

**MEMORANDUM**

**TO:** Sheboygan Metropolitan Planning Area Technical and Policy Advisory Committees  
**FROM:** Heena Bhatt, Transportation Planner II  
**DATE:** May 24, 2023  
**RE:** Special Meeting Notice

A special joint **teleconference** meeting of the Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees is scheduled for **Thursday, June 1, 2023, at 1:00 p.m.** Due to being a special meeting, this meeting will be held virtually; you can join the meeting using the information below:

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/193924349>

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 193-924-349

Please find enclosed/attached: an agenda for this special meeting; draft minutes of the April 20, 2023, joint meeting; materials related to major and minor amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2023 – 2026*; the draft *2023 Title VI and Non-Discrimination Program/Limited English Proficiency Plan*; and a WisDOT map showing the Sheboygan Urban Area unadjusted boundary according to the 2020 Census.

Agenda items to be addressed at the June 1 special joint meeting will include: election of MPO Policy Advisory Committee and Technical Advisory Committee officers; review and recommendation of approval of major and minor amendments to the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2023 – 2026* to the Bay-Lake Regional Planning Commission (including a public hearing on the major amendments); review and recommendation of approval of the *2023 Title VI and Non-Discrimination Program/Limited English Proficiency Plan* to the Bay-Lake Regional Planning Commission; preliminary discussion of 2020 Census adjusted urban area and metropolitan planning area boundary setting; and an update on WisDOT Northeast Region and other planning activities.

I look forward to your participation in this upcoming meeting.

Enclosures/Attachments

cc.: Area News Media and Interested Citizens

## AGENDA

**BAY-LAKE REGIONAL PLANNING COMMISSION  
METROPOLITAN PLANNING ORGANIZATION (MPO)  
SHEBOYGAN METROPOLITAN PLANNING AREA  
TECHNICAL AND POLICY ADVISORY COMMITTEES SPECIAL JOINT MEETING**

**Thursday, June 1, 2023**

**1:00 p.m. – 2:30 p.m.**

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| 1:00 p.m. | 1. Call to Order and Introductions   |
|           | 2. Review and Approval of Agenda as Authorized by Law  |
|           | 3. Review and Approval of April 20, 2023, joint Technical Advisory Committee/Policy Advisory Committee Meeting Minutes   |
| 1:05 p.m. | 4. Public Input – 10 Minutes   |
| 1:15 p.m. | 5. Election of MPO Policy Advisory Committee and Technical Advisory Committee Officers (Chairperson and Vice Chairperson for Each Committee, to take effect at the next meeting)   |
| 1:25 p.m. | 6. Review and Recommendation of Approval of Major and Minor Amendments to the <i>Sheboygan Metropolitan Planning Area Transportation Improvement Program: Calendar Years 2023 – 2026</i> to the Bay-Lake Regional Planning Commission (Including a Public Hearing) <ul style="list-style-type: none"><li>A. Public Hearing</li><li>B. Amendment Review and Review of Comments Received</li><li>C. Recommendation of Approval</li></ul> |
| 1:40 p.m. | 7. Review and Recommendation of Approval of the <i>2023 Title VI and Non-Discrimination Program/Limited English Proficiency Plan</i> to the Bay-Lake Regional Planning Commission  |
| 2:00 p.m. | 8. Preliminary Discussion of 2020 Census Adjusted Urban Area and Metropolitan Planning Area Boundary Setting   |
| 2:15 p.m. | 9. Update on WisDOT Northeast Region and Other MPO Planning Activities   |
| 2:25 p.m. | 10. Next Meeting Date  |
| 2:30 p.m. | 11. Adjournment  |

The MPO Technical and Policy Advisory Committees welcome all visitors to listen and observe, but only MPO Technical and Policy Advisory Committee members and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #4 (Public Input).

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,

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