



MEMORANDUM

TO: Sheboygan Metropolitan Planning Area Technical and Policy Advisory Committees
FROM: Jeffrey C. Agee-Aguayo, Transportation Planner III
DATE: October 18, 2018
RE: Meeting Notice

A joint meeting of the Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees is scheduled for:

Thursday, October 25, 2018, at 1:00 p.m.
Sheboygan County Administration Building (Room 119)
508 New York Avenue, Sheboygan

Please find enclosed the following items:

- (1) Meeting Agenda; and
- (2) Draft minutes of the joint Technical Advisory Committee/Policy Advisory Committee meeting of September 6, 2018.

Items that will be e-mailed to members of both committees will include: the draft *2019 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* (including proposed changes to that document); and a proposed resolution of the Bay-Lake Regional Planning Commission approving various performance measure targets for the Sheboygan Metropolitan Planning Area.

The draft *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2019 – 2022* was e-mailed to members of both committees on September 26, 2018, and can also be found at: [https://baylakerpc.org/services/transportation/sheboygan-mpo/sheboygan-metropolitan-planning-area-transportation-improvement-program-tip\(.\)](https://baylakerpc.org/services/transportation/sheboygan-mpo/sheboygan-metropolitan-planning-area-transportation-improvement-program-tip(.)) Draft Chapter 5 of the Update to the *Year 2045 Sheboygan Area Transportation Plan (SATP)* was e-mailed to members of both committees on August 6, 2018, and can also be found at: [https://baylakerpc.org/services/transportation/sheboygan-mpo/year-2045-sheboygan-area-transportation-plan-satp\(.\)](https://baylakerpc.org/services/transportation/sheboygan-mpo/year-2045-sheboygan-area-transportation-plan-satp(.))

Agenda items to be addressed at the October 25 meeting will include review and recommendation of approval of the following items to the Bay-Lake Regional Planning Commission: *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2019 – 2022*; *2019 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*; and various performance measure targets for the Sheboygan Metropolitan Planning Area. The Update to the *Year 2045 SATP* will also be discussed at this meeting; while comments will be taken on draft Chapter 5, more time will be spent on a small number of housing, employment and student enrollment changes in the area as well as on capacity modifying projects that should be tested with the travel forecast model. Finally, there will be a brief update on WisDOT Northeast Region and other MPO planning activities.

I look forward to seeing you or your representative in attendance at this upcoming meeting.

Enclosures

cc.: Area News Media and Interested Citizens

AGENDA

**BAY-LAKE REGIONAL PLANNING COMMISSION
METROPOLITAN PLANNING ORGANIZATION (MPO)
SHEBOYGAN METROPOLITAN PLANNING AREA
TECHNICAL AND POLICY ADVISORY COMMITTEES**

Thursday, October 25, 2018

1:00 p.m. – 2:30 p.m.

**Sheboygan County Administration Building (Room 119)
508 New York Avenue, Sheboygan**

- 1:00 p.m. 1. Call to Order and Introductions
2. Review and Approval of Agenda as Authorized by Law
3. Review and Approval of September 6, 2018, joint Technical Advisory Committee/Policy Advisory Committee Meeting Minutes
- 1:05 p.m. 4. Public Input – 10 Minutes
- 1:15 p.m. 5. Review and Recommendation of Approval of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2019 – 2022* to the Bay-Lake Regional Planning Commission
- 1:35 p.m. 6. Review and Recommendation of Approval of the *2019 Sheboygan Metropolitan Planning Area Transportation Planning Work Program* to the Bay-Lake Regional Planning Commission
- 1:50 p.m. 7. Review and Recommendation of Approval of Infrastructure Condition, System Performance, Freight Movement, and Congestion Mitigation and Air Quality (CMAQ) Program Emission Reduction Performance Measure Targets for the Sheboygan Metropolitan Planning Area to the Bay-Lake Regional Planning Commission
- 2:00 p.m. 8. Discussion of the Update to the *Year 2045 Sheboygan Area Transportation Plan (SATP)*, Including Comments on Draft Chapter 5, Discussion of Socioeconomic Changes in the Area, and Capacity Modifying Projects that should be tested with the Travel Forecast Model)
- 2:20 p.m. 9. Update on WisDOT Northeast and Other MPO Planning Activities
- 2:25 p.m. 10. Next Meeting Date
- 2:30 p.m. 11. Adjournment

The MPO Technical and Policy Advisory Committees welcome all visitors to listen and observe, but only MPO Technical and Policy Advisory Committee members and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #4 (Public Input).

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,

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