

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
FULL COMMISSION MEETING
June 14, 2024

MEMBERS PRESENT: Ann Hartnell, Dennis Kroll, Michael Kunesh, Thomas Mandli, Tom Romdenne, Karl Ballestad, Terry Brazeau, Stan Johnson, Dan Koski, Debra Noel, Ed Procek,, Larry Neuens, Mike Hotz and Ryan Sorenson

MEMBERS EXCUSED: Rich Wolosyn, Thomas Brandt, James Falkowski and Greg Grotegut

STAFF PRESENT: Brandon Robinson, Sydney Swan, Raquel Orta, Heena Bhatt,

I. Chairperson Mike Hotz called the meeting to order at 10:04 a.m.

II. **Approval of Agenda:** Chairman Mike Hotz identified an amendment to the agenda; removal of Resolution 5-2024.

Moved by Ed Procek and seconded by Terry Brazeau to approve the agenda as amended. This motion was carried unanimously.

III. **Approval of Minutes:** Moved by Ann Hartnell and seconded by Thomas Mandli that the minutes of the March 8, 2024, Commission meeting be approved as written. This motion was carried unanimously.

IV. **Committee Reports:** Mike Hotz presented the March 8, 2024, Executive Committee meeting report. At this meeting, Leah Lasecki presented the audit, and it was approved, communications were reviewed, one resolution was approved, and two contracts were approved. Topics discussed included the following:

- Minutes were approved.
- Update of parking lot was discussed.
- Staffing updates were discussed.
- The annual report was approved.
- The process of the sanitary sewer reviews was discussed.
- The electronic attendance policy was discussed.
- Bills and Receipts for January 2024 and February 2024 were reviewed and approved,

Moved by Ann Hartnell and seconded by Dan Koski to approve the March 8, 2024, Executive Committee meeting report. Motion carried with all voting aye on a voice vote.

V. Communications: Brandon presented the email from James Falkowski, regarding his opinion of the electronic attendance policy. No action.

VI. Contracts: Four contracts were presented for approval.

- **24013-02 Door County**
Town of Gibraltar Outdoor Rec Plan
May 15, 2024, to December 31, 2025
\$19,500 fees with no match

- **24014-04 Kewaunee County**
Town of Ahnapee Ordinance Updates
May 15, 2024, to December 31, 2024
Time and Expense

- **24015-04 Kewaunee County**
City of Algoma Safe Routes to School
May 1, 2024 to December 31, 2025
\$ 26,039 fees with no match

Moved by Ryan Sorenson and seconded by Stan Johnson to approve the contracts as presented. This motion was carried unanimously.

VII. Bills and Receipts for April 2024 and May 2024: The Commissioners reviewed the April 2024 and May 2024 Bills and Receipts.

Moved by Terry Brazeau and seconded by Ann Hartnell to approve the April 2024 and May 2024 bills and receipts. Motion carried, with all voting aye on a voice vote.

VIII. Resolution 3-2024: Brandon Robinson presented Resolution 3-2024 of the Bay-Lake Regional Planning Commission to adopt the Affirmative Action Program for July 1, 2024, to June 30, 2025.

Moved by Thomas Mandli and seconded by Mike Kunesh to approve Resolution 3-2024. Motion carried, with all voting aye on a voice vote.

IX. Resolution 4-2024: Heena Bhatt presented Resolution 4-2024 of the Bay-Lake Regional Planning Commission approving minor amendment to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2024-2027*. Discussion followed on the topic of air quality.

Moved by Dennis Kroll and seconded by Ed Procek to approve Resolution 4-2024. Motion carried, with all voting aye on a voice vote.

X. 2025 Levy Rate: Brandon Robinson presented the 2025 Levy Rate. Mr. Robinson read an email from James Falkowski with his input. Mr. Robinson answered questions from the committee members.

Moved by Ann Hartnell and seconded by Ed Procek to approve the 2025 Levy Rate at .0006%. Motion carried, with all voting aye on a voice vote.

Moved by Ryan Sorenson and seconded by Larry Neuens to file commissioner James Falkowski's email.

XI. BLRPC Strategic Planning: Brandon Robinson presented his plan to update the BLRPC Strategic Plan. Discussion followed. No action.

XII. Quarterly Report: The Quarterly Report was reviewed by the committee members. Brandon Robinson and Mike Hotz discussed the June 2024 AWRPC Meeting topics.

XIII. Commissioner Reports: Several commissioners reported on happenings and updates in their counties. Stan Johnson highlighted the transportation meeting he attended that was hosted by the commission staff. Discussion followed.

XIV. Upcoming Commission meetings include the following:
A. The next Executive Committee meeting will be held July 26, 2024, at 10:00 a.m., at the Commission office in De Pere.
B. The next Full Commission meeting will be held on September 13, 2024, at 10:00 a.m., at the Commission office in De Pere.

XV. Adjournment: Moved by Ann Hartnell and seconded by Ryan Sorenson that the full Commission adjourn. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 11:35 a.m.

Respectfully submitted,
Raquel Orta
Recording Secretary