Born and seconded by Tom Holtan that the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees be adjourned. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 2:14 p.m.

Recording secretary,

Jeffrey C. Agee-Aguayo